

#040/2013

6552-3

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS

CITY OF CAMBRIDGE
INSPECTIONAL SERVICES



CITY OF CAMBRIDGE 2013 APR -5 AM 11:23

INSTRUCTIONS:

In order to obtain permission for a driveway cut or opening you must first get approval from the Department of Inspectional Services on the zoning requirements for off-street parking, including the cooperation of your immediate abutters.

To receive a review from Inspectional Services you must fill out Part I of the application. Be sure to draw your plot plan on Drawing 1, choosing the lot that represents your lot,s position, i.e. corner or interior. You must also include a sketch of the proposed driveway, including dimensions, on Drawing 2. You may then calculate the cost of the driveway by using the formula based on your chose of surfaces. You must also include signed forms from abutters on the sides and rear of the property and from all property owners located across the street(s) from the property.

Once you have gathered this information on the application, it should be submitted to:

Zoning Officer
Inspectional Services
831 Massachusetts Avenue
Cambridge, MA 02139

If the application is approved by Inspectional Services, it will then be sent on to Traffic and Parking, the Historical Commission and the Department of Public Works. If approved by Public Works, the application and backup will be sent to the City Council for their approval. Once the City Council approves, the driveway curb cut can be installed. However, the full cost of the cut must be paid to Public Works before the work will start.

If, however, Inspectional Services denies your application you may then appeal to the Zoning Board of Appeals.

DATE:

4 / 4 / 13

PART I:

Address of proposed curb cut or off-street parking facility: 93 KIRKLAND

Frontage: 80' Block and Lot: _____

Setback (distance from building to sidewalk): 10' (PROPOSED)

Distance from proposed driveway to surrounding structures and property line: 5' TO PROPERTY LINE
ADJACENT TO BUILDING

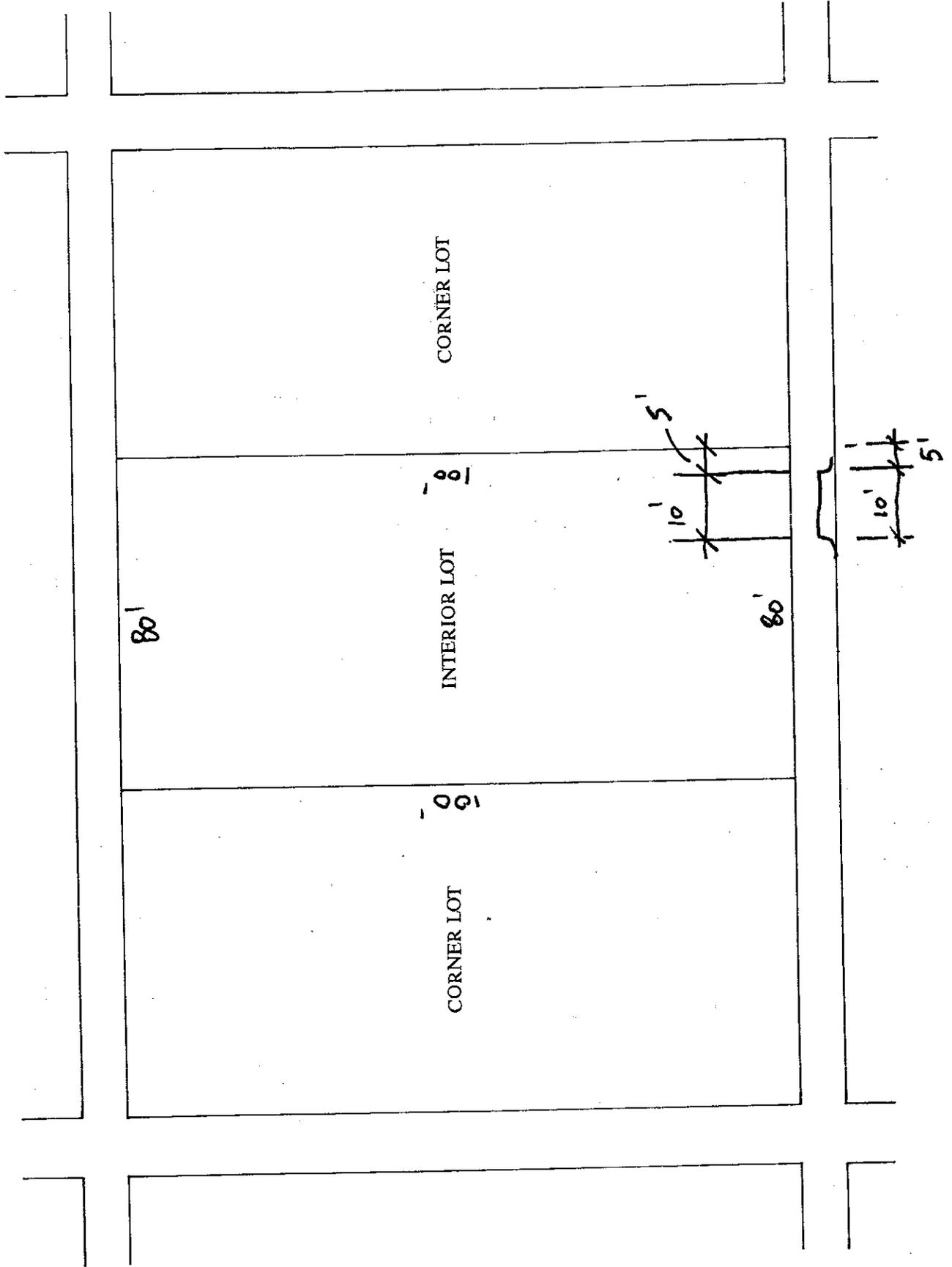
Dimensions of proposed driveway: 10' X 70' (TO PARKING)

Location of any trees, sign posts, fire hydrants, utility poles, etc., in direct vicinity of proposed driveway: NONE

- Plot plan is included
- Sketch of driveway with cost estimate is included
- All abutter's forms are included

DRAWING 1:

PLEASE INDICATE LOCATION OF HOUSE AND DRIVEWAY.
BE SURE TO GIVE DIMENSIONS OF LOT.

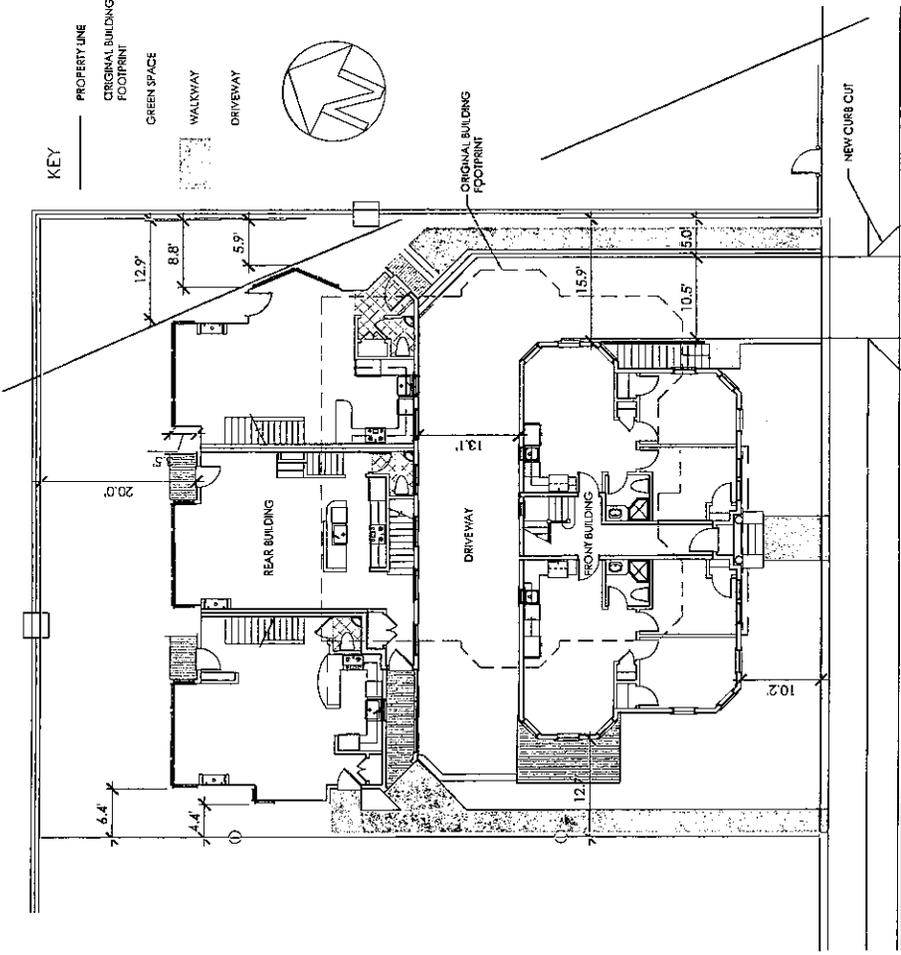


Project no.: 18290
Date: 03.20.13

93 Kirkland Street, Cambridge MA

BOYES-WATSON ARCHITECTS
 architects@boyeswatson.com
 710 Boye Street, Somerville, MA 02143 Phone: (617) 625-8066 Fax: (617) 625-8281

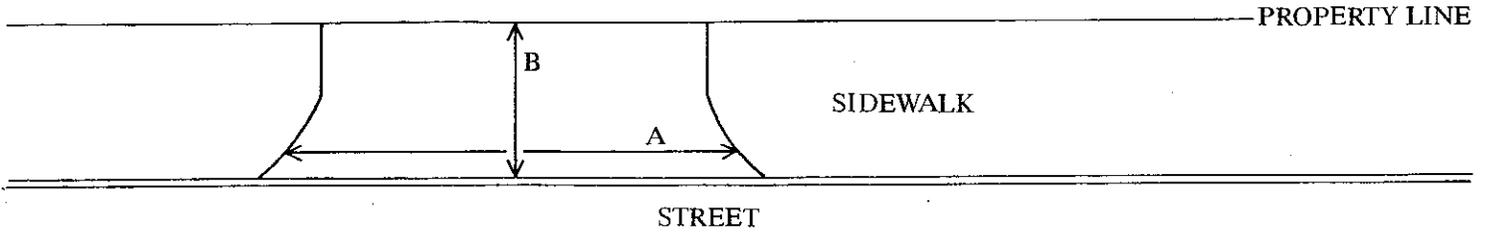
PROPOSED SITE PLAN
1/16" = 1'-0"



DRAWING 2:

SKETCH OF PROPOSED DRIVEWAY WITH COST ESTIMATE

CITY OF CAMBRIDGE



A = 12 FT. ÷ 3 = 4 YARDS

B = 8 FT. ÷ 3 = 2.66 YARDS

A × B = 10.64 SQUARE YARDS

COST ESTIMATE:

BRICK: _____ SQUARE YARDS × \$70/SQUARE YARD = \$ _____

BRICK ON CONCRETE: _____ SQUARE YARDS × \$85/SQUARE YARD = \$ _____

CONCRETE: _____ SQUARE YARDS × \$40/SQUARE YARD = \$ _____

ASPHALT: _____ SQUARE FEET × 1 TON/40 SQUARE FEET × \$125/TON = \$ _____

DEPARTMENT OF PUBLIC WORKS SCHEDULED DATE FOR CONSTRUCTION:

____ / ____ / ____

DEPARTMENT OF PUBLIC WORKS STATED FEE: \$ _____

The undersigned agrees to pay the stated fee for the driveway installation in full within two (2) weeks of the estimated starting date of construction before the Department of Public Works shall proceed with construction:

Owner's signature: [Handwritten Signature] Date: 4.5.13

Address: mirzanno@comcast.net 617.283.6715

Funds Received: \$ _____

Check Number: _____

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTTOR'S FORM

To Whom It May Concern:

As owner or agent of President and Fellows of Harvard College,

approval
 disapproval

Cambridge, Massachusetts, I do hereby declare

of the installment of:

Off-Street Parking Facility located at 93 Kirkland Street

Signed: Alexis Ojima Date: April 3, 2013

Address: ~~93~~ c/o Harvard Planning + Project Management, 1350 Massachusetts Ave,
Cambridge, MA 02138

To Whom It May Concern:

As owner or agent of Savenors Supply Co Inc.,

approval
 disapproval

Cambridge, Massachusetts, I do hereby declare

of the installment of:

Off-Street Parking Facility located at 93 Kirkland Street

Signed: Shirana human J.M Date: April 3, 2013

Address: Savenors 90 Kirkland St CAMBRIDGE MA
Savenors 92 Kirkland St CAMBRIDGE MA

To Whom It May Concern: Please note:

As owner or agent of 2-4 and 6-8 Holden St., held by the same owners,

approval the Rovins family, declined to
 disapproval support this application.

Cambridge, Massachusetts, I do hereby declare

of the installment of: Please also note that Harvard
College is an abutter on two
sides

Off-Street Parking Facility located at _____

Signed: _____ Date: _____

Address: _____

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS

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PART II: INSPECTIONAL SERVICES DEPARTMENT

Application approved Application denied

Reason: _____

Signature: [Signature] Date: 4/12/13

Title: Comm.

PART III: TRAFFIC AND PARKING DEPARTMENT

Application approved Application denied

Reason: _____

Signature: [Signature] Date: 4-17-13

Title: Traffic Engineer

PART IV: HISTORICAL COMMISSION

Application approved Application denied

Reason: _____

Signature: Sarah Burles Date: 4/16/13

Title: Preservation Planner

PART V: PUBLIC WORKS DEPARTMENT

Application approved Application denied

Reason: _____

Signature: [Signature] Date: 4/24/2013

Title: Superintendent of Streets & Sidewalks

Developer/Contractor is responsible for installation and construction of curb cut.



OFFICE OF THE CITY CLERK

CITY OF CAMBRIDGE

(617) 349-4260

FAX (617) 349-4269

tty/TDD (617) 492-0235

DONNA P. LOPEZ
INTERIM CITY CLERK

April 11, 2013

Dear Neighborhood Representative:

This office is in receipt of a copy of an application from the Muireann Glenmullen, requesting a curb cut at the premises numbered 93 Kirkland Street, Cambridge, Massachusetts. The City Council has directed that all curb cut petitions be submitted to the appropriate Neighborhood Associations for the locality where the curb cut would be made, so that the association may have an opportunity for review, prior to action by the City Council.

Please indicate by return mail your approval or disapproval of the petition within twenty-one days from the date of this letter. If the response is "disapproval" please state reasons. Be sure to sign the form and include a daytime phone number. I have enclosed a self-addressed stamped envelope to facilitate your reply.

As soon as this office has received both the completed application and your neighborhood association response, I will place the petition on the agenda for the next City Council meeting. If I do not receive a response from your neighborhood organization by twenty-one days from the date of this letter, I will place the petition on the agenda for the next City Council meeting.

If your neighborhood association cannot complete its review by twenty one days from today, you may extend the reply time another seven days by requesting an extension by letter to me with a copy to the petitioner. However, I urge you to make every effort to complete your review as soon as possible.

Thank you for your cooperation.

Sincerely yours,
Donna P. Lopez

Donna P. Lopez
Interim City Clerk

Agassiz Neighborhood Council – Terry Delancy, Coordinator

hereby _____ approve _____ disapprove of said driveway petition.

Comments: _____

Signature of authorized association representative

Daytime telephone no.

cc: Petitioner