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#05012011

2011 APR 29 AM 11:27

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS

CITY OF CAMBRIDGE



INSTRUCTIONS:

In order to obtain permission for a driveway cut or opening you must first get approval from the Department of Inspectional Services on the zoning requirements for off-street parking, including the cooperation of your immediate abutters.

To receive a review from Inspectional Services you must fill out Part I of the application. Be sure to draw your plot plan on Drawing 1, choosing the lot that represents your lot,s position, i.e. corner or interior. You must also include a sketch of the proposed driveway, including dimensions, on Drawing 2. You may then calculate the cost of the driveway by using the formula based on your chose of surfaces. You must also include signed forms from abutters on the sides and rear of the property and from all property owners located across the street(s) from the property.

Once you have gathered this information on the application, it should be submitted to:

Zoning Officer  
Inspectional Services  
831 Massachusetts Avenue  
Cambridge, MA 02139

If the application is approved by Inspectional Services, it will then be sent on to Traffic and Parking, the Historical Commission and the Department of Public Works. If approved by Public Works, the application and backup will be sent to the City Council for their approval. Once the City Council approves, the driveway curb cut can be installed. However, the full cost of the cut must be paid to Public Works before the work will start.

If, however, Inspectional Services denies your application you may then appeal to the Zoning Board of Appeals.

DATE:

5/15/2010

PART I:

Address of proposed curb cut or off-street parking facility: 12 Hubbard Park Road

Frontage: 77.05 feet Block and Lot: \_\_\_\_\_

Setback (distance from building to sidewalk): 27 feet

Distance from proposed driveway to surrounding structures and property line: 5 feet

Dimensions of proposed driveway: 12 foot by 45 foot

Location of any trees, sign posts, fire hydrants, utility poles, etc., in direct vicinity of proposed driveway: small tree approximately 14 feet from property line to be relocated

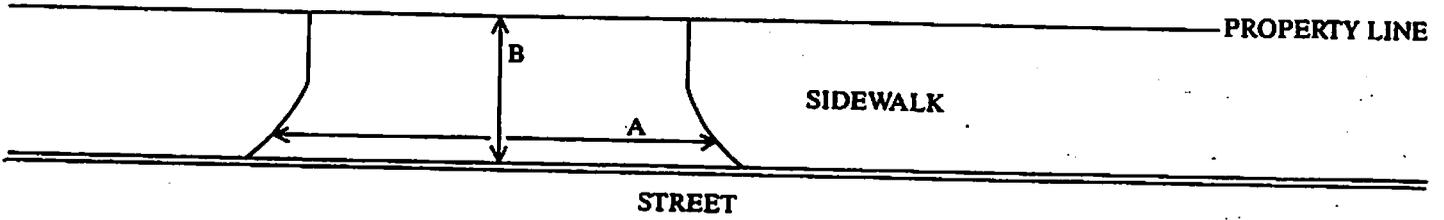
- Plot plan is included
- Sketch of driveway with cost estimate is included
- All abuttor's forms are included

RECEIVED  
DEPARTMENT OF INSPECTIONAL SERVICES  
2011 MAY 12 P 2:26

DRAWING 2:

SKETCH OF PROPOSED DRIVEWAY WITH COST ESTIMATE

CITY OF CAMBRIDGE



A = 18 FT. + 3 = 6 YARDS

B = 12 FT. + 3 = 4 YARDS

A x B = 24 SQUARE YARDS

**COST ESTIMATE:**

BRICK: \_\_\_\_\_ SQUARE YARDS x \$70/SQUARE YARD = \$ \_\_\_\_\_

BRICK ON CONCRETE: \_\_\_\_\_ SQUARE YARDS x \$85/SQUARE YARD = \$ \_\_\_\_\_

CONCRETE: \_\_\_\_\_ SQUARE YARDS x \$40/SQUARE YARD = \$ \_\_\_\_\_

ASPHALT: 216 SQUARE FEET x 1 TON/40 SQUARE FEET x \$125/TON = \$ 675

DEPARTMENT OF PUBLIC WORKS SCHEDULED DATE FOR CONSTRUCTION:

1 / 1

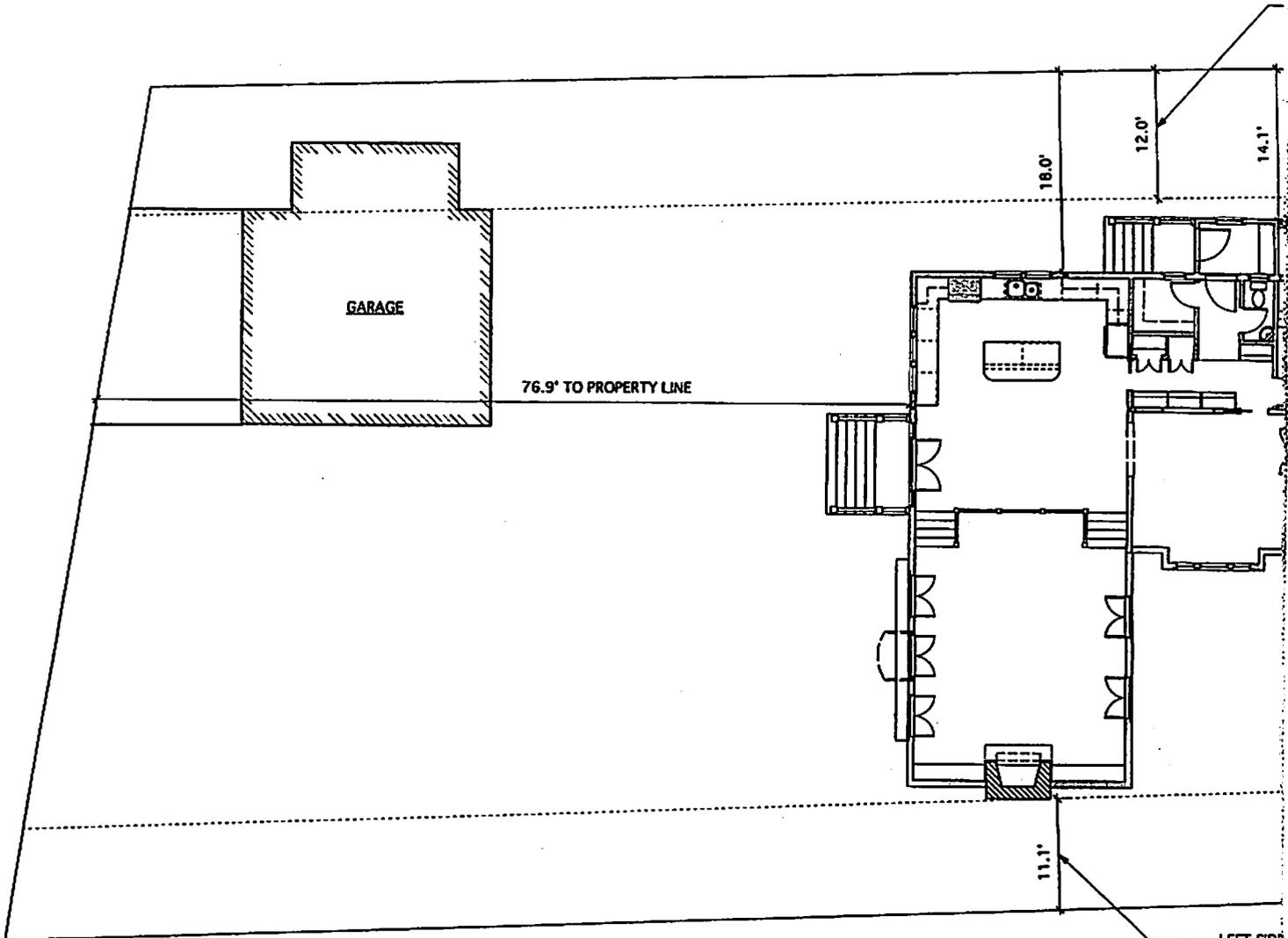
DEPARTMENT OF PUBLIC WORKS STATED FEE: \$ \_\_\_\_\_

The undersigned agrees to pay the stated fee for the driveway installation in full within two (2) weeks of the estimated starting date of construction before the Department of Public Works shall proceed with construction:

Owner's signature: Joseph Glenmullen Date: 5/2/11  
Address: 617 4970902

Funds Received: \$ \_\_\_\_\_

Check Number: \_\_\_\_\_



**1** DRIVEWAY PLAN  
 0 5 FEET 10 15  
 REQUIRED SIDEYARD SETBACK  
 30% OF FRONTAGE = .3 X 77



CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS  
ABUTTOR'S FORM

To Whom It May Concern:

As owner or agent of 15 Hubbard Park Road

approval

Cambridge, Massachusetts, I do hereby declare

disapproval

of the installment of:

Off-Street Parking Facility located at 12 Hubbard Park Road

Signed: [Signature]

Date: May 15, 2010

Address: 15 Hubbard Park Rd.

To Whom It May Concern:

As owner or agent of 8 Hubbard Park Rd

approval

Cambridge, Massachusetts, I do hereby declare

disapproval

of the installment of:

Off-Street Parking Facility located at 12 Hubbard Park Rd

Signed: Gai Ben Trustee Bethune Ben Trustee

Date: May 16, 2010

Address: 8 Hubbard Park Rd

To Whom It May Concern:

As owner or agent of 14 Hubbard Park Rd.

approval

Cambridge, Massachusetts, I do hereby declare

disapproval

of the installment of:

Off-Street Parking Facility located at 12 Hubbard Park Rd

Signed: [Signature]

Date: June 26 2010

Address: 14 Hubbard Park Rd

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS  
ABUTTOR'S FORM

To Whom It May Concern:

As owner or agent of 5 Hubbard Pk

approval  
 disapproval

Cambridge, Massachusetts, I do hereby declare

of the installment of:

Off-Street Parking Facility located at

Signed: [Signature] Date: Aug 9, 2000  
Address: 5 Hubbard Pk 7000

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS

CITY OF CAMBRIDGE

PART II: INSPECTIONAL SERVICES DEPARTMENT

Application approved       Application denied

Reason: \_\_\_\_\_

Signature: [Signature]      Date: 4/25/11

Title: Zong

PART III: TRAFFIC AND PARKING DEPARTMENT

14  
Approved

Application approved       Application denied

Reason: \_\_\_\_\_

Signature: [Signature]      Date: 5-12-11

Title: Traffic Engineer

PART IV: HISTORICAL COMMISSION

Application approved       Application denied

Reason: not in Old Camb Hist Dist.

Signature: Sarah L. Burles      Date: 5/2/11

Title: Preservation Planner

PART V: PUBLIC WORKS DEPARTMENT

Approved

Application approved       Application denied

Reason: \_\_\_\_\_

Signature: [Signature]      Date: 5/12/2011

Title: Superintendent of Streets & Sidewalks

B.I.I  
Purver.  
Applicant/OWNER is responsible for installation & construction of the curb cut. A permit from Public Works is required prior to construction.



OFFICE OF THE CITY CLERK

CITY OF CAMBRIDGE

(617) 349-4260

FAX (617) 349-4269

tty/TDD (617) 492-0235

RECEIVED BY THE CITY CLERK  
MAY 11 P 2:16

D. MARGARET DRURY  
CITY CLERK

DONNA P. LOPEZ  
DEPUTY CITY CLERK

May 4, 2011

Dear Neighborhood Representative:

This office is in receipt of a copy of an application from Joseph Glenmullen, requesting a curb cut *at the premises numbered 12 Hubbard Park Road, Cambridge, Massachusetts*. The City Council has directed that all curb cut petitions be submitted to the appropriate Neighborhood Associations for the locality where the curb cut would be made, so that the association may have an opportunity for review, prior to action by the City Council.

Please indicate by return mail your approval or disapproval of the petition within twenty-one days from the date of this letter. If the response is "disapproval" please state reasons. Be sure to sign the form and include a daytime phone number. I have enclosed a self-addressed stamped envelope to facilitate your reply.

As soon as this office has received both the completed application and your neighborhood association response, I will place the petition on the agenda for the next City Council meeting. If I do not receive a response from your neighborhood organization by twenty-one days from the date of this letter, I will place the petition on the agenda for the next City Council meeting.

If your neighborhood association cannot complete its review by twenty-one days from today, you may extend the reply time another seven days by requesting an extension by letter to me with a copy to the petitioner. However, I urge you to make every effort to complete your review as soon as possible.

Thank you for your cooperation.

Sincerely yours,

D. Margaret Drury  
City Clerk

Neighborhood Association: Mount Auburn Neighborhood Association – Fleet Hill

hereby  approve  disapprove of said driveway petition.

Comments: \_\_\_\_\_

Signature of authorized association representative *D. Fleet Hill*

Daytime telephone no. *617-491-5142*

cc: Petitioner