

AGENT: BARLO SIBIU
800-227-5674
X333 JENN ROBICHAUD

PERMANENT SIGN OR STRUCTURE THAT WILL OBSTRUCT THE PUBLIC WAY MORE THAN SIX INCHES

Cambridge 2/25, 2009

To the Honorable, the City Council of the City of Cambridge:

EACH PETITION MUST BE ACCOMPANIED BY A DRAWING OF PROPOSED SIGN, INDICATING DESIGN AND DIMENSIONS AND LOCATION ON PREMISES.

The undersigned respectfully prays that (Bullfinch Companies) Verizon - Tenant ^{WIRELESS} be granted permit to erect a sign of the following specifications in front of premises located at 95 Mount Auburn St

Type of Sign: (2) Verizon Wireless
Awning, Non-Illuminated, Sumbrella
(state whether electric or otherwise and material used in construction)

Reading matter to go on sign: Verizon Wireless

Size: 2 @ 4'4" x 12'10" Weight: 75 lbs

Public Way Obstruction: A. 3'4" B. 86" 101"
(Give exact distance sign is to extend over sidewalk) (Also exact distance from bottom of sign to sidewalk)

Height Above Grade: Bottom: 86" 101" Top: 11'6"

NOTICE - REGULATIONS

[Section 12.08.010 Municipal Code – Encroachments onto Streets] [Section 1212.0 State Building Code – Projecting Signs]

- A projecting sign shall be constructed wholly of incombustible materials.
- All signs must meet requirements of Zoning Ordinances and Building Code.
- Note: Section 12.12.220 provides in part "every owner who maintains a . . . structure in or over a street. . . shall do so only on the condition that such maintenance shall be considered as an agreement on his part to keep the same and the covers thereof in good repair and condition, at all times during his ownership, and to indemnify and save harmless the City against any and all damages, cost or expenses which it may sustain, or be required to pay by reason of such. . . structure."

PROPERTY OWNER OR AUTHORIZED AGENT HEREBY STATES THAT INFORMATION IS TRUE TO THE BEST OF HIS/HER KNOWLEDGE AND UNDERSTANDING UNDER PAINS AND PENALTY OF PERJURY.

TBCI, LLC, as Trustee of 250 First Ave., #200
of 95 Mt. Auburn Realty Trust, Needham, MA 02494 / (781) 707-4000
 (Property owner or authorized agent) (Address) Richard Ciralico (Te. No.)
Verizon Wireless
1 Harrison Blvd / 781-242-6500
 (Business owner) (Business owner) (Address) Avon MA 02188 (Tel. No.)

Approved as to Building Code: [Signature] / 2/25/09
(Building Inspector) (Date)

Approved as Zoning Ordinances: [Signature] / 2/25/09
(Inspection Services Department) (Date)

APPROVED: [Signature] / 3/16/09
(Department of Public Works) (Date)

CITY OF CAMBRIDGE, MASSACHUSETTS
MARCH 16 2:32 PM 2009



OFFICE OF THE CITY CLERK

CITY OF CAMBRIDGE

(617) 349-4260
FAX (617) 349-4269
tty/TDD (617) 492-0235

D. MARGARET DRURY
CITY CLERK

DONNA P. LOPEZ
DEPUTY CITY CLERK

ABUTTERS FORM FOR SIGN/AWNING PERMIT

To Whom It May Concern:

Date 10-3-08

As Owner of Agent of 39 JFK Cambridge,

Massachusetts, I do hereby declare my disapproval _____ approval of the

installment of:

not proposing Glass Canopy over the sidewalk entrance:

Awnings over the windows:

Projecting sign: _____

of said property.

Mngs, 39 JFK Management LLC

Signed: Bonnie Heller Date 10/20/08

Address: c/o 39 JFK LLC
350 Lincoln Place, Ste. 111
Hingham, MA 02043

ABUTTERS:

PLEASE COMPLETE FORM WHETHER OR NOT YOU APPROVE OF THE REQUESTED SIGN/AWNING AND RETURN IT TO THE APPLICANT WITHIN SEVEN (7) DAYS FOR INCLUSION IN THE APPLICATION.

SIGN/AWNING APPLICANT:

PLEASE FILL IN DATE THAT FORM WAS DELIVERED TO ABUTTER (TOP RIGHT OF THIS FORM)

95 Mt Auburn St



OFFICE OF THE CITY CLERK

CITY OF CAMBRIDGE

(617) 349-4260

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D. MARGARET DRURY
CITY CLERK

DONNA P. LOPEZ
DEPUTY CITY CLERK

ABUTTERS FORM FOR SIGN/AWNING PERMIT

To Whom It May Concern:

Date 10-21-08

As Owner of Agent of 28-36 Brattle St Cambridge,

Massachusetts, I do hereby declare my disapproval approval of the

installment of:

not proposing

Glass

Canopy over the sidewalk entrance: 

Awnings over the windows: 

Projecting sign: _____

of said property.

Signed:  Date 10-29-08

Address: 59 Hunter Lane Lancaster, MA 01523

ABUTTERS:

PLEASE COMPLETE FORM WHETHER OR NOT YOU APPROVE OF THE REQUESTED SIGN/AWNING AND RETURN IT TO THE APPLICANT WITHIN SEVEN (7) DAYS FOR INCLUSION IN THE APPLICATION.

SIGN/AWNING APPLICANT:

PLEASE FILL IN DATE THAT FORM WAS DELIVERED TO ABUTTER (TOP RIGHT OF THIS FORM)

95 Mt Auburn St

12255 West 187th Street
Mokena, Illinois 60448
(708) 479-8385

File : BarloSgn002.mcd

Site : Verizon Wireless
95 Mount Auburn Street
Cambridge, Massachusetts

Project : Two (2) 4'-4" tall x 3'-4" overhang x 12'-10" long fabric covered aluminum awnings to be mounted to the front of the building over the entrance and windows.
Drawing No. 0811061 rev. A

Design wind load based on the Massachusetts State Building Code 780 CMR (2003 IBC)
using Exposure C and 110 mph winds.

Design Wind Speed : (mph.) $V := 110.0$

Importance Factor : $I := 1.00$ Based on Category II, Non-Hurricane Prone Regions with $V > 100$ mph

Velocity Pressure Coefficient at a Height of less than 20', Exposure C : $Kz := 0.90$

Topographic Factor : $Kzt := 1.00$ Based on 6.5.7.2

Wind Directionality Factor : $Kd := 0.95$ Based on Table 6-4

Velocity Pressure : (PSF) $qz := 0.00256 \cdot Kz \cdot Kzt \cdot Kd \cdot V^2 \cdot I$ $qz = 26.484$

Force Coefficient : $Cf := 1.5$ Based on Table 6-21

Gust Effect Factor : $G := 0.85$ Taken from 6.5.8.1 for Rigid Structures

Design Pressure : (PSF) $F := qz \cdot Cf \cdot G$ $F = 33.768$ Use : $WL := 34.0$

Design Snow Load : (PSF) $SL := 40.0$ Based on Ground Snow Loads.

Reference : 2000 Aluminum Design Manual, The Aluminum Association

Extruded Tube : 6061-T6 Temper and Alloy $Fy = 27.0$ ksi. ; $Fb := 9.50$ ksi.
(Within 1" of weld.)

Reference : Manual of Steel Construction, AISC 13th Edition.

'Z' Clips : ASTM A-36 $Fy = 36.0$ ksi. ; $Fb = 27.00$ ksi. ; $Fv = 14.40$ ksi.

Mounting Bolts : ASTM-A36 $Fu = 58.0$ ksi. ; $Ft = 19.14$ ksi. ; $Fv := 9.90$ ksi.
(Threads included in shear plane.)

Design Loads :

Shear from Dead Load of Awning :

Based on 4.5 lbs./sq.ft. : $ShDL := (4.33 \cdot 12.83) \cdot 4.5$ $ShDL = 249.993$ lbs.

Shear from Wind Load on Side of Awning

Based on Overall Size : $ShWL := (4.33 \cdot 3.33) \cdot WL$ $ShWL = 490.243$ lbs.

Shear from Snow Load on Top of Awning :

Based on boxed in shape from top : $ShSL := (3.33 \cdot 12.83) \cdot SL$ $ShSL = 1708.956$ lbs.

Combined Shear :

$ShTot := \sqrt{(ShDL + ShWL)^2 + (ShSL + ShWL)^2}$ $ShTot = 2320.436$ lbs.



Design of Mounting Bolts :

Mounting Bolt Diameter : (in.) MntBltDia := 0.375

Number of Mounting Bolts in Shear : NoShr := 9

Shear per Mounting Bolt : (lbs.) ShrMntBlt := $\frac{ShTot}{NoShr}$ ShrMntBlt = 257.826Shear Stress Area : (in.²)
(Based on basic pitch diameter per AISC 4-3) ShrArea := $\frac{\pi \cdot 0.3344^2}{4}$ ShrArea = 0.088

Allowable Shear : (lbs.) AllwShr := 9900 · ShrArea AllwShr = 869

Unity Check - Shear : UCShr := $\frac{ShrMntBlt}{AllwShr}$ UCShr = 0.297 < 1.00 OK

Number of Mounting Bolts in Tension : NoTen := 4

Distance Between Mounting Bolts : (in.) LvrArm := 50.0

Over-hang of Awning : (ft.) AwnOvrHng := 3.33

Tension Load per Mounting Bolt : (lbs.) TenMntBlt := $\frac{(ShTot) \cdot \left(\frac{AwnOvrHng \cdot 12}{2} \right)}{NoTen \cdot LvrArm}$
TenMntBlt = 231.81Stress Area : (in.²)
(Based on nominal diameter per AISC 4-3) MntBltArea := $\frac{\pi \cdot MntBltDia^2}{4}$ MntBltArea = 0.11

Allowable Tension : (lbs.) AllwTen := 19140 · MntBltArea AllwTen = 2114

Unity Check - Tension : UCTen := $\frac{TenMntBlt}{AllwTen}$ UCTen = 0.11 < 1.00 OK

Unity Check - Combined : UCComb := UCShr + UCTen UCComb = 0.406 < 1.00 OK

Note : Use 3/8" diameter bolts as listed :

Wedge bolts in concrete or brick walls.

Toggle bolts in concrete block or panel walls.

TEK screws in metal stud walls.

Lag bolts in wood stud walls.

All thread bolts in walls with ACM Facia with blocking.

Check 1" x 1" x 1/8" Aluminum Tube Frame :Bending Moment on Awning Structure :Moment Based on Combined Shear Load : (in.lbs.) Mt := $\left[(ShTot) \cdot \left(\frac{AwnOvrHng \cdot 12}{2} \right) \right]$
Mt = 46362.308

Number of Frame Members : NoFrMbrs := 2

Moment per Tube Frame Member : (in.lbs.) $MtTube := \frac{Mt}{NoFrMbrs}$ $MtTube = 23181.154$

Combined Moment of Inertia of Each Tube Frame :

1" x 1" x 1/8" Aluminum Tube :

Size of Square Tube : (in.) Tube := 1.00

Wall Thickness of Tube : (in.) WThk := 0.125

Area : (in.²) $A := Tube^2 - [Tube - (2 \cdot WThk)]^2$ $A = 0.438$

Moment of Inertia : (in.⁴) $TubeMntInrt := \frac{1.0^4 - [1.0 - (2 \cdot 0.125)]^4}{6 \cdot 1.0}$ $TubeMntInrt = 0.114$

Distance to Neutral Axis of Tube : (in.) $Cnt := \frac{Tube}{2}$ $Cnt = 0.5$

Out to Out of Tubes : (in.) ExtrmFibr := 8.0

Distance from Center of Frame to Outer Edge of Tube : (in.) $c := \frac{ExtrmFibr}{2}$ $c = 4$

Centroid of Frame Structure to Neutral Axis of Tube : (in.) $d := c - Cnt$ $d = 3.5$

Moment of Inertia of Composite Angle Structure : (in.⁴) $Itot := 2 \cdot [TubeMntInrt + (A \cdot d^2)]$
 $Itot = 10.947$

Tube Frame Bending Stress :

Bending Stress : (psi.) $fb := \frac{MtTube \cdot c}{Itot}$ $fb = 8470.62$

Unity Check : $UC := \frac{fb}{9500}$ $UC = 0.892 < 1.00$ OK

Check of 'Z' Mounting Clips :

Clip Thickness : (in.) ClipThk := 0.188 Clip Length : (in.) ClipLngh := 1.00

Shear Load per Clip : (in.²) $BltShr := \frac{ShTot}{NoShr}$ $BltShr = 257.826$

Clip Specimen : (in.) $PLS := \frac{ClipLngh - ClipThk}{2}$ $PLS = 0.406$

Minimum Angle Thickness Required : (in.) $ReqdThk := \sqrt{\frac{BltShr \cdot PLS \cdot 6}{(ClipLngh \cdot 27000)}}$ $ReqdThk = 0.153$

Unity Check - Clip Thickness : $UCclipThk := \frac{ReqdThk}{ClipThk}$ $UCclipThk = 0.811 < 1.00$ OK

JOB#: 79565

SCOPE OF WORK - BARLOMEX

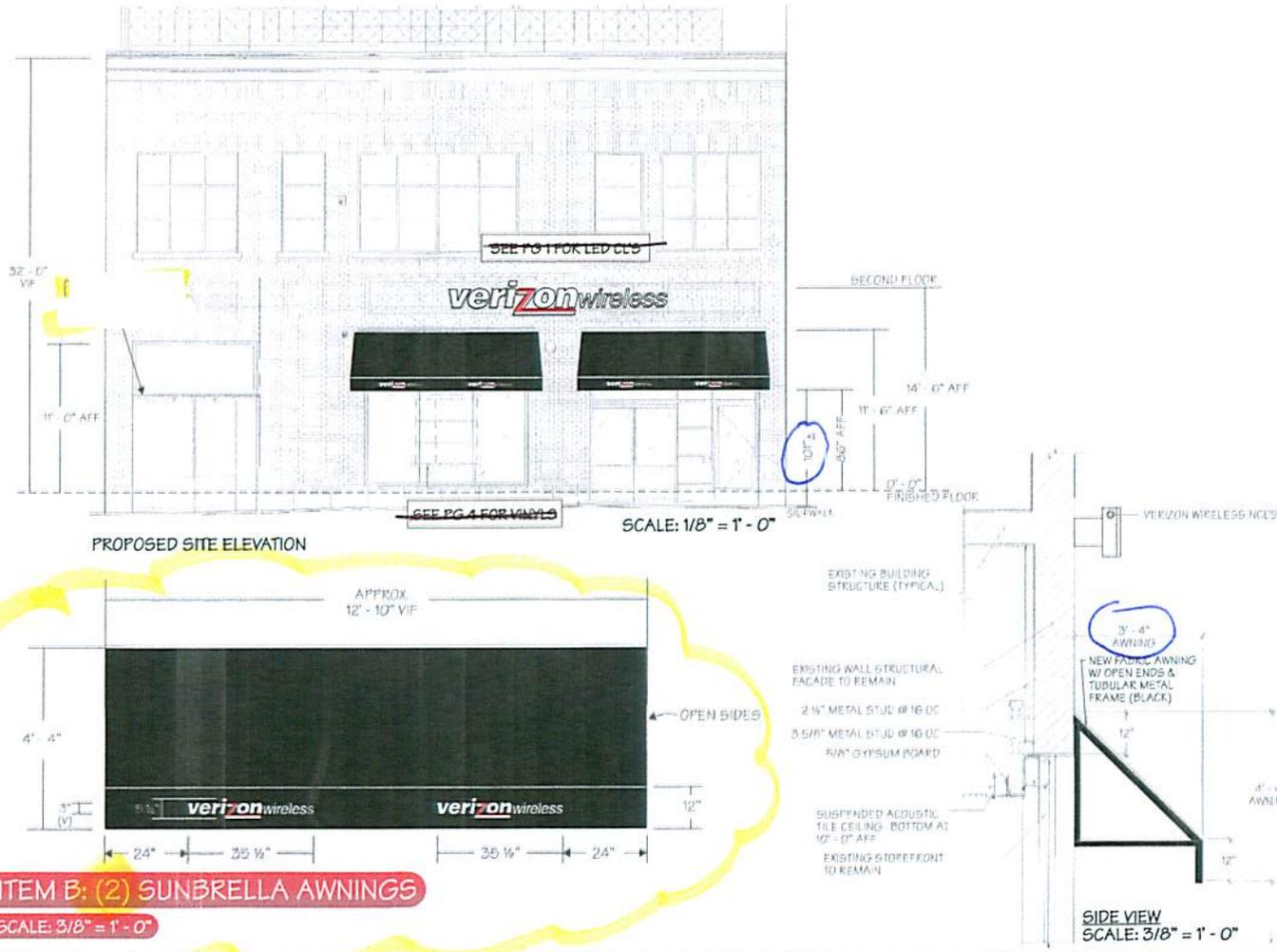
SCOPE OF WORK - BARLO
RECEIVE & INSTALL

SCOPE OF WORK - SIGN/SUB

GENERAL NOTES
THIS DRAWING IS FOR PERMITS ONLY

COLORS

AWNINGS
SUNBRELLA #4608 BLACK
VERIZON WIRELESS
WHITE & 3630-33 RED VINYL 157
SURFACE APPLIED



ELECTRIC	Existing	Required
Circuits		
Amp		
Voltage		
U.L.		

STEEL	Existing	Required
Size		
Length		
W. Thickness		
Stub Size		
Stub Length		
W. Thickness		

PLATE	W	L	Th
GUSSETS	W	L	Th
ANCHOR BOLTS	L	HOOK	Dia

CONCRETE BASE		
Depth	Width	Length
Yds.		

MATERIAL OPTIONS & ESTIMATE

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CHANGE ORDERS

Date	Comment

ALL COLORS ARE FOR REPRESENTATION ONLY.
SEE ACTUAL SAMPLES FOR COLOR MATCH.

SIGN DISPOSITION

Store for Barlo Leave @ Site Dispose
 Store for Customer Chargeable N/A

GENERAL INFO.

Qty: TWO	Sq. Ft: 1.4 EACH
S/F	D/F
ILL.	Non-ILL

Sign Type	S/F	D/F	Item	Non-Illum	Interior	Exterior
Custom	Extrusion	Box Depth:	Framing:	Steel	Alum.	
Ret. Size:	Face Mat:	Thickness:	Copy:			
Illumination:	Fluorescent	Neon	LED	HID	Other	
Ballast:	Standard	Electronic				
Pole Cover:	Standard	Custom	Hgt:	Depth:		
Material:	Non-Illuminated	Illuminated				

ELECTRONIC MESSAGE CENTER		
Red	Amber	RGB
Matrix:		
Cabinet Size:		
Pixel Size:	MM	
T & T	Weather Station	
Comm:	Fiber DC RF PM Cell	
Master/Master	Master/Slave	
Computer Provided:	Y N	

PRE-SALE RELEASE	
Design:	Date:
Sales:	Date:
PRODUCTION RELEASE	
Design:	Date:
Estimating:	Date:
Engineering:	Date: 7-15
Sales:	Date:
Production:	Date:
Installation:	Date:

Job Name:	VERIZON WIRELESS
Location:	95 MOUNT AUBURN STREET, CAMBRIDGE, MA
Design Specifications Accepted By:	Drawn By: CW
Client:	Sales Rep: KELL
Landlord:	Date: 11/13/08

BARLO SIGNS
158 Greeley St. Hudson, NH 03051
(603) 882-2638 Fax (603) 882-7680

If the Name: Cambridge MA 08061995 (P)
B-08-06-1995P
CO#5 SHEET 2 of 4

*95 Mt Auburn St
Two Awnings / Verizon Wireless*

SIGN CERTIFICATION FORM

COMMUNITY DEVELOPMENT DEPARTMENT

Applicant:

BARLO Signs Agent For Verenz

Signature

Telephone:

603-227-5674 (333) FAX: 603-882-7680

Location of Premises:

95 Mount Auburn St

Zoning District:

BB

Overlay District:

HSU

Date Application Submitted:

7-15-02

Sketch of Sign Enclosed:

Yes No

PLEASE NOTE: All signs must receive a permit from the Inspectional Services Department (ISD) before installation. Community Development Department (CDD) action does NOT constitute issuance of a permit or certification that all other code requirements have been met. Do not contract for the fabrication of a sign until all permits have been issued including approval from the City Council, if necessary (see below)!

Copies: ISD City Clerk* CDD Applicant Historical Com.

*Any sign or portion of a sign extending more than six (6) inches into the public sidewalk, must receive approval from the Cambridge City Council; a bond must be posted with the City Clerk. Forms for that approval are obtained at the Office of the City Clerk.

NOTE: PLEASE PROVIDE ALL REQUESTED INFORMATION FOR EACH SIGN PROPOSED. FAILURE TO DO SO WILL ONLY DELAY CERTIFICATION.



**SIGN CERTIFICATION FORM
COMMUNITY DEVELOPMENT DEPARTMENT**

CERTIFICATION OF EXEMPTION

Applicant: Barlo Signs
for Verizon

Signature: [Signature]

Telephone: 800-227-5674 (333) FAX: 603-882-7680

Location of Premises: 95 Mount Auburn St

Zoning District: _____ Overlay District: _____

Date Application Submitted: 7-15-08

Sketch of Sign Enclosed: Yes No

PLEASE NOTE: Signs, even if exempt under Article 7.000, may require a permit from the Inspectional Services Department (ISD) before installation. Community Development Department (CDD) action does NOT constitute issuance of a permit or certification that all other code requirements have been met. Awnings of any kind projecting over a city sidewalk require City Council approval.

REASON FOR EXEMPTION: Awning without graphics Exempt signs in Section 7.16.11
(including directional signs)

Date: 7/17/08 CDD Representative: [Signature]

Copies: ISD _____ City Clerk* _____ CDD _____ Applicant _____

Proposed PROJECTING Sign (including signs on awnings)

Area in Square feet: 2 1.4 Dimensions: 5" X 35.5"

Illumination: Natural X Internal External

Height (from ground to the top of the sign):

Exempt

1. COMPLETE WHEN SIGN IS ACCESSORY TO A FIRST FLOOR STORE
Length in feet of store front facing street: (a) 32'. Area of signs allowed accessory to store:
outside (1 x a) 32' #, behind windows (0.5 x a) 32' (14' #). Area of all existing signs on
the store front to remain (including any freestanding sign): 0. Area of additional signs
permitted: .

2. COMPLETE FOR ANY OTHER SIGN
Length in feet of building facade facing street: (a) . Area of signs allowed accessory to
the building facade: outside (1 x a) , behind windows (0.5 x a) . Area of
all existing signs on the building facade to remain (including any freestanding sign): .
Area of additional signs permitted: .

SUMMARY OF LIMITATIONS FOR PROJECTING SIGNS (see reverse side for more general summary of the sign regulations; review Article 7.000 of the Zoning Ordinance for all zoning requirements.)
AREA: 13 square feet maximum. HEIGHT ABOVE THE GROUND: 20 feet but below the sills of second floor windows. ILLUMINATION: Natural or external only. NUMBER: one per store plus one per entry to the remainder of the building.

COMMUNITY DEVELOPMENT DEPARTMENT CERTIFICATION

Sign conforms to requirements of Article 7.000: YES ✓ NO

Sign requires a variance from the Board of Zoning Appeal: YES

Relevant sections:

COMMENTS:

Date: 7/17/08 CDD Representative [Signature]

JOB #: 725595

SCOPE OF WORK - BARLOMEX

SCOPE OF WORK - BARLO
RECEIVE & INSTALL

SCOPE OF WORK - SIGN/SUB

GENERAL NOTES

COLORS

AWNINGS
DARK GREY
WHITE & BLACK
SUNBRELLA AWNINGS
WHITE & BLACK & RED 2 1/2" X 1 1/2"

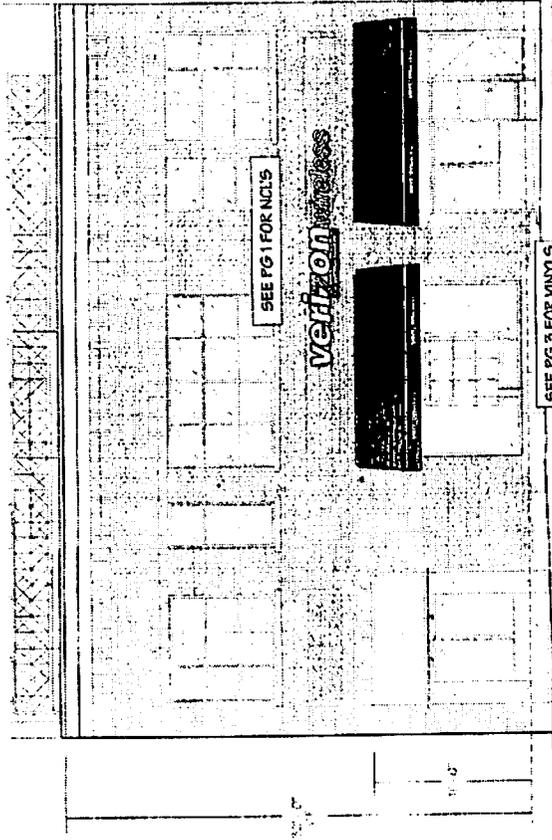
ALL COLORS ARE FOR REPRESENTATION ONLY.
SEE ACTUAL SAMPLES FOR COLOR MATCH.

SIGN DISPOSITION

Store for Barlo Leave @ Site Dispose
Store for Customer Recycle E-Waste

Qty: TWO Sq. Ft. 1.4 EACH

(SF) D/F

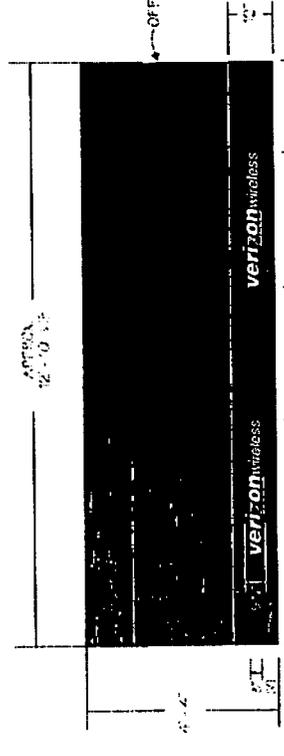


PROPOSED SITE ELEVATION

SCALE: 1/8" = 1'-0"

SEE PG 3 FOR VINYL

SEE PG 1 FOR NCLS



ITEM B: (2) SUNBRELLA AWNINGS

SCALE: 3/8" = 1'-0"

ELECTRIC		Existing		Required	
Circuits					
Amp					
Voltage					
U.L.					
STEEL		Existing		Required	
Size					
Length					
W. Thickness					
Stub Size					
Stub Length					
W. Thickness					
PLATE		W	L	Th	
GUSSETS		W	L	Th	
ANCHOR BOLTS		Size	Spac	Qty	
CONCRETE BASE					
Depth		Width		Length	
		Yds.			

MATERIAL OPTIONS & ESTIMATE

CHANGE ORDERS

Date: _____ Comment: _____

RADIO SIGNS
156 Greely St., Hudson, MA 02551
Phone: 413-223-1888 Fax: 413-223-1880

File Name: Cambridge MA 08061995 (C07-14)
B-08-06-1995 SHEET 2 OF 3

Job Name: VERIZON WIRELESS
Location: 95 MOUNT AUBURN STREET, CAMBRIDGE, MA
Design Specifications Accepted By: _____
Client: _____
Sales Rep: KELL
Lead: 7/14/08

PRE-SALE RELEASE		PRODUCTION RELEASE	
Design:	Date:	Design:	Date:
Subs:	Date:	Design:	Date:
Estimating:	Date:	Estimating:	Date:
Sales:	Date:	Sales:	Date:
Production:	Date:	Production:	Date:
Installation:	Date:	Installation:	Date:

ELECTRONIC MESSAGE CENTER		Weather Station	
Red Amber	RGB	Pixel Size:	MMA
Matrix:		T & T	Weather Station
Cabinet Size:		Comm:	Fiber DC RF PM Cell
Master/Slave		Master/Slave	Master/Slave
Computer Provided:	Y N	Installation:	Y N

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Handwritten signature and date: 9/17/08



CAMBRIDGE HISTORICAL COMMISSION

831 Massachusetts Avenue, 2nd Fl., Cambridge, Massachusetts 02139
Telephone: 617 349 4683 Fax: 617 349 3116 TTY: 617 349 6112
E-mail: histcomm@cambridgema.gov URL: <http://www.cambridgema.gov/Historic>

William B. King, *Chair*, Bruce A. Irving, *Vice Chair*, Charles M. Sullivan, *Executive Director*
Jacob D. Albert, M. Wyllis Bibbins, Robert G. Crocker, Frank Shirley, Jo M. Solet, *Members*
Shary Page Berg, Chandra Harrington, *Alternates*

CERTIFICATE OF APPROPRIATENESS

Property: 95 Mount Auburn Street
Applicant: 95 Mt. Auburn Realty Trust
Attention: Robert Schlager
The Bullfinch Companies
250 First Ave. #200
Needham, MA 02494

Jenn Robichaud
Barlo Signs
158 Greeley Street
Hudson, NH 03051

The Cambridge Historical Commission hereby certifies, pursuant to the Massachusetts Historic Districts Act (MGL Ch. 40C) and the Cambridge Historical Buildings and Landmarks Ordinance (Cambridge City Code, Ch. 2.78), that the work described below is not incongruous to the historic aspects or architectural character of the building or district:

Install Sunbrella fabric awnings at Verizon's two storefront windows, as shown in the elevations by Barlo Signs titled, "Verizon Wireless, sheet 2 of 3" and dated July 1, 2008.

All improvements shall be carried out as shown on the plans and specifications submitted by the applicant, except as modified above. Approved plans and specifications are incorporated by reference into this certificate.

This certificate is granted upon the condition that the work authorized herein is commenced within six months after the date of issue. If the work authorized by this certificate is not commenced within six months after the date of issue, or if such work is suspended in significant part for a period of one year after the time the work is commenced, then this certificate shall expire and be of no further effect; provided that, for cause, one or more extensions of

time, for periods not exceeding six months each, may be allowed in writing by the Chair.

Case Number: 2222 Date of Certificate: 7/21/08

Attest: A true and correct copy of decision filed with the offices of the City Clerk and the Cambridge Historical Commission on 7/21/08.

By William B. King, Chair.

Twenty days have elapsed since the filing of this decision.

No appeal has been filed _____. Appeal has been filed _____.

Date _____, City Clerk

time, for periods not exceeding six months each, may be allowed in writing by the Chair.

Case Number: 2222 Date of Certificate: 7/21/08

Attest: A true and correct copy of decision filed with the offices of the City Clerk and the Cambridge Historical Commission on 7/21/08.

By William B. Kraf, Chair.

Twenty days have elapsed since the filing of this decision.
No appeal has been filed _____. Appeal has been filed _____.
Date _____, City Clerk