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# APPLICATION FOR DRIVEWAY CUTS AND OPENINGS

CITY OF CAMBRIDGE

INSTRUCTIONS:
In order to obtain permission for a driveway cut or opening you must first get approval from the Department of Inspectional Services on the zoning requirements for off-street parking, including the cooperation of your immediate abuttors.

To receive a review from Inspectional Services you must fill out Part I of the application. Be sure to draw your plot plan on Drawing 1, choosing the lot that represents your lot,s position, i.e. corner or interior. You must also include a sketch of the proposed driveway, including dimensions, on Drawing 2. You may then calculate the cost of the driveway by using the formula based on your chose of surfaces. You must also include signed forms from abutters on the sides and rear of the property and from all property owners located across the street(s) from the property.

RECEIVED

MAR 04 2010

CAMBRIDGE HISTORICAL COMMISSION

Once you have gathered this information on the application, it should be submitted to:

**Zoning Officer**
**Inspectional Services**
**831 Massachusetts Avenue**
**Cambridge, MA 02139**

If the application is approved by Inspectional Services, it will then be sent on to Traffic and Parking, the Historical Commission and the Department of Public Works. If approved by Public Works, the application and backup will be sent to the City Council for their approval. Once the City Council approves, the driveway curb cut can be installed. However, the full cost of the cut must be paid to Public Works before the work will start.

If, however, Inspectional Services denies your application you may then appeal to the Zoning Board of Appeals.

DATE: 2/26/10

PART I:

Address of proposed curb cut or off-street parking facility: 63 FRANCIS AVE

Frontage: 95' Block and Lot:

Setback (distance from building to sidewalk): 42'

Distance from proposed driveway to surrounding structures and property line: 9' SIDE

Dimensions of proposed driveway: ±12 x 60

Location of any trees, sign posts, fire hydrants, utility poles, etc., in direct vicinity of proposed driveway: NO

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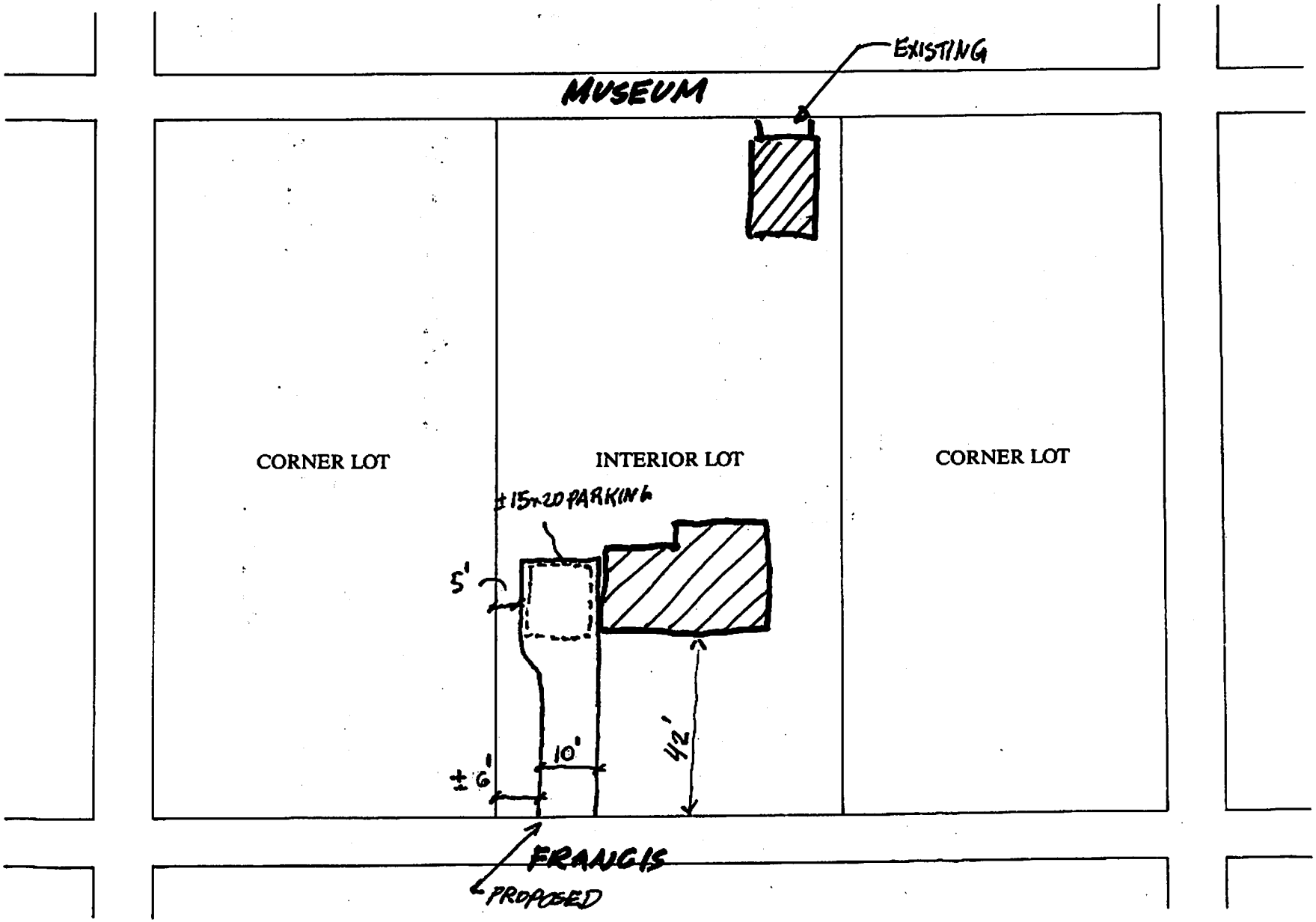
- [x] Plot plan is included
- [x] Sketch of driveway with cost estimate is included
- [x] All abuttor's forms are included

DRAWING 1:

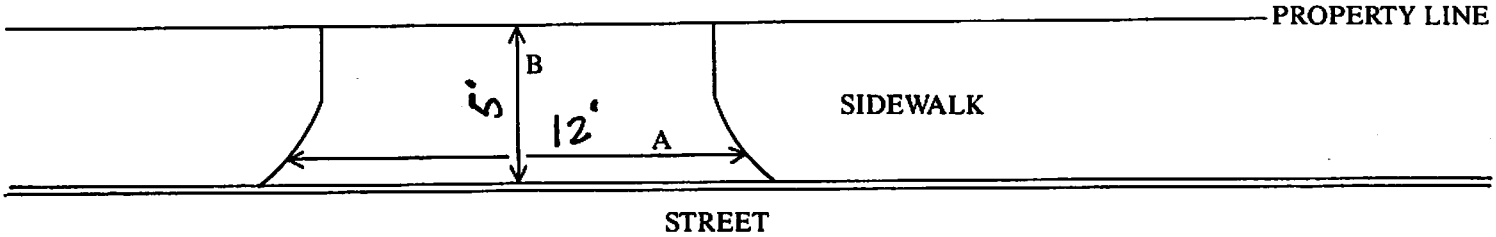
PLEASE INDICATE LOCATION OF HOUSE AND DRIVEWAY.
BE SURE TO GIVE DIMENSIONS OF LOT.



DRAWING 2:

SKETCH OF PROPOSED DRIVEWAY WITH COST ESTIMATE

CITY OF CAMBRIDGE




A = 12 FT. ÷ 3 = 4 YARDS

B = 5 FT. ÷ 3 = 1.6 YARDS

A × B = 6.6 SQUARE YARDS

COST ESTIMATE:

BRICK:_____SQUARE YARDS × $70/SQUARE YARD = $_____

BRICK ON CONCRETE:_____SQUARE YARDS × $85/SQUARE YARD = $_____

CONCRETE: 6.6 SQUARE YARDS × $40/SQUARE YARD = $ 266

ASPHALT:_____SQUARE FEET × 1 TON/40 SQUARE FEET × $125/TON = $_____

DEPARTMENT OF PUBLIC WORKS SCHEDULED DATE FOR CONSTRUCTION: / /

DEPARTMENT OF PUBLIC WORKS STATED FEE: $_____

The undersigned agrees to pay the stated fee for the driveway installation in full within two (2) weeks of the estimated starting date of construction before the Department of Public Works shall proceed with construction:

Owner's signature: SCOTT KENTON Date: FEB 26, 2010

Address: 370 HURON AVE, CAMBRIDGE, MA, 02138

Funds Received: $_____ Check Number:_____

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTTOR'S FORM

To Whom It May Concern:

As owner or agent of 65 FRANCIS AVE,

☑ approval

Cambridge, Massachusetts, I do hereby declare ☐ disapproval

of the installment of:

Off-Street Parking Facility located at 63 FRANCIS AVE.

Signed: Daniel Bell Date: MARCH 1 2010

Address: 65 FRANCIS AVE

To Whom It May Concern:

As owner or agent of Gerald Kollow 64 Francis Ave.,

☑ approval

Cambridge, Massachusetts, I do hereby declare ☐ disapproval

of the installment of:

Off-Street Parking Facility located at 63 FRANCIS AVE.

Signed: Gerald Kollow Date: MARCH 1 2010

Address: 64 Francis Ave. Cambridge.

To Whom It May Concern:

As owner or agent of 89 Museum St Unit 2,

☑ approval

Cambridge, Massachusetts, I do hereby declare ☐ disapproval

of the installment of:

Off-Street Parking Facility located at 63 Francis Ave

Signed: [illegible] Date: March 3, 2010

Address: 89 Museum St
Cambridge MA 02138-1921

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTTOR'S FORM

To Whom It May Concern:

As owner or agent of 59 FRANCIS,

☐ approval ? SENT EMAILS

Cambridge, Massachusetts, I do hereby declare ☐ disapproval AND 3 VISITS

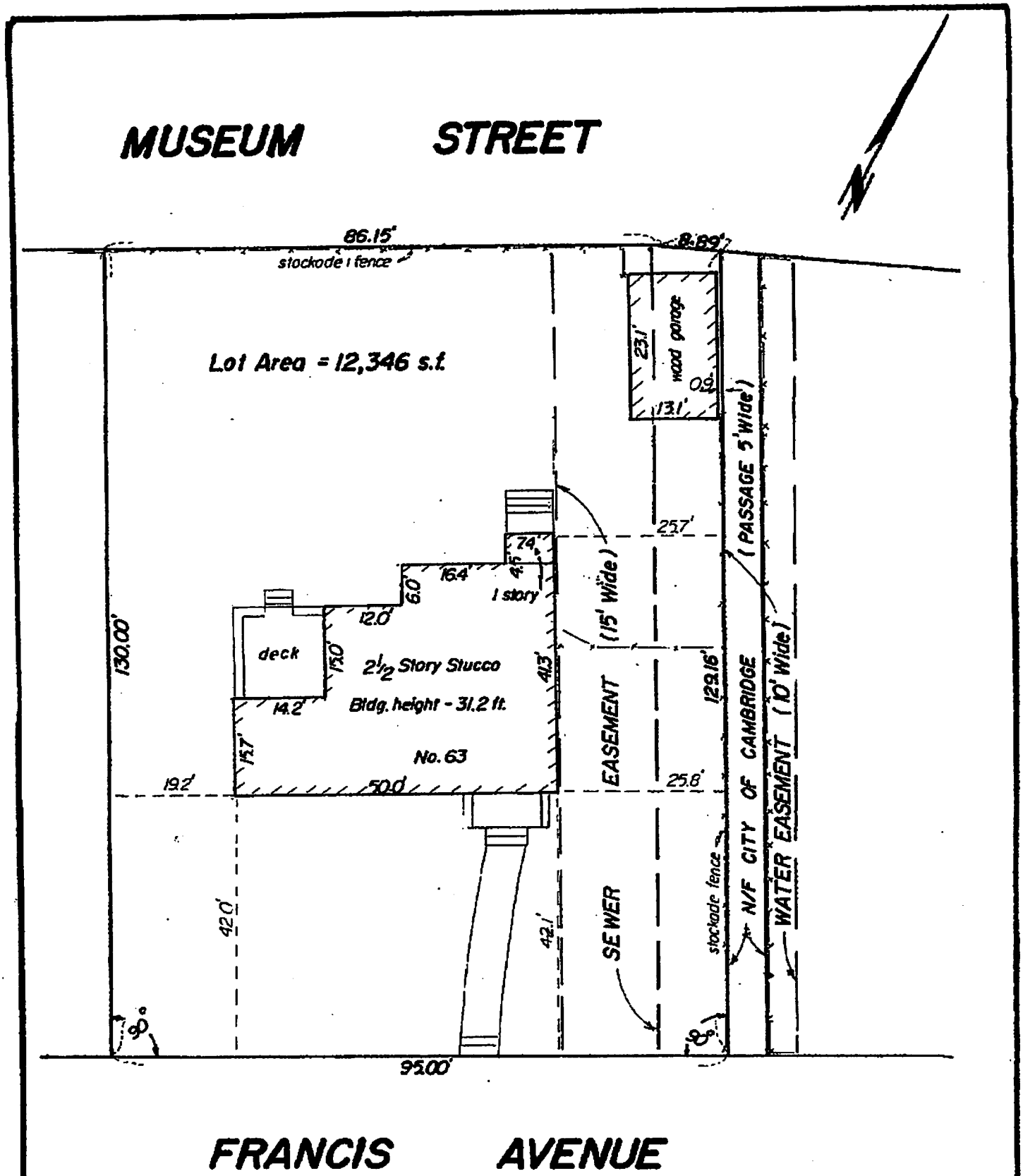
of the installment of:

Off-Street Parking Facility located at

NO RESPONSE FROM OUT OF STATE OWNER

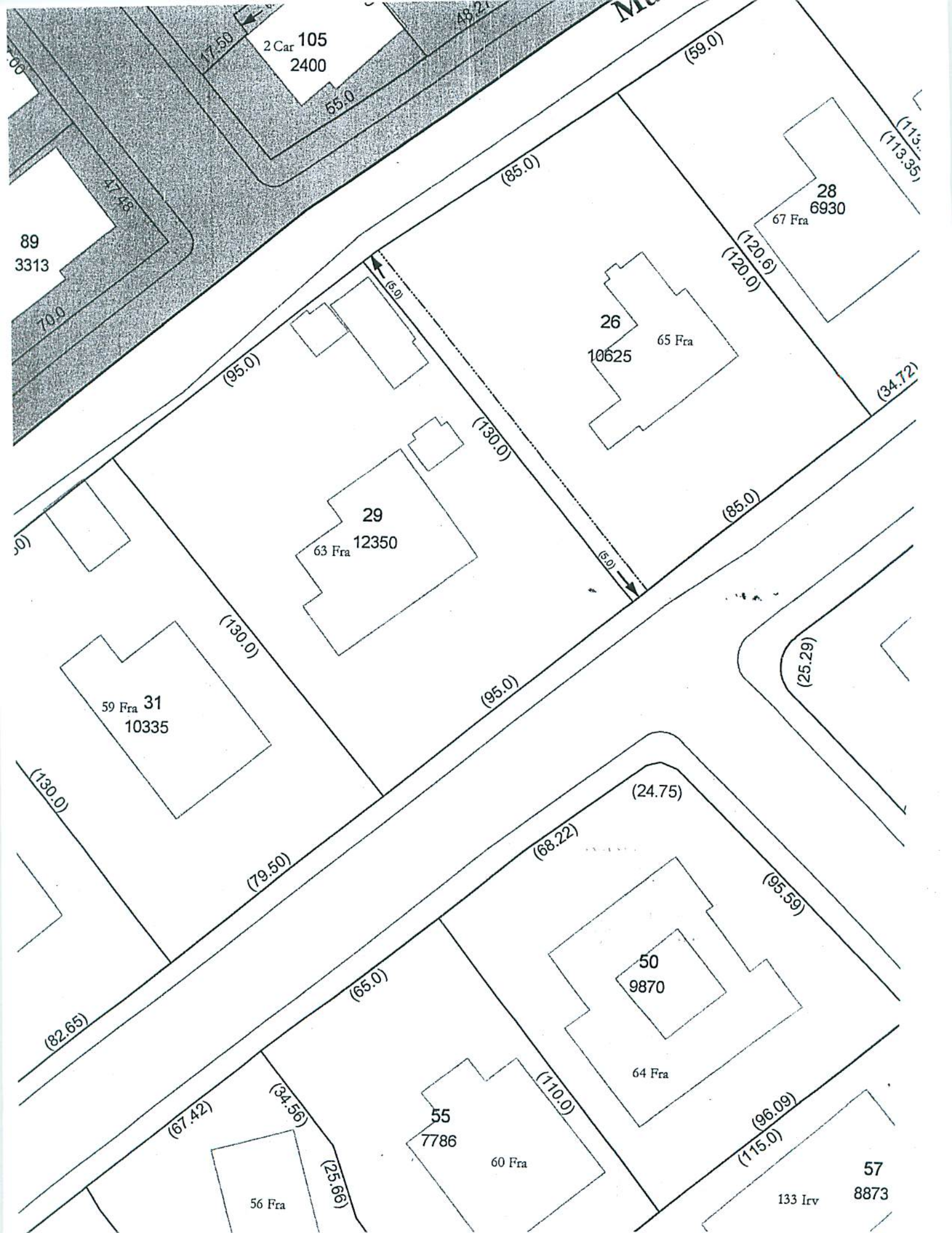
Signed: Date:

Address:




PROPERTY REFERENCES:
Middlesex So. Registry of Deeds
Bk. 52899, Pg. 549
Bk. 4847, End
Bk. 3931, Pg. 110

PLOT PLAN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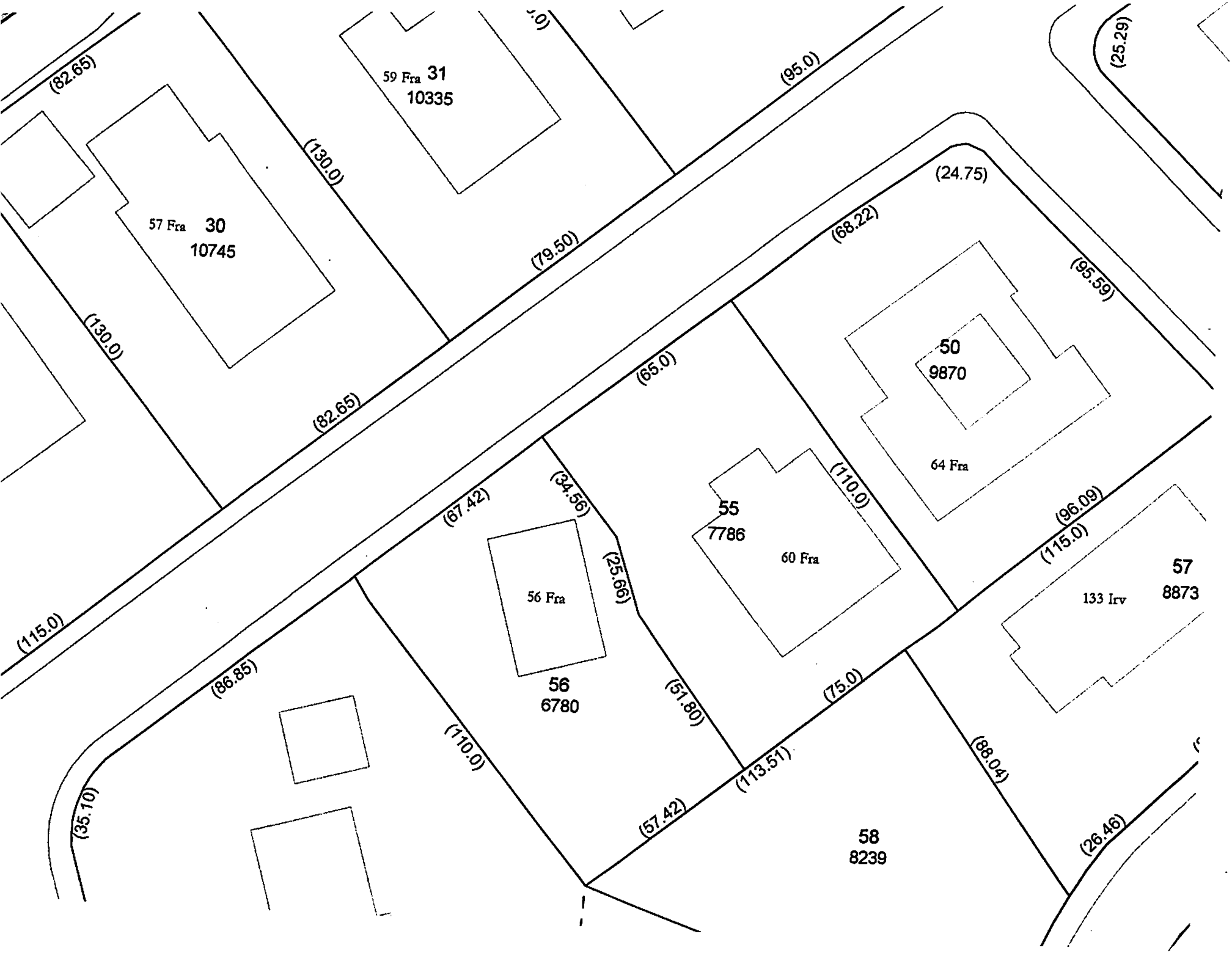
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58
8239

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS

CITY OF CAMBRIDGE

PART II: INSPECTIONAL SERVICES DEPARTMENT

☑ Application approved ☐ Application denied

Reason:

Signature: Date: 3/5/10

Title: Commissioner

PART III: TRAFFIC AND PARKING DEPARTMENT

☒ Application approved ☐ Application denied

Reason: Applicant agrees to reduce vegetation on property line to 3' max

Signature: Date: 3-8-10

Title: Traffic Engineer

PART IV: HISTORICAL COMMISSION

☒ Application approved ☐ Application denied

Reason:

Signature: Sarah C. Burke Date: 3/4/10

Title: Preservation Planner

PART V: PUBLIC WORKS DEPARTMENT

☒ Application approved ☐ Application denied

Reason:

Signature: Date: 3/8/10

Title: Superintendent of Streets & Sidewalks

Note: Owner/Developer is fully responsible for the install & construction of curbcut.

# OFFICE OF THE CITY CLERK

CITY OF CAMBRIDGE
(617) 349-4260
FAX (617) 349-4269
tty/TDD (617) 492-0235

2010 MAR 17 A 11:58
OFFICE OF THE CITY CLERK
CAMBRIDGE, MASSACHUSETTS

MAR 10 2010

D. MARGARET DRURY
CITY CLERK

DONNA P. LOPEZ
DEPUTY CITY CLERK

March 9, 2010

Dear Neighborhood Representative:

This office is in receipt of a copy of an application from the Scott Kenton, requesting a curb cut *at the premises numbered 63 Francis Avenue, Cambridge, Massachusetts.* The City Council has directed that all curb cut petitions be submitted to the appropriate Neighborhood Associations for the locality where the curb cut would be made, so that the association may have an opportunity for review, prior to action by the City Council.

Please indicate by return mail your approval or disapproval of the petition within twenty-one days from the date of this letter. If the response is "disapproval" please state reasons. Be sure to sign the form and include a daytime phone number. I have enclosed a self-addressed stamped envelope to facilitate your reply.

As soon as this office has received both the completed application and your neighborhood association response, I will place the petition on the agenda for the next City Council meeting. If I do not receive a response from your neighborhood organization by twenty-one days from the date of this letter, I will place the petition on the agenda for the next City Council meeting.

If your neighborhood association cannot complete its review by twenty one days from today, you may extend the reply time another seven days by requesting an extension by letter to me with a copy to the petitioner. However, I urge you to make every effort to complete your review as soon as possible.

Thank you for your cooperation.

Sincerely yours,

D. Margaret Drury

D. Margaret Drury
City Clerk

Agassiz Neighborhood Council – Terry Delancy, Coordinator

hereby ✓ approve _____ disapprove of said driveway petition.

Approve as long as abutters have been notified and do not object.

Comments: _____

Signature of authorized association representative

Stephen Drayton
Chair, Agassiz Neighborhood Council

Daytime telephone no.

cc: Petitioner