

CITY OF CAMBRIDGE
INSPECTIONAL SERVICES

#0405-2013

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS

2013 APR 22 AM 11:54

CITY OF CAMBRIDGE



INSTRUCTIONS:

In order to obtain permission for a driveway cut or opening you must first get approval from the Department of Inspectional Services on the zoning requirements for off-street parking, including the cooperation of your immediate abutters.

To receive a review from Inspectional Services you must fill out Part I of the application. Be sure to draw your plot plan on Drawing 1, choosing the lot that represents your lot,s position, i.e. corner or interior. You must also include a sketch of the proposed driveway, including dimensions, on Drawing 2. You may then calculate the cost of the driveway by using the formula based on your chose of surfaces. You must also include signed forms from abutters on the sides and rear of the property and from all property owners, located across the street(s) from the property.

Once you have gathered this information on the application, it should be submitted to:

Zoning Officer
Inspectional Services
831 Massachusetts Avenue
Cambridge, MA 02139

If the application is approved by Inspectional Services, it will then be sent on to Traffic and Parking, the Historical Commission and the Department of Public Works. If approved by Public Works, the application and backup will be sent to the City Council for their approval. Once the City Council approves, the driveway curb cut can be installed. However, the full cost of the cut must be paid to Public Works before the work will start.

If, however, Inspectional Services denies your application you may then appeal to the Zoning Board of Appeals.

DATE: 4/22/13

PART I:

Address of proposed curb cut or off-street parking facility: 96 Griswold St.

Frontage: 90' Block and Lot: 267B-190

Setback (distance from building to sidewalk): 6'-4"

Distance from proposed driveway to surrounding structures and property line: 2'-1 3/4" from proposed addition
5'-0" from property line

Dimensions of proposed driveway: 33' Deep x 10' Wide

Location of any trees, sign posts, fire hydrants, utility poles, etc., in direct vicinity of proposed driveway: see attached parking plan P-1

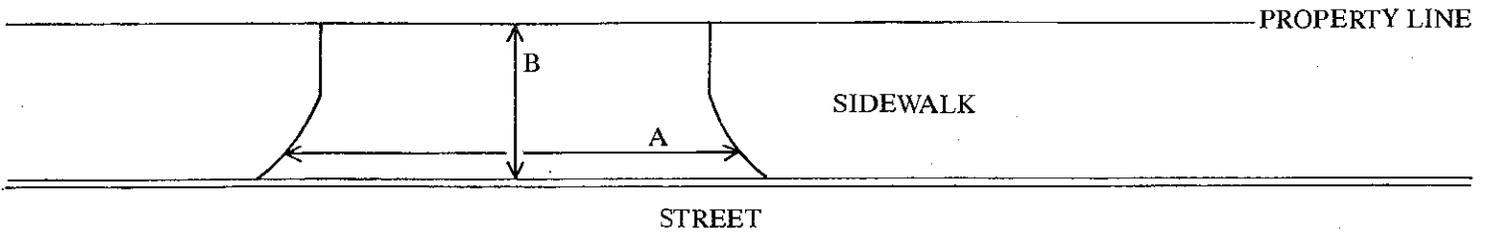
OFFICE OF THE CITY CLERK
2013 APR 8 AM 11:13

- Plot plan is included
- Sketch of driveway with cost estimate is included
- All abuttor's forms are included

DRAWING 2:

SKETCH OF PROPOSED DRIVEWAY WITH COST ESTIMATE

CITY OF CAMBRIDGE



$A = \frac{25' \times 12''}{3} \text{ FT.} \div 3 = 8.3 \text{ YARDS}$

$B = \frac{6'-6''}{3} \text{ FT.} \div 3 = 2.167 \text{ YARDS}$

$A \times B = \frac{10.40}{10.40} \text{ SQUARE YARDS}$

COST ESTIMATE:

BRICK: _____ SQUARE YARDS \times \$70/SQUARE YARD = \$ _____

BRICK ON CONCRETE: _____ SQUARE YARDS \times \$85/SQUARE YARD = \$ _____

CONCRETE: $\frac{10.40}{10.40}$ SQUARE YARDS \times \$60/SQUARE YARD = \$ 624

ASPHALT: _____ SQUARE FEET \times 1 TON/40 SQUARE FEET \times \$125/TON = \$ _____

1 /

The undersigned agrees to pay the stated fee for the driveway installation in full within two (2) weeks of the estimated starting date of construction before the Department of Public Works shall proceed with construction:

Owner's signature: Cathy Callahan Date: 4/7/12

Address: 98 Gr's world st

AI - Contractor - 617-634-9068

Funds Received: \$ _____ Check Number: _____

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APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTOR'S FORM

To Whom It May Concern: Lee Smith
As owner or agent of 14 Loomis St.
 approval
Cambridge, Massachusetts, I do hereby declare disapproval
of the installment of:
Off-Street Parking Facility located at 96 Griswold St.
Signed: Carolyn Callender Lee Smith Date: 4-7-12
Address: 14 Loomis St.

To Whom It May Concern: Susan Agger
As owner or agent of 1 Loomis St.
 approval
Cambridge, Massachusetts, I do hereby declare disapproval
of the installment of:
Off-Street Parking Facility located at 96 Griswold St.
Signed: Carolyn Callender Susan R Agger Date: 4-7-12
Address: 1 Loomis St.

To Whom It May Concern: Clair Elvinger
As owner or agent of 92 Griswold St.
 approval
Cambridge, Massachusetts, I do hereby declare disapproval
of the installment of:
Off-Street Parking Facility located at 96 Griswold St.
Signed: Carolyn Callender Clair Elvinger Date: 4-7-12
Address: _____

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTTOR'S FORM

To Whom It May Concern:

As owner or agent of _____

approval

Cambridge, Massachusetts, I do hereby declare disapproval

of the installment of:

Off-Street Parking Facility located at _____

Signed: Andy Callender Date: 4-7-12

Address: _____

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS

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PART II: INSPECTIONAL SERVICES DEPARTMENT

Application approved Application denied

Reason: _____

Signature: [Signature] Date: 4/26/13

Title: comm

PART III: TRAFFIC AND PARKING DEPARTMENT

Application approved Application denied

Reason: _____

Signature: [Signature] Date: 5-2-13

Title: Traffic Engineer

PART IV: HISTORICAL COMMISSION

Application approved Application denied

Reason: Not a designated property

Signature: Sarah C. Bursler Date: 5/1/13

Title: Preservation Planner

PART V: PUBLIC WORKS DEPARTMENT

Application approved Application denied

Reason: _____

Signature: [Signature] Date: 5/7/2013

Title: Superintendent of Streets & Sidewalks

Contractor/OWNER is responsible for the construction, installation of the curb cut and driveway.



OFFICE OF THE CITY CLERK

CITY OF CAMBRIDGE

MAY 3 9 58 AM '13

(617) 349-4260
FAX (617) 349-4269
tty/TDD (617) 492-0235

OFFICE OF THE CITY CLERK
CAMBRIDGE, MASSACHUSETTS

DONNA P. LOPEZ
INTERIM CITY CLERK

May 2, 2013

Dear Neighborhood Representative:

This office is in receipt of a copy of an application from Carolyn Callender requesting to relocate the existing curb cut at the premises numbered 96 Griswold Street, Cambridge, Massachusetts. The City Council has directed that all curb cut petitions be submitted to the appropriate Neighborhood Associations for the locality where the curb cut would be made, so that the association may have an opportunity for review, prior to action by the City Council.

Please indicate by return mail your approval or disapproval of the petition within twenty-one days from the date of this letter. If the response is "disapproval" please state reasons. Be sure to sign the form and include a daytime phone number. I have enclosed a self-addressed stamped envelope to facilitate your reply.

As soon as this office has received both the completed application and your neighborhood association response, I will place the petition on the agenda for the next City Council meeting. If I do not receive a response from your neighborhood organization by twenty-one days from the date of this letter, I will place the petition on the agenda for the next City Council meeting.

If your neighborhood association cannot complete its review by twenty-one days from today, you may extend the reply time another seven days by requesting an extension by letter to me with a copy to the petitioner. However, I urge you to make every effort to complete your review as soon as possible.

Thank you for your cooperation.

Sincerely yours,

Donna P. Lopez
Interim City Clerk

Cambridge Highlands Neighborhood Association – Ann Tennis

hereby X approve _____ disapprove of said driveway petition.

Comments: No problem

Signature of authorized association representative Ann Tennis, Chair

Daytime telephone no. 617-515-2722

cc: Petitioner