



Cambridge Consumers' Council

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City of Cambridge

Laura M. Nichols
Executive Director

Serving the residents of:
Cambridge
Somerville

December 10, 2009

Dear Fellow Employees:

As the end of 2009 rapidly approaches, I would like to take a moment and invite you to participate in the City of Cambridge Employee Charitable Campaign. With the current state of our economy, charitable organizations need our help more than ever in raising funds in order to continue performing vital services that many members of our community depend on. By making even the smallest contribution, you will help ensure that countless needs are still being met even during the most troubling times.

A list of this year's participating charities has been attached to this letter. You can also find this list online at http://cground.cambridgema.gov/news.cfm?instance_id=1184. Should you chose to participate, your gift will automatically be deducted from your paycheck each week over the course of a year, and forwarded to the charity of your choice. *If you pledged to the campaign last year and would like to rollover your donations, please state that request in an email to: lnichols@cambridgema.gov.*

If you would like to start a new donation, complete the attached pledge form or download a form from the above website. Please make sure you specify whether or not you would like your name released to the charity that you have chosen. After you have completed this form, forward it to the Consumers' Council (Attention: Laura Nichols) via interoffice mail so your donation can be properly processed.

Thank you in advance for your thoughtfulness and generosity. Let us show the participating charitable organizations that the employees of the City of Cambridge are willing to step up even in these difficult times.

Sincerely,


Laura M. Nichols
Executive Director