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JUN 22 2011

CAMBRIDGE HISTORICAL COMMISSION

#040/2011

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS

CITY OF CAMBRIDGE

CITY OF CAMBRIDGE  
INSPECTIONAL SERVICES  
2011 APR 22 AM 9:26



6523

INSTRUCTIONS:

In order to obtain permission for a driveway cut or opening you must first get approval from the Department of Inspectional Services on the zoning requirements for off-street parking, including the cooperation of your immediate abutters.

To receive a review from Inspectional Services you must fill out Part I of the application. Be sure to draw your plot plan on Drawing 1, choosing the lot that represents your lot's position, i.e. corner or interior. You must also include a sketch of the proposed driveway, including dimensions, on Drawing 2. You may then calculate the cost of the driveway by using the formula based on your choice of surfaces. You must also include signed forms from abutters on the sides and rear of the property and from all property owners located across the street(s) from the property.

Once you have gathered this information on the application, it should be submitted to:

Zoning Officer  
Inspectional Services  
831 Massachusetts Avenue  
Cambridge, MA 02139

If the application is approved by Inspectional Services, it will then be sent on to Traffic and Parking, the Historical Commission and the Department of Public Works. If approved by Public Works, the application and backup will be sent to the City Council for their approval. Once the City Council approves, the driveway curb cut can be installed. However, the full cost of the cut must be paid to Public Works before the work will start.

If, however, Inspectional Services denies your application you may then appeal to the Zoning Board of Appeals.

DATE: 4/22/2011

PART I:

Address of proposed curb cut or off-street parking facility: 12 MILTON ST.

Frontage: 42' 6" Block and Lot: Blk 181 Lot 11

Setback (distance from building to sidewalk): 13'

Distance from proposed driveway to surrounding structures and property line: APPROX 2' TO HOUSE AT 12 MILTON  
APPROX 1' TO PROPERTY LINE WITH 10 MILTON

Dimensions of proposed driveway: 12' X 24'

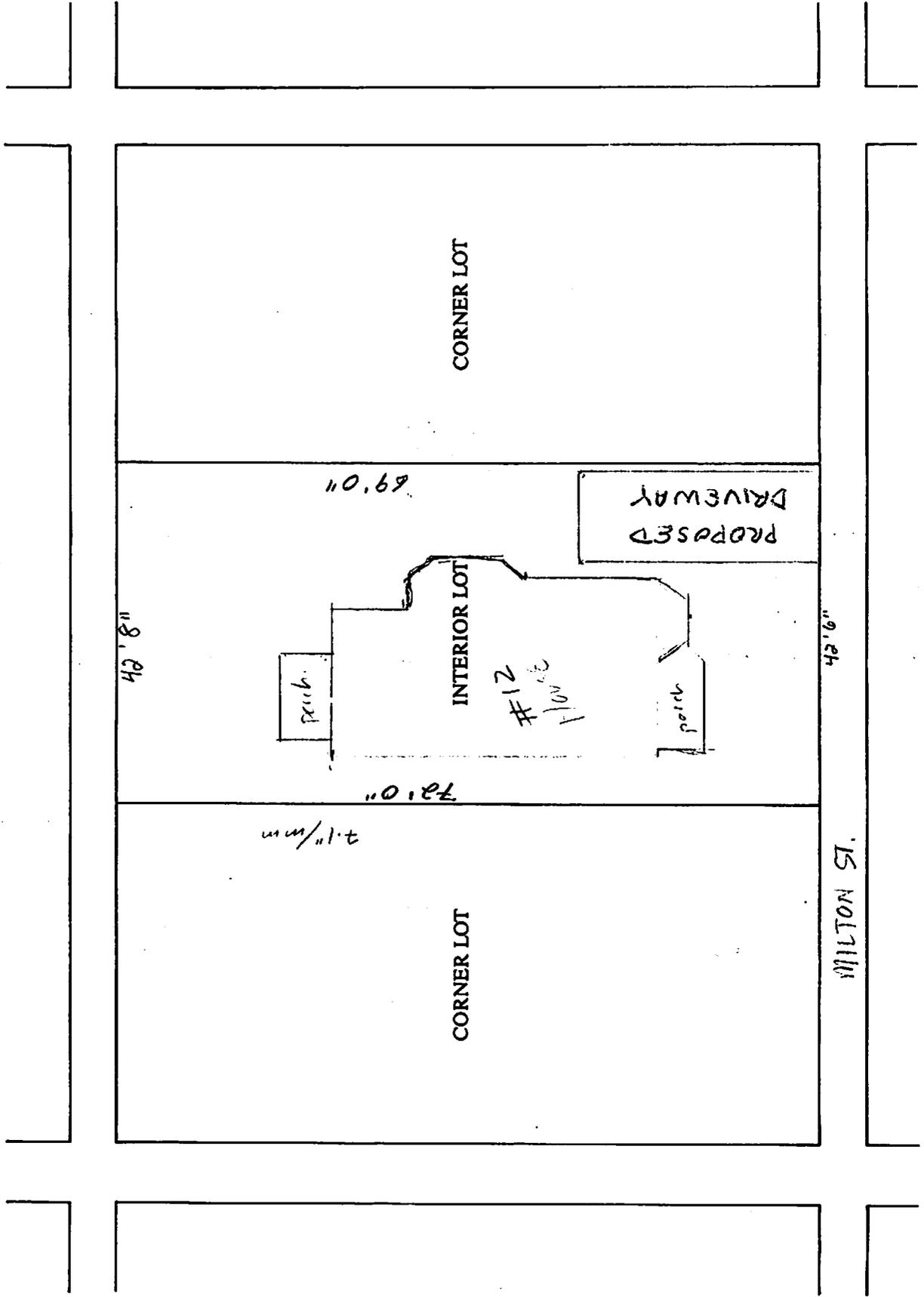
Location of any trees, sign posts, fire hydrants, utility poles, etc., in direct vicinity of proposed driveway: One tree in  
NEIGHBOR'S YARD (13' dbh) approx 1' from property line. Nothing else within 10'

- Plot plan is included
- Sketch of driveway with cost estimate is included
- All abutter's forms are included

2011 APR 24 11:05

DRAWING 1:

PLEASE INDICATE LOCATION OF HOUSE AND DRIVEWAY.  
BE SURE TO GIVE DIMENSIONS OF LOT.



**Parenti, Jeff**

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**From:** Daniel Sullivan [dansully99@gmail.com]  
**Sent:** Monday, June 20, 2011 10:46 AM  
**To:** Parenti, Jeff  
**Cc:** Ky Lowenhaupt  
**Subject:** Curb cut at 12 Milton Street  
**Attachments:** Curb Cut plan 12 Milton St.;June20,2011.pdf

Dear Mr Parenti,

Sorry about the drawing confusion. I've attached a pdf of the proper plan, which I've dated June 20, 2011. One bit of information which is not included on the drawing and which may be relevant, is that Milton Street is only approx. 19 feet wide.

Dan Sullivan





**CITY OF CAMBRIDGE**  
**Traffic, Parking and Transportation**  
238 Broadway  
Cambridge, Massachusetts 02139

[www.cambridgema.gov/traffic](http://www.cambridgema.gov/traffic)

Susan E. Clippinger, Director  
Brad Gerratt, Deputy Director

Phone: (617) 349-4700  
Fax: (617) 349-4747

June 16, 2011

Dan Sullivan  
12 Milton Street  
Cambridge, MA 02139

Re: Curb cut permit application

Dear Mr. Sullivan,

I have received the curb cut permit application for 12 Milton Street. I need to resolve conflicting information in the application before I can proceed.

Two drawings showing driveway dimensions are attached to the application. This first is an undated mortgage inspection plan drawn by Frederick R. Joyce Surveyors. It shows the proposed cut in the curb as being ten feet wide and zero feet from the property line. The second undated, larger-scale plan shows the driveway 12 feet wide and 1 foot from the property line.

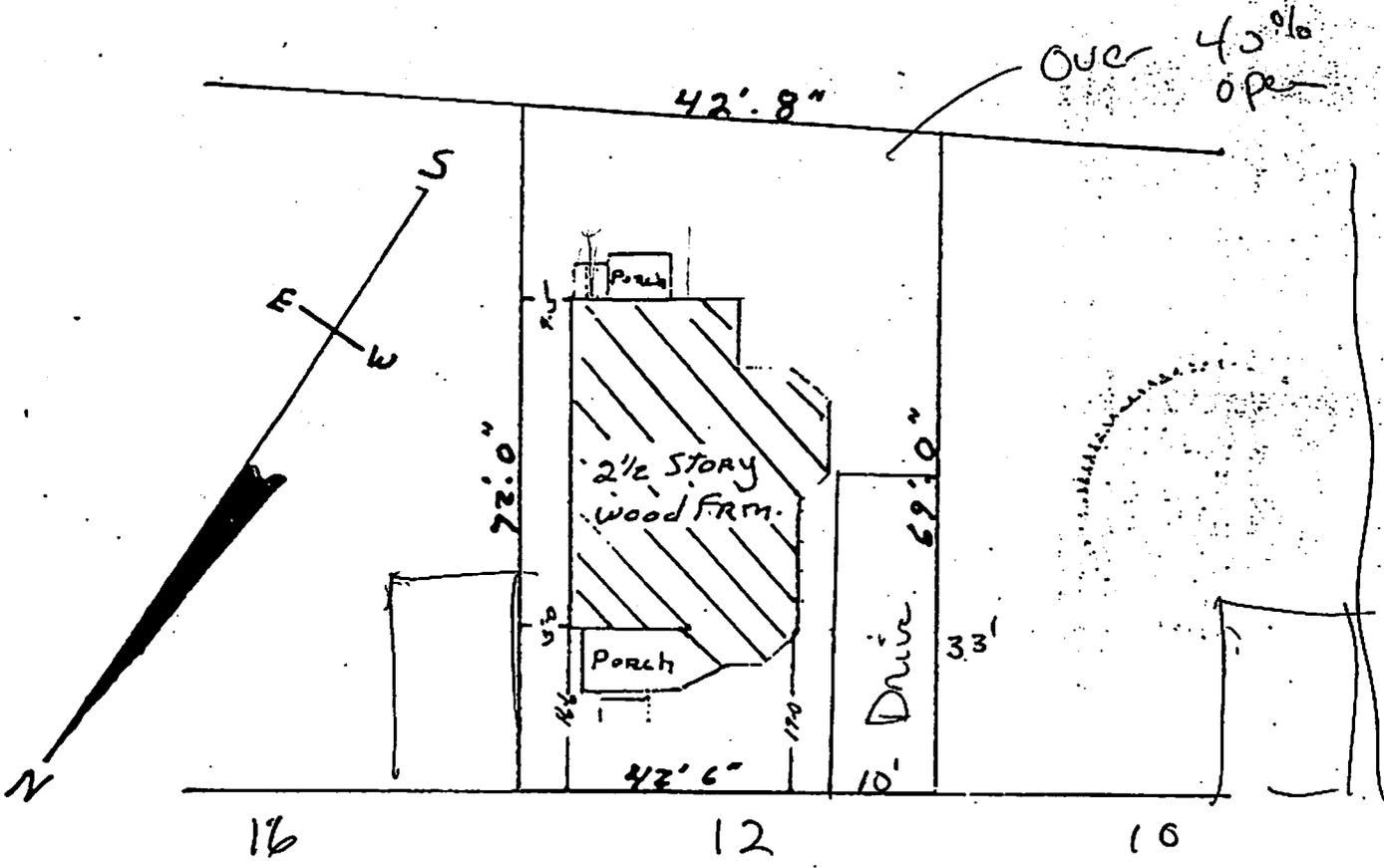
Please resubmit a new plan showing the dimensions you intend to construct. It must be to scale with all relevant dimensions explicitly identified. Or you can respond with a letter or e-mail and attach a copy of one of the existing drawings indicating that it is the plan you intend to use.

Please contact me at [jparenti@cambridgema.gov](mailto:jparenti@cambridgema.gov) or 617.349.4715 if you have any questions

Sincerely,

Jeffrey R. Parenti, P.E.  
Traffic Engineer

cc: William Dwyer, Superintendant of Streets, DPW



12 MILTON STREET

Dan Sullivan  
617-894-5043

This Plot Plan is compiled from the Deed and Plan of Record and not to be construed as an Instrument Survey. This Plan is for the use of the Mortgagee for Mortgage purposes only.

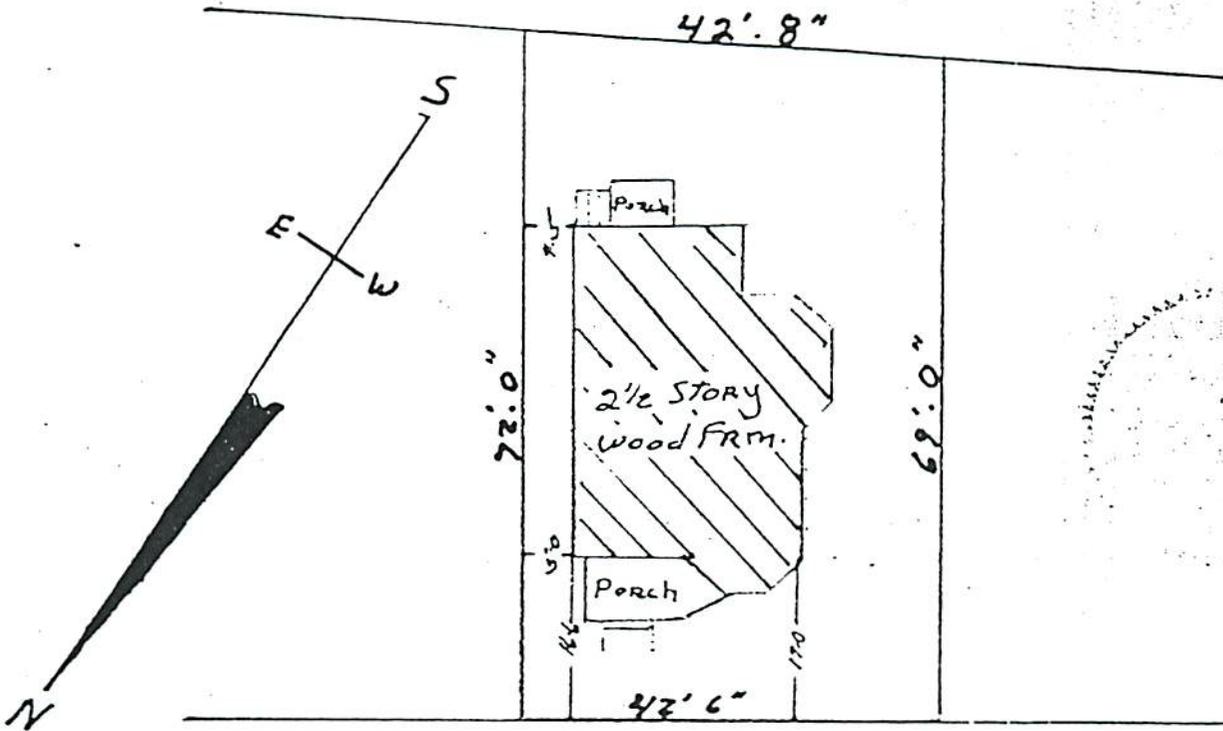
MORTGAGE INSPECTION PLAN  
FREDERICK R. JOYCE, CO. SURVEYORS  
ARLINGTON, MASS.

LOCATION: Cambridge  
 SCALE: 1/4" = 20ft DATE August 16, 1983  
 RECORDED IN Middlesex COUNTY South  
 REGISTRY OF DEEDS \_\_\_\_\_  
 BOOK NO 14373 PAGE NO 466

I hereby certify that the building shown on this Plan is located approximately as shown and that it conforms to the Zoning Laws of the City of: Cambridge when constructed.

I hereby certify that the above Property ~~does~~/does not fall within a FLOOD HAZARD AREA as indicated on the F.I.A. FLOOD HAZARD MAP for the City/Town of: Cambridge

Signed: Engelhard Prillips



## MILTON STREET

This Plot Plan is compiled from the Deed and Plan of Record and not to be construed as an Instrument Survey. This Plan is for the use of the Mortgagee for Mortgage purposes only.

MORTGAGE INSPECTION PLAN  
 FREDERICK R. JOYCE, CO. SURVEYORS  
 ARLINGTON, MASS.

LOCATION: Cambridge  
 SCALE: 1" = 20ft DATE August 16, 1983  
 RECORDED IN Middlesex COUNTY South  
 REGISTRY OF DEEDS \_\_\_\_\_  
 BOOK NO 14.373 PAGE NO 466

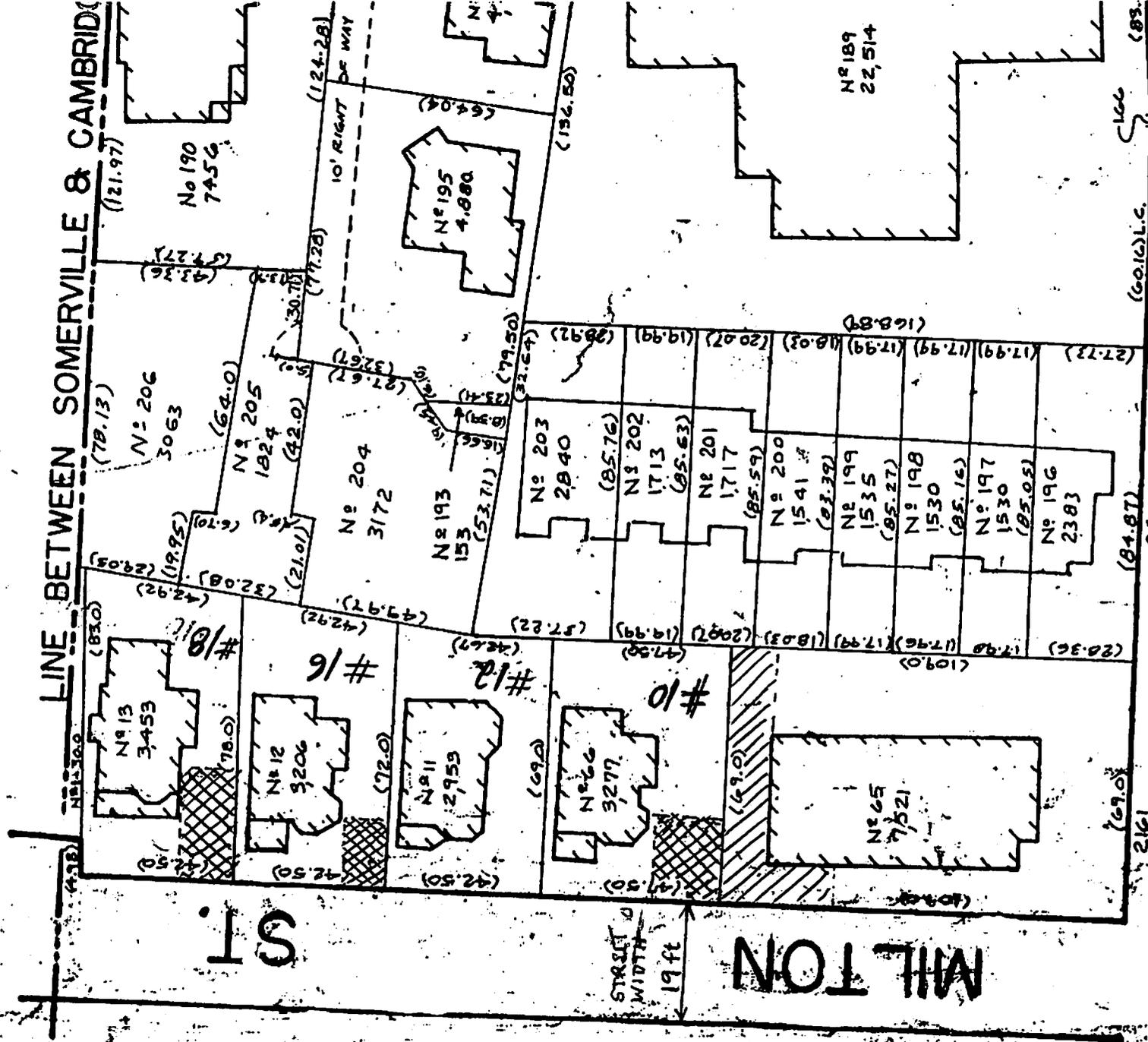
I hereby certify that the building shown on this Plan is located approximately as shown and that it conforms to the Zoning Laws of the City of: Cambridge when constructed.

I hereby certify that the above Property ~~does~~/does not fall within a FLOOD HAZARD AREA as indicated on the F.I.A. FLOOD HAZARD MAP for the City/Town of: Cambridge

Signed: Engelhard & Mills

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CROSS HATCHING SHOWS EXISTING DRIVEWAYS



MASS. AVE.

MILTON ST

STREET WIDTH 19 ft

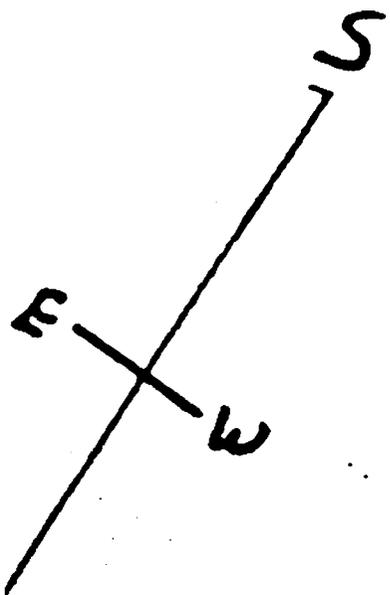
LINE BETWEEN SOMERVILLE & CAMBRIDGE

10' RIGHT OF WAY

MASS. AVE.

2.54 mm = 1 ft.

42' 8"



72' 0"

69' 0"



CURRENT NEIGHBOR'S DRIVEWAY #16 MILTON ST.

18' 0"  
PROPOSED DRIVEWAY  
24' 0"

43' 6"

12'

10'

14'

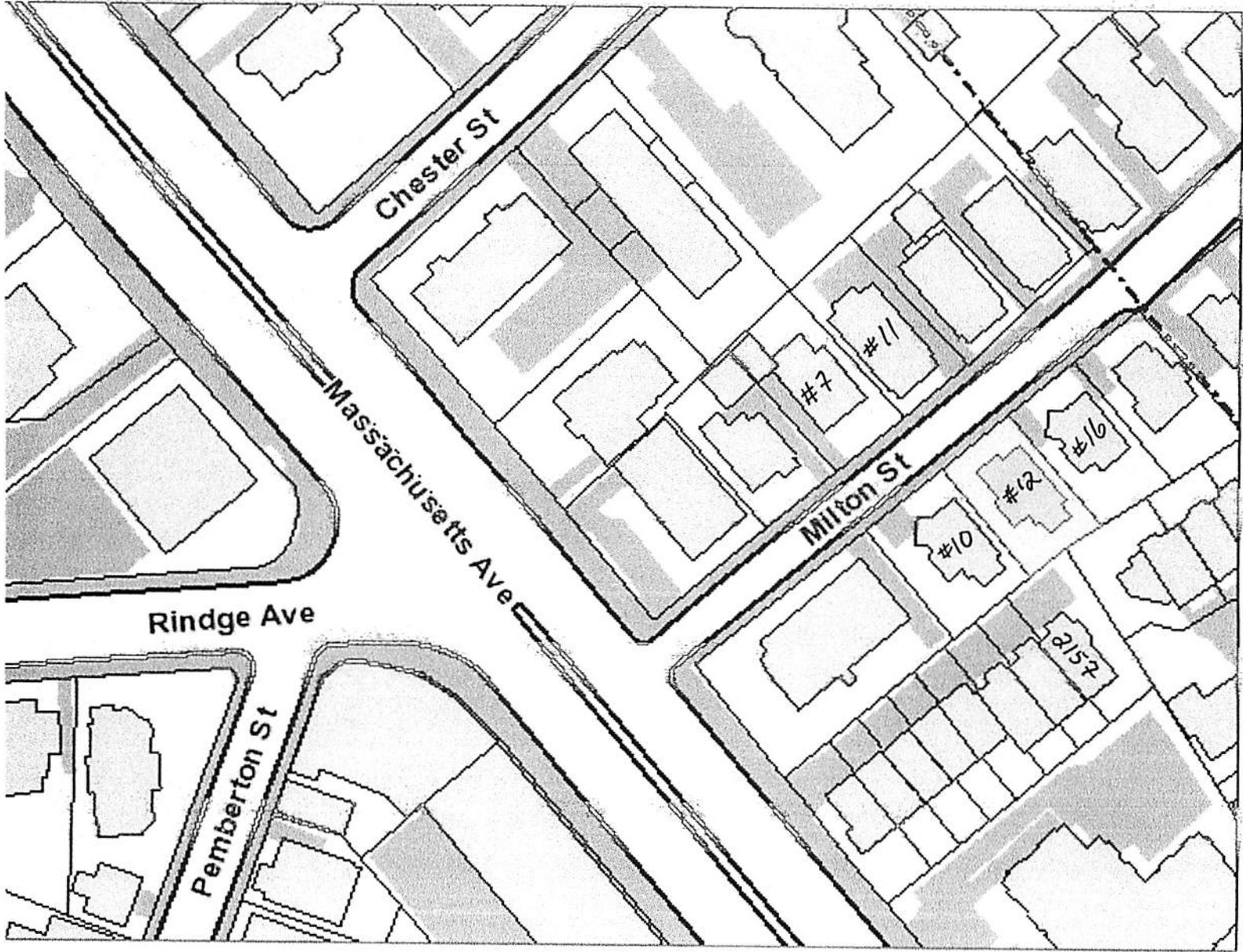
NORWAY MAPLE 20" dbh

8' 6"  
9' 0"

~2 ft  
13'  
17' 0"

~1 ft

FOR CURB CUT APPLICATION 12 MILTON ST  
DAN SULLIVAN 617-894-5043



CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS  
ABUTTOR'S FORM

To Whom It May Concern:

As owner or agent of 2157 Mass Ave 02140

approval  
 disapproval

Cambridge, Massachusetts, I do hereby declare  
of the installment of:

Off-Street Parking Facility located at 12 MILTON ST

Signed: [Signature] Date: 23 April 2011

Address: 2157 Mass Ave Cambridge 02140

To Whom It May Concern:

As owner or agent of \_\_\_\_\_

approval  
 disapproval

Cambridge, Massachusetts, I do hereby declare  
of the installment of:

Off-Street Parking Facility located at \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

To Whom It May Concern:

As owner or agent of \_\_\_\_\_

approval  
 disapproval

Cambridge, Massachusetts, I do hereby declare  
of the installment of:

Off-Street Parking Facility located at \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS  
ABUTOR'S FORM

To Whom It May Concern:

As owner or agent of 7 Milton St.

approval

Cambridge, Massachusetts, I do hereby declare

disapproval

of the installment of:

Off-Street Parking Facility located at 12 MILTON ST

Signed: [Signature], Christo Bennett Date: 4-9-11

Address: 7 MILTON ST., CAMBRIDGE, MA 02140

To Whom It May Concern:

As owner or agent of 10 MILTON ST CAMBRIDGE

approval

Cambridge, Massachusetts, I do hereby declare

disapproval

of the installment of:

Off-Street Parking Facility located at 12 MILTON ST

Signed: [Signature] Date: 4/9/11

Address: 10 MILTON ST CAMBRIDGE MA 02140

To Whom It May Concern:

As owner or agent of 16 Milton St.

approval

Cambridge, Massachusetts, I do hereby declare

disapproval

of the installment of:

Off-Street Parking Facility located at 12 MILTON ST

Signed: [Signature] Date: 4/11/11

Address: 16 Milton St.

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS  
ABUTOR'S FORM

To Whom It May Concern:

As owner or agent of Elizabeth L. Melanson 11 MILTON ST.

approval

Cambridge, Massachusetts, I do hereby declare

disapproval

of the installment of:

Off-Street Parking Facility located at 12 MILTON ST

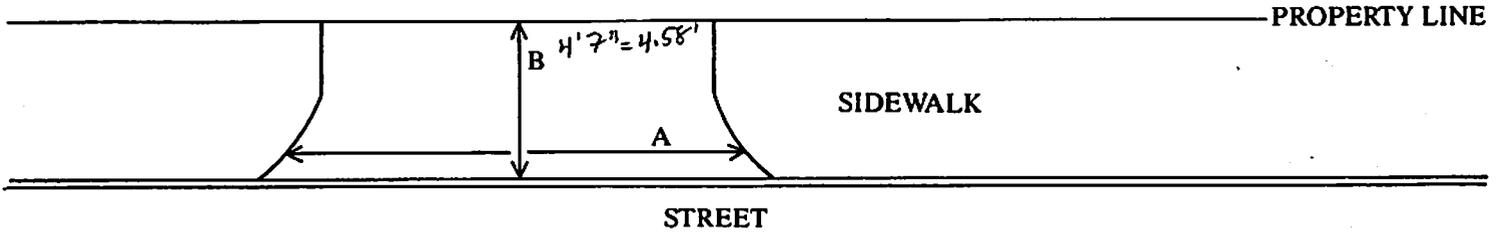
Signed: Elizabeth L. Melanson Date: 4-19-11

Address: 11 Milton St. Cambridge, MA 02140

DRAWING 2:

SKETCH OF PROPOSED DRIVEWAY WITH COST ESTIMATE

CITY OF CAMBRIDGE



A = 14 FT. ÷ 3 = 4.67 YARDS

B = 4.58 FT. ÷ 3 = 1.53 YARDS

A × B = 7.14 SQUARE YARDS

COST ESTIMATE:

BRICK: 7.14 SQUARE YARDS × \$70/SQUARE YARD = \$ 499.80

BRICK ON CONCRETE: \_\_\_\_\_ SQUARE YARDS × \$85/SQUARE YARD = \$ \_\_\_\_\_

CONCRETE: \_\_\_\_\_ SQUARE YARDS × \$40/SQUARE YARD = \$ \_\_\_\_\_

ASPHALT: \_\_\_\_\_ SQUARE FEET × 1 TON/40 SQUARE FEET × \$125/TON = \$ \_\_\_\_\_

DEPARTMENT OF PUBLIC WORKS SCHEDULED DATE FOR CONSTRUCTION:

Box containing the date: / /

DEPARTMENT OF PUBLIC WORKS STATED FEE: \$ \_\_\_\_\_

The undersigned agrees to pay the stated fee for the driveway installation in full within two (2) weeks of the estimated starting date of construction before the Department of Public Works shall proceed with construction:

Owner's signature: Samuel E. Sullivan Date: Apr 22, 2011

Address: 12 MILTON ST

Funds Received: \$ \_\_\_\_\_

Check Number: \_\_\_\_\_





# OFFICE OF THE CITY CLERK

CITY OF CAMBRIDGE

(617) 349-4260  
FAX (617) 349-4269  
tty/TDD (617) 492-0235

D. MARGARET DRURY  
CITY CLERK

DONNA P. LOPEZ  
DEPUTY CITY CLERK

May 2, 2011

Dear Neighborhood Representative:

This office is in receipt of a copy of an application from Daniel Sullivan requesting a curb cut *at the premises numbered 12 Milton Street, Cambridge, Massachusetts*. The City Council has directed that all curb cut petitions be submitted to the appropriate Neighborhood Associations for the locality where the curb cut would be made, so that the association may have an opportunity for review, prior to action by the City Council.

Please indicate by return mail your approval or disapproval of the petition within twenty-one days from the date of this letter. If the response is "disapproval" please state reasons. Be sure to sign the form and include a daytime phone number. I have enclosed a self-addressed stamped envelope to facilitate your reply.

As soon as this office has received both the completed application and your neighborhood association response, I will place the petition on the agenda for the next City Council meeting. If I do not receive a response from your neighborhood organization by twenty-one days from the date of this letter, I will place the petition on the agenda for the next City Council meeting.

If your neighborhood association cannot complete its review by twenty-one days from today, you may extend the reply time another seven days by requesting an extension by letter to me with a copy to the petitioner. However, I urge you to make every effort to complete your review as soon as possible.

Thank you for your cooperation.

Sincerely yours,

D. Margaret Drury  
City Clerk

North Cambridge Stabilization Committee- Richard Clarey and Michael Brandon

hereby \_\_\_\_\_ approve \_\_\_\_\_ disapprove of said driveway petition.

Comments: \_\_\_\_\_

Signature of authorized association representative

Daytime telephone no.

cc: Petitioner