

2013 SEP 9 AM 11 23

September 5, 2013

OFFICE OF THE CITY CLERK
CAMBRIDGE, MASSACHUSETTS

To Whom it May Concern,

My name is Erin Wilson and I am writing in application for a sandwich board marketing permit for Kaplan International at 39 JFK Street, 3rd Floor, Cambridge, MA 02138. The sandwich board would be posted right at our entrance door located on Mt Auburn Street across from the park, Winthrop Square and we would display the board M-F from 8-5.

Please find proof of insurance and the drawing of the area attached.

Many thanks,



Erin Wilson | School Director | Kaplan International Center Harvard Square
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Emergency contact outside of normal business hours: 617-971-6211

The Garage

JFK STREET

American Express

Kaplan
Institution

Sandwich
local food

MT AUBURN ST

WINTHROP SQUARE

to office