

# CLAUDE-ALIX JACOB

## SUMMARY OF EXPERIENCE

Energetic health administrator with over eight years of formal management experience on health issues with an emphasis on operations, program design and service delivery. Experiences include a variety of grassroots as well as national initiatives pertaining to injury prevention strategies for adolescents and the utilization of health services that address infectious and chronic diseases among underserved populations. Effective team leader with demonstrated professional accomplishments as a manager, project coordinator and community advocate.

## PROFESSIONAL EXPERIENCES

### ILLINOIS DEPARTMENT OF PUBLIC HEALTH

Springfield, IL

*Deputy Director, Office of Health Promotion*

(January 2005

– Present)

Administer over a dozen programmatic areas related to statewide health promotion efforts. Act on policy making issues impacting statewide operations pertaining to chronic disease, oral health, children's health and injury prevention. Direct program budget preparation and control as well as the appropriation of expenditures. Review administrative and related laws and maintain working relationships with Federal, State and local officials. Major responsibilities include:

- Develop prevention program interventions pertaining to chronic disease, oral health, children's health and injury prevention; serve as the facilitator of office management staff for initiatives supporting the Healthy People 2010 priorities
- Serve as the Principal Investigator for office-wide Federal project activities such as Asthma Education and Awareness, Childhood Lead Poisoning Prevention, Tobacco Cessation and Control, Heart Disease and Stroke Education, Comprehensive Cancer Control and Physical Activity and Nutrition
- Manage over \$40 million dollars accounting for over 70 full-time equivalents that result in providing micro grants and technical assistance to local health departments, delegate agencies and community-based organizations
- Serve as agency representative on internal and external workgroups

**BALTIMORE CITY HEALTH DEPARTMENT**  
*Chief, Bureau of Disease Prevention & Control*

Baltimore, MD  
(June 2002 – October 2004)

Managed programs and activities that address the prevention and control of reportable communicable conditions within a large metropolitan area. Facilitated the collaborative efforts between various city, state and federal entities such as the Centers for Disease Control and Prevention (CDC), Maryland Department of Health and Mental Hygiene (DHMH) and related community-based organizations. Managed bureau budget which accounted for \$12 million (@45% of the division's overall budget) and was staffed by over 100 full-time equivalents (FTEs). Major responsibilities and accomplishments included:

- Directed the operations of the Bureau of Disease Prevention and Control by coordinating, assigning and evaluating the work of program heads within the bureau that resulted in a 40% decline in the number of cases of Tuberculosis (TB) within a two-year period
- Increased mobile outreach activities to provide comprehensive health screenings to underserved populations; served as director of a demonstration project that is recognized as the first mobile unit in the State of Maryland to offer the rapid HIV test to its clientele
- Implemented an educational initiative that addressed the prevalence of hepatitis A, B and C cases within an urban setting; implemented a Federal community-based assessment used in determining new trends for the transmission of HIV disease by training residents to serve as neighborhood ethnographers
- Conducted the quality assurance reviews of program data in order to monitor each program's performance; bureau projects consistently exceeded stated objectives despite fiscal and staffing constraints
- Responsible for the continuation of federally funded communicable disease-related and prevention projects

**BALTIMORE CITY HEALTH DEPARTMENT**  
*Director, Community Health Policy*

Baltimore, MD  
(July 2001 – June 2002)

Served as staff assistant to the Deputy Commissioner of Health; provided administrative support for agency operations, prepared summary reports and represented the Commissioner's Office on various executive projects. Major responsibilities and accomplishments included:

- Secured over \$500,000 in funding for the administration of a clinic targeting uninsured males; assisted program staff in maintaining program operations
- Implemented task force recommendations made to the Health Commissioner regarding adult survivors of child sexual abuse
- Co-chaired Health Department Institutional Review Board (IRB); evaluated the integrity, design and outcomes of various studies and projects submitted to the

- committee for review and approval
- Assisted with the design and implementation of the agency's Office of Hispanic Affairs
- Represented the Commissioner's Office on internal and external work groups such as the Health Commissioner's Cultural Diversity Work Group, Mayor's KidsStat / Baltimore Rising Work Group, East Baltimore Development Project and Vision for Health Consortium

## **SINAI HEALTH SYSTEM**

*Director, Community Affairs – Sinai Community Institute*

Chicago, IL  
(Aug. 1997 – June 2001)

Designed and implemented an asset-based approach to addressing youth violence in urban neighborhoods and developed outreach strategies for targeting isolated elderly residents. Assisted with the implementation of the national REACH initiative (*Racial and Ethnic Approaches to Community Health*) with an emphasis on addressing the cultural and linguistic needs of diabetic and hypertensive patients. Projects entailed health promotion activities and wellness events within a primarily African-American and Hispanic / Latino service area and included collaborations with organizations such as the American Heart Association, American Cancer Society and the national Center for the Prevention of Handgun Violence. Major responsibilities and accomplishments included:

- Increased departmental funding by 90% during a three-year period by soliciting resources from private and public entities to support wellness and prevention programming; increased health careers program funding from \$5,000 to \$250,000 during this time and designed a mentoring program for the health system
- Facilitated strategic planning process and group discussions for senior management staff as well as community-based organization staff interested in wellness promotion activities leading to increased staff productivity
- Enhanced health system linkages and increased visibility by serving as a liaison for a number of local and national activities that included a congressional health task force and a myriad of community-based organizations and coalitions

## **PREVENTION RESEARCH CENTER**

University of Illinois at Chicago Chicago, IL

*Research Specialist - (Community Coordinator)*

(August 1996 – July 1997)

*Aban Aya Youth Behavior Project*

- Implemented school/community violence prevention activities within five Chicago public elementary schools serving over 100 students in this cohort
- Developed a parent coalition leading to the project's sustainability; facilitated meetings for parents/community residents
- Surveyed participants and analyzed project data used to determine the efficacy of the school/community intervention for this longitudinal study

## **SINAI HEALTH SYSTEM**

*Public Allies (AmeriCorps) Volunteer Member  
Sinai Community Institute*

Chicago, IL  
(Sept. 1995 – July 1996)

- Designed a pilot health careers program which evolved into a peer-led violence prevention initiative and the creation of peer educator positions within the health system
- Structured an initiative through a local elementary school that increased the knowledge base of participants to minimize the behaviors that contribute to chronic disease
- Presented and lead panel discussions on various topics related to adolescent health and wellness

## **INSTITUTE ON DISABILITIES AND HUMAN DEVELOPMENT:**

**A UNIVERSITY AFFILIATED PROGRAM - University of Illinois at Chicago**

*Research Assistant - Research Unit / Assistive Technology Unit (Jan. 1994 – Sept. 95)*

- Administered functional assessment instrument to users of assistive devices and their caregivers
- Compiled demographic database for longitudinal study conducted within a number of long-term care institutions such as community integrated living arrangements and nursing homes located throughout the Chicagoland area
- Analyzed the costs and benefits of the use of various seating devices within non-institutionalized settings

## **US PUBLIC HEALTH SERVICE / OFFICE OF MINORITY HEALTH**

Chicago, IL

Commissioned Officer Student Training Extern Program (COSTEP) (May 1994 – August 1994)

*Assistant to the Regional Minority Health Coordinator*

Completed a 90-day tour of duty that entailed an orientation to the US Department of Health and Human Services (DHHS) agencies that cover a six-state region of the Midwest. As a result:

- Analyzed health data by examining the prevalence of chronic diseases as well as barriers to care among underserved communities such as populations with limited English-speaking ability
- Represented the US Public Health Service / Office of Minority Health (OMH) -

Region V for the development of national, state and local initiatives and activities on minority health

- Provided technical assistance in the OMH grant process by assisting with the interpretation of Federal announcements for funding opportunities and reviewing grantee applications for determining grant awards

## **HEALTHY START PROJECT – PREVENTION OF CHILD ABUSE**

Chicago, IL

University of Illinois at Chicago School of Public Health (Aug. 1993 – Dec. 1993)

### *Research Assistant*

- Helped to develop a model for the prevention of child abuse in urban communities
- Assisted community educators with ongoing project training and focus group discussions
- Compiled project data and transcribed educational session notes

## **EDUCATION**

**UNIVERSITY of ILLINOIS at Chicago** - School of Public Health May 1998  
Master of Public Health  
Chicago, Illinois

**UNIVERSITY of ILLINOIS at Urbana-Champaign** January 1991  
Bachelor of Arts - Liberal Arts & Sciences  
Urbana, Illinois

## **HONORS**

- Delta Omega Honorary Public Health Society (2003)
- Chicago Schweitzer Fellow - University of Illinois at Chicago (1997)
- Chancellor's Student Service Award – University of Illinois at Chicago (1995)
- Presidential Scholar - University of Illinois at Urbana-Champaign (1986-88)

## **CERTIFICATIONS**

Kellogg Fellowship for Emerging Leadership in Public Health (2004)  
*W.K. Kellogg Foundation / University of North Carolina / Center for Creative Leadership*

National Public Health Leadership Institute (Year 11 / 2001-03)

*Centers for Disease Control and Prevention / University of North Carolina /  
Center for Creative Leadership*

Harvard University – School of Public Health (Summer 1998)  
*Summer Session for Public Health Studies*

## **PROFESSIONAL AFFILIATIONS / COMMUNITY ACTIVITIES**

- American College of Healthcare Executives
- American Public Health Association - *Member*
- Baltimore Schweitzer Fellows Program – Advisory Board of Directors
- Black Caucus of Health Workers / American Public Health Association – *Executive Board*
- Community Advisory Council / Urban Health Program – University of Illinois at Chicago
- Directors of Health Promotion and Education – *Voting Member*
- Harvard University / Chicago Kent Law School Immigration Project
- Illinois Public Health Association - *Member*
- Institute for Diversity in Health Management (American Hospital Association)
- Morgan State University – Public Health Program – Accreditation Steering Committee
- National Association of Health Services Executives – Chicago / Baltimore Chapters
- Public Allies (*AmeriCorps*) / Chicago – Advisory Board
- University of Illinois at Chicago School of Public Health - Alumni Advisory Board of Directors
- US 7<sup>th</sup> Congressional District of Illinois – Danny K. Davis Health Task Force - *Member*
- Westside Association for Community Action
- Westside Health Authority

## **OTHER RELATED SKILLS / INTERESTS**

- Computers: Microsoft Office Suite, Medical Information Systems (Medline), Internet
- Languages: Fluency in French, Haitian Creole
- Hobbies: Distance Running, Racquetball

## **NATIONAL CONFERENCE PRESENTATION ACTIVITY**

- American Public Health Association Annual Conferences - 1996, 1999, 2001, 2002
- Association of Haitian Physicians Abroad Annual Conferences - 1993, 1998
- Harvard Journal of African-American Public Policy Annual Conference - 1999
- Johns Hopkins University Urban Health Institute / Health Disparities Conf. - 2002
- National HIV Prevention Conference - 2003