

10012011

6529 /

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS

CITY OF CAMBRIDGE



INSTRUCTIONS:

In order to obtain permission for a driveway cut or opening you must first get approval from the Department of Inspectional Services on the zoning requirements for off-street parking, including the cooperation of your immediate abutters.

To receive a review from Inspectional Services you must fill out Part I of the application. Be sure to draw your plot plan on Drawing 1, choosing the lot that represents your lot's position, i.e. corner or interior. You must also include a sketch of the proposed driveway, including dimensions, on Drawing 2. You may then calculate the cost of the driveway by using the formula based on your choice of surfaces. You must also include signed forms from abutters on the sides and rear of the property and from all property owners located across the street(s) from the property.

Once you have gathered this information on the application, it should be submitted to:

Zoning Officer
Inspectional Services
831 Massachusetts Avenue
Cambridge, MA 02139

If the application is approved by Inspectional Services, it will then be sent on to Traffic and Parking, the Historical Commission and the Department of Public Works. If approved by Public Works, the application and backup will be sent to the City Council for their approval. Once the City Council approves, the driveway curb cut can be installed. However, the full cost of the cut must be paid to Public Works before the work will start.

If, however, Inspectional Services denies your application you may then appeal to the Zoning Board of Appeals.

DATE: 9/30/11

PART I:

Address of proposed curb cut or off-street parking facility: 55 S. Normandy Ave.

Frontage: 106.56' Block and Lot: Lot 83

Setback (distance from building to sidewalk): 13.5'

Distance from proposed driveway to surrounding structures and property line: 18' to side lot line

Dimensions of proposed driveway: 8' 6" W x 19' L

Location of any trees, sign posts, fire hydrants, utility poles, etc., in direct vicinity of proposed driveway: Utility Pole 3 1/2' to right.

- Plot plan is included
- Sketch of driveway with cost estimate is included
- All abutter's forms are included

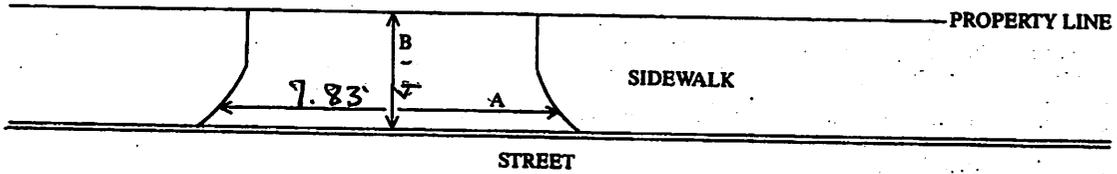
2011 OCT -5 PM 2:48
CITY OF CAMBRIDGE
INSPECTIONAL SERVICES

2011 DEC 15 A 11:55
OFFICE OF THE CITY CLERK
CITY OF CAMBRIDGE

DRAWING 2:

SKETCH OF PROPOSED DRIVEWAY WITH COST ESTIMATE

CITY OF CAMBRIDGE



$A = 7.83 \text{ FT.} + 3 = 2.61 \text{ YARDS}$

$B = 4 \text{ FT.} + 3 = 1.33 \text{ YARDS}$

$A \times B = 3.48 \text{ SQUARE YARDS}$

COST ESTIMATE:

BRICK: _____ SQUARE YARDS \times \$70/SQUARE YARD = \$ _____

BRICK ON CONCRETE: _____ SQUARE YARDS \times \$85/SQUARE YARD = \$ _____

CONCRETE: 3.48 SQUARE YARDS \times \$40/SQUARE YARD = \$ 139.40

ASPHALT: _____ SQUARE FEET \times 1 TON/40 SQUARE FEET \times \$125/TON = \$ _____

DEPARTMENT OF PUBLIC WORKS SCHEDULED DATE FOR CONSTRUCTION:

 / /

DEPARTMENT OF PUBLIC WORKS STATED FEE: \$ _____

The undersigned agrees to pay the stated fee for the driveway installation in full within two (2) weeks of the estimated starting date of construction before the Department of Public Works shall proceed with construction:

Owner's signature: Barbara A. Kenny (BARBARA A. KENNY) Date: 9.30.11

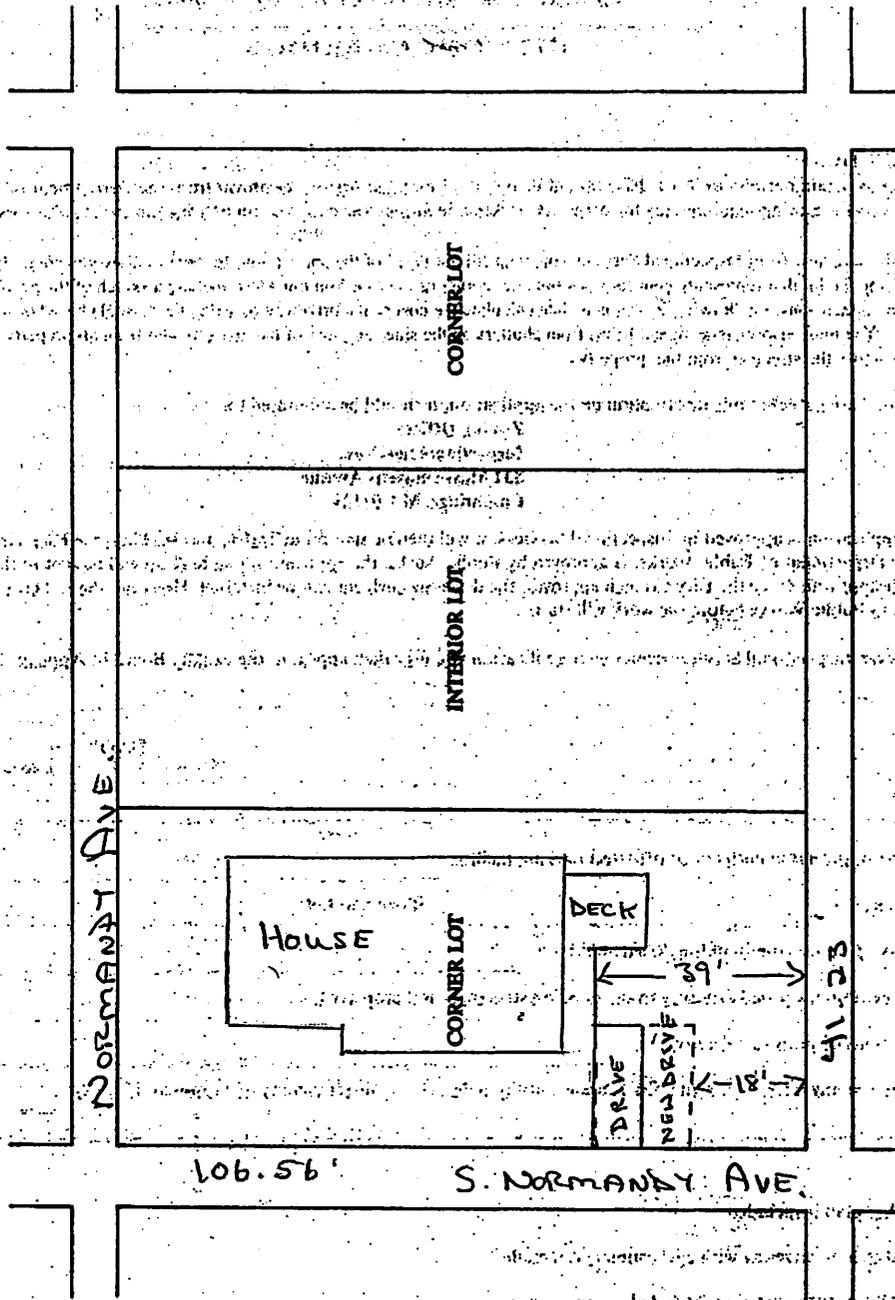
Address: 66 REXLIFF RD. BELMONT, MA 02478

Funds Received: \$ _____

Check Number: _____

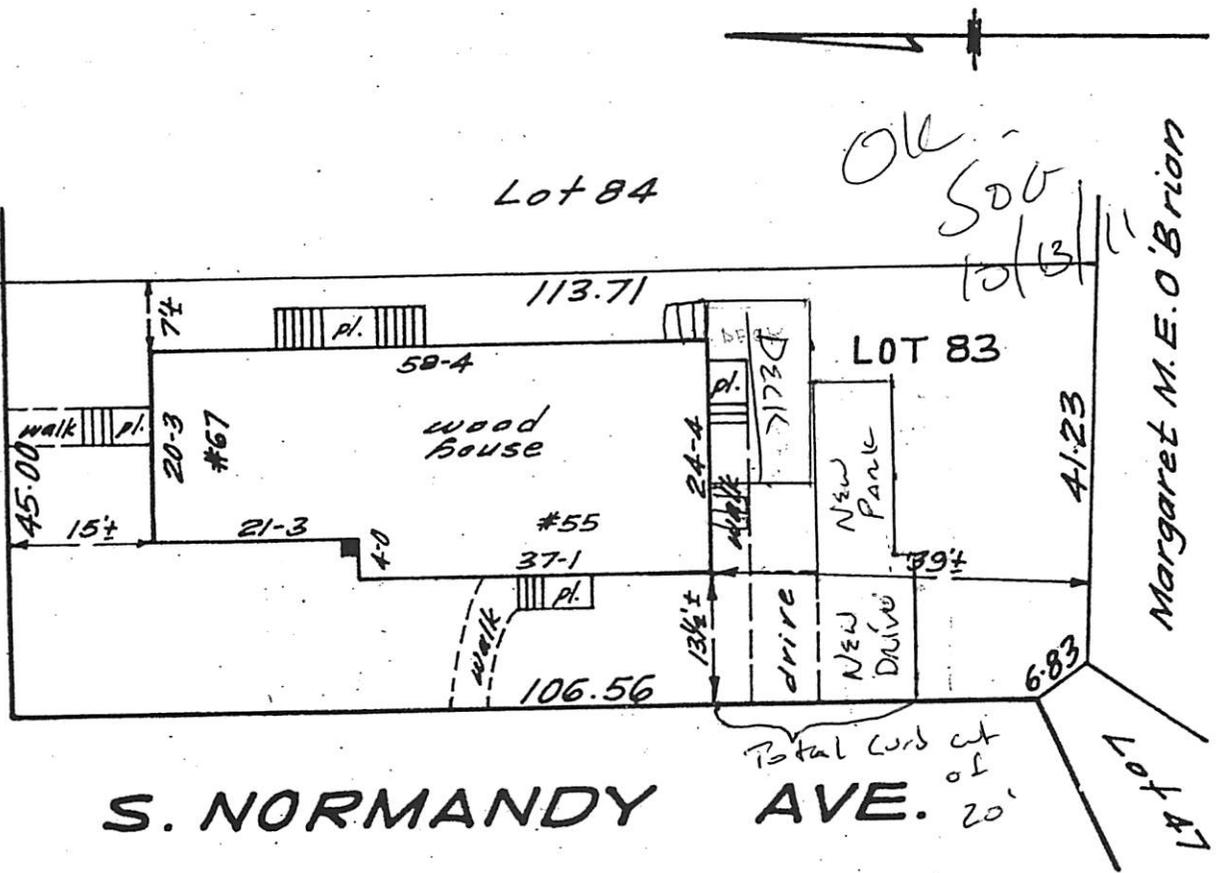
DRAWING 1:

PLEASE INDICATE LOCATION OF HOUSE AND DRIVEWAY.
BE SURE TO GIVE DIMENSIONS OF LOT.





NORMANDY AVE.



S. NORMANDY AVE.

THIS PLOT PLAN WAS NOT MADE FROM AN INSTRUMENT SURVEY AND IS FOR THE USE OF THE BANK ONLY. UNDER NO CIRCUMSTANCES ARE OFFSETS TO BE USED FOR FENCES, WALLS, HEDGES, ETC.

RECORDED AT MIDDLESEX CO.
 REGISTRY OF DEEDS
 REC BOOK No. PAGE No.
 SHOWN AS LOT 83 PLAN BY
 C. B. HUMPHREY, SURV.
 DATED FEB. 28, 1921.
 L.C. CERT. No. 12242

PLAN OF PROPERTY
 55 S. NORMANDY AVE.
 CAMBRIDGE • MASS.
 EVERETT M. BROOKS CO. - CIVIL ENGRS
 NEWTONVILLE - MASSACHUSETTS
 SCALE: 1 IN. = 20 FT. DATE: DEC. 15, 1970

I HEREBY CERTIFY THAT THE BUILDINGS ON THIS PROPERTY ARE LOCATED AS SHOWN ON ABOVE PLAN AND COMPLY WITH THE ZONING LAWS OF THE CITY OF CAMBRIDGE
 E. M. Brooks
 J. C. Budwitz Survey

September 30, 2011

To Whom It May Concern,

Enclosed please find my application for a "Curb Cut" at 55 S. Normandy Ave.

I have submitted Abuttor's Forms from all required neighbors.

I also was able to meet with Mr. Gary Agnello from the Department of Public Works while he was working in the area during the summer. He indicated that he is willing to go on record as being in support of the project.

I hope I have supplied you with all the information required and in the manner requested.

Please call (617-489-4911) or email (Kenny_barbara@hotmail.com) for further clarification or information.

Thank you for considering this application.

Sincerely,

A handwritten signature in black ink that reads "Barbara Kenny". The signature is written in a cursive style with a long, sweeping underline.

Barbara Kenny

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTTOR'S FORM

To Whom It May Concern:

As owner or agent of

45 South Normandy Ave.

approval

Cambridge, Massachusetts, I do hereby declare

disapproval

of the installment of:

Off-Street Parking Facility located at

55 S. Normandy Ave.
Cambridge MA

Signed:

D. J. Daerman

Date:

10/2/11

Address:

45 South Normandy Ave

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTOR'S FORM

To Whom It May Concern: 46 S Normandy Ave
As owner or agent of _____
 approval
Cambridge, Massachusetts, I do hereby declare disapproval
of the installment of:
Off-Street Parking Facility located at: 55 S. NORMANDY AVE.
Cambridge, MA
Signed: [Signature] Date: 9/12/11
Address: 46 S Normandy Ave Cambridge MA 02138

Access the Street (S. Normandy Ave)

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTTOR'S FORM

To Whom It May Concern:

As owner or agent of 99 Griswold St.

approval
 disapproval

Cambridge, Massachusetts, I do hereby declare
of the installment of:

Off-Street Parking Facility located at 55 S. NORMANDY AVE.
Cambridge - MA

Signed: Elyse White Harrod Date: 9-13-2011

Address: 99 Griswold St. Camb.

Abutter on
right-hand
side.

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTTOR'S FORM

To Whom It May Concern:

As owner or agent of 71-73 Normandy ave

approval
 disapproval

Cambridge, Massachusetts, I do hereby declare
of the installment of:

Off-Street Parking Facility located at 55 S. Normandy Ave.
Cambridge, MA

Signed: [Signature] Date: _____

Address: 7 Eaton rd Woodham ma
02492

New
Construction
directly
in back

To Whom It May Concern:

As owner or agent of _____

approval
 disapproval

Cambridge, Massachusetts, I do hereby declare
of the installment of:

Off-Street Parking Facility located at 55 S. Normandy Ave.
Cambridge, MA: 02138

Signed: _____ Date: _____

Address: _____

To Whom It May Concern:

As owner or agent of _____

approval
 disapproval

Cambridge, Massachusetts, I do hereby declare
of the installment of:

Off-Street Parking Facility located at 55 S. Normandy Ave
Cambridge, MA

Signed: _____ Date: _____

Address: _____

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTTOR'S FORM

To Whom It May Concern:

As owner or agent of 68 Normandy Ave Cambridge Ma

approval
 disapproval

Cambridge, Massachusetts, I do hereby declare
of the installment of:

Off-Street Parking Facility located at: 55 S. Normandy Ave.
Cambridge, MA

Signed: John Paganotto Date: _____

Address: 68 Normandy Ave Cambridge ma

Across the
street on
left-hand
side

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTTOR'S FORM

To Whom It May Concern:

As owner or agent of 70 Normandy Ave Cambridge

approval
 disapproval

Cambridge, Massachusetts, I do hereby declare
of the installment of:

Off-Street Parking Facility located at 55 S. Normandy Ave.
Cambridge MA.

Signed: [Signature] Date: _____

Address: 70 Normandy Ave Cambridge

Across the
street on
left-hand
side.



CITY OF CAMBRIDGE
Traffic, Parking and Transportation
238 Broadway
Cambridge, Massachusetts 02139

www.cambridgema.gov/traffic

Susan E. Clippinger, Director
Brad Gerratt, Deputy Director

Phone: (617) 349-4700
Fax: (617) 349-4747

October 20, 2011

Barbara A. Kenny
66 Radcliff Road
Belmont, MA 02478

Re: Curb cut permit application, 55 S. Normandy Avenue.

Dear Ms. Kenny,

I have reviewed your curb cut permit application for 55 S. Normandy Avenue. I need some additional information.

The sketch attached to the application does not provide enough dimensions. The survey plan attached to the application has the width of the proposed driveway noted in pen, but no other information. I need a new plan (or an update of the provided plan) showing dimensions of the proposed curb cut and distances to the property line, existing curb cut, and any other objects that will help me identify the proposed location when I conduct my investigation.

You can fax a new drawing to my attention at 617.349.4733, scan and send by e-mail, or by mail.

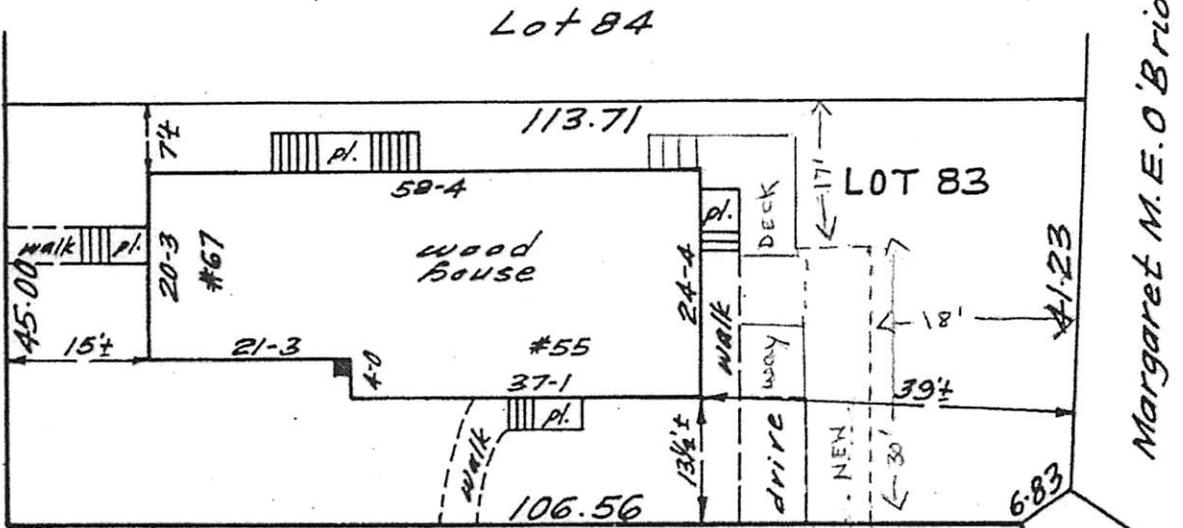
Please contact me at jparenti@cambridgema.gov or at 617.349.4715 with questions.

Sincerely,

Jeffrey R. Parenti, P.E.
Traffic Engineer



NORMANDY AVE.



S. NORMANDY

AVE.

Total Curb Cut of 20'
12' existing
8' proposed to right-hand side

Margaret M. E. O'Brien

THIS PLOT PLAN WAS NOT MADE FROM AN INSTRUMENT SURVEY AND IS FOR THE USE OF THE BANK ONLY. UNDER NO CIRCUMSTANCES ARE OFFSETS TO BE USED FOR FENCES, WALLS, HEDGES, ETC.

RECORDED AT MIDDLESEX SO.
REGISTRY OF DEEDS
REC BOOK No. PAGE No.
SHOWN AS LOT 83 PLAN BY
C. B. HUMPHREY, SURV.
DATED FEB. 28, 1921.
L.C. CERT. No. 12242

PLAN OF PROPERTY
55 S. NORMANDY AVE.
CAMBRIDGE • MASS.
EVERETT M. BROOKS CO. - CIVIL ENGRS
NEWTONVILLE - MASSACHUSETTS
SCALE: 1 IN. = 20 FT. DATE: DEC. 15, 1970

I HEREBY CERTIFY THAT THE BUILDINGS ON THIS PROPERTY ARE LOCATED AS SHOWN ON ABOVE PLAN AND COMPLY WITH THE ZONING LAWS OF THE CITY OF CAMBRIDGE.
E. M. Brooks Co.
S. C. Budwitz Surveyor

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS

CITY OF CAMBRIDGE

PART II: INSPECTIONAL SERVICES DEPARTMENT

Application approved

Application denied

Reason:

Signature:

Date:

Title:

PART III: TRAFFIC AND PARKING DEPARTMENT

Application approved

Application denied

Reason:

Signature:

Date:

Title:

PART IV: HISTORICAL COMMISSION

Application approved

Application denied

Reason:

Signature:

Date:

Title:

PART V: PUBLIC WORKS DEPARTMENT

Application approved

Application denied

Reason:

Signature:

Date:

Title:

OWNER / Applicant is responsible for the construction / installation of the driveway & curb cut.



OFFICE OF THE CITY CLERK 2011 DEC -5 A 11: 58

CITY OF CAMBRIDGE

(617) 349-4260

FAX (617) 349-4269

tty/TDD (617) 492-0235

OFFICE OF THE CITY CLERK
CAMBRIDGE, MASSACHUSETTS

D. MARGARET DRURY
CITY CLERK

DONNA P. LOPEZ
DEPUTY CITY CLERK

November 28, 2011

Dear Neighborhood Representative:

This office is in receipt of a copy of an application from Barbara A. Kenny, requesting a curb cut *at the premises numbered 55 S. Normandy Avenue, Cambridge, Massachusetts*. The City Council has directed that all curb cut petitions be submitted to the appropriate Neighborhood Associations for the locality where the curb cut would be made, so that the association may have an opportunity for review, prior to action by the City Council.

Please indicate by return mail your approval or disapproval of the petition within twenty-one days from the date of this letter. If the response is "disapproval" please state reasons. Be sure to sign the form and include a daytime phone number. I have enclosed a self-addressed stamped envelope to facilitate your reply.

As soon as this office has received both the completed application and your neighborhood association response, I will place the petition on the agenda for the next City Council meeting. If I do not receive a response from your neighborhood organization by twenty-one days from the date of this letter, I will place the petition on the agenda for the next City Council meeting.

If your neighborhood association cannot complete its review by twenty-one days from today, you may extend the reply time another seven days by requesting an extension by letter to me with a copy to the petitioner. However, I urge you to make every effort to complete your review as soon as possible.

Thank you for your cooperation.

Sincerely yours,

D. Margaret Drury
City Clerk

Cambridge Highlands Neighborhood Association – Ann Tennis

hereby X approve _____ disapprove of said driveway petition.

Comments: No problem with this curb cut

Signature of authorized association representative

Daytime telephone no.

617-492-4250

cc: Petitioner