DRAPER LABORATORY

John J. Barry
Principal Director of Administration

2013 FEB 7 AM 10 41

OFFICE OF THE CITY CLERK
CAMBRIDGE, MASSACHUSETTS

February 6, 2013

The City Clerk's Office
Cambridge City Hall
795 Massachusetts Avenue
Cambridge, MA 02139

Attention: Ms. Donna Lopez
Interim City Clerk

Dear Ms. Lopez:

The Charles Stark Draper Laboratory submits herewith our request for authorization to install temporary banners on light poles in and around the Kendall Square area. The purpose of the banners is to recognize 2013 as Draper's 80th year as a research institution, originally founded within MIT, as well as our 40th year since divestment from MIT. The theme is a celebration of 40/80, although we are simplifying the banners with the 80 year recognition.

I have attached the application previously submitted to Cambridge Electrical Department which has been reviewed and approved by Mr. Fernandes.

Please let me know if you require anything further, and advise on next steps with the City Council.

Sincerely,

John J. Barry
Principal Director of Administration

JB: jcb

Attachment

The Charles Stark Draper Laboratory, Inc.
555 Technology Square, Cambridge, Massachusetts 02139-3563
Telephone: 617-258-1607 Fax: 617-258-2626
Internet: jjbarry@draper.com

City of Cambridge
Electrical Department
Banner Permit

Applicants Name: Jack Barry

Address: 555 Technology Sq

Organization or Business Represented: Charles Stark Draper Laboratory

Pole locations: See attached map and table with pole numbers

Type Logo: See attached illustration of banner

Date of attachment: January 3, 2013

Contact Person: John Barry
Telephone: 617-258-1607
Cell phone: 617-721-7137
Email: jbarry@draper.com

Attachments to Poles:

1. Attachments shall be made with proper hardware and shall only be attached with non-corrosive metal clamps or brackets.
2. Banners attached to poles shall not exceed a total of 1152 square inches, approximately 18 inches x 48 inches, 24 inches x 36 inches, or 24 inches x 48. The actual size is subject to required clearances.
3. Banners cannot be attached to wood utility poles.
4. Banners shall have a minimum clearance of:
    a. 16 feet over a roadway
    b. 12 feet over a sidewalk
5. Banners shall not interfere with or obstruct, or otherwise block any roadway signs, lighting, or traffic signals.
6. The City reserves the right to remove, or order to be removed any banner deemed unsafe, not properly installed, or creating a hazard and the applicant may be subject to costs.
7. An applicant must provide a description of the materials the banner is made of, method of attachment, and means of installation (contractor name and contact information).

City of Cambridge
Electrical Department
Banner Permit

Applicants Name: Jack Barry

Address: 555 Technology Sq

Organization or Business Represented: Charles Stark Draper Laboratory

Pole locations: See attached map and table with pole numbers

Type Logo: See attached illustration of banner

Date of attachment: January 3, 2013

Contact Person: John Barry
Telephone: 617-258-1607
Cell phone: 617-721-7137
Email: jbarry@draper.com

Attachments to Poles:

1. Attachments shall be made with proper hardware and shall only be attached with non-corrosive metal clamps or brackets.
2. Banners attached to poles shall not exceed a total of 1152 square inches, approximately 18 inches x 48 inches, 24 inches x 36 inches, or 24 inches x 48. The actual size is subject to required clearances.
3. Banners cannot be attached to wood utility poles.
4. Banners shall have a minimum clearance of:
    a. 16 feet over a roadway
    b. 12 feet over a sidewalk
5. Banners shall not interfere with or obstruct, or otherwise block any roadway signs, lighting, or traffic signals.
6. The City reserves the right to remove, or order to be removed any banner deemed unsafe, not properly installed, or creating a hazard and the applicant may be subject to costs.
7. An applicant must provide a description of the materials the banner is made of, method of attachment, and means of installation (contractor name and contact information).

DRAPER LABORATORY

80 YEARS SERVING THE NATION

SECURITY • SPACE • HEALTHCARE • ENERGY

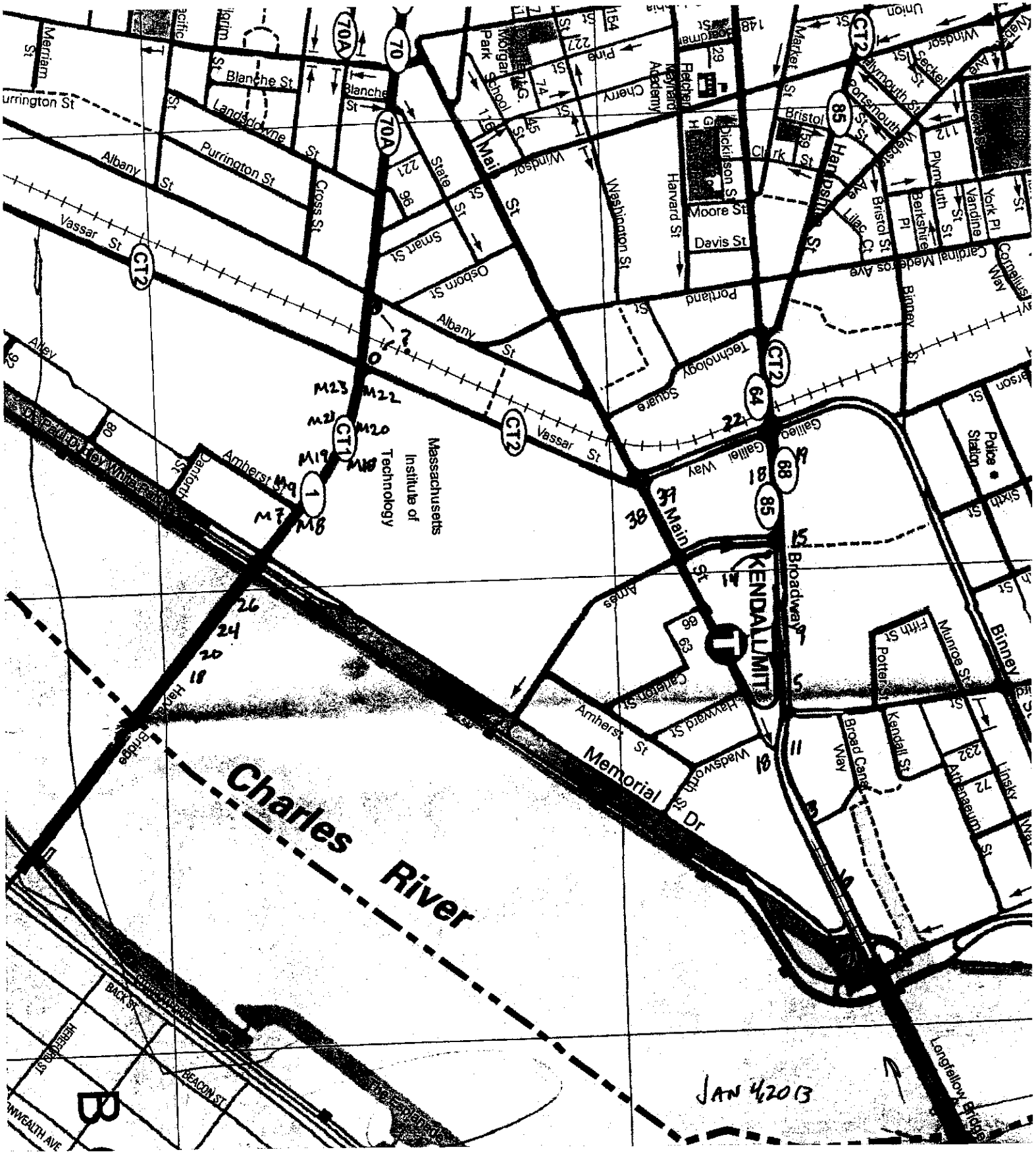
INNOVATIONS IN ENGINEERING DRAPER LABORATORY

DRAPER LABORATORY

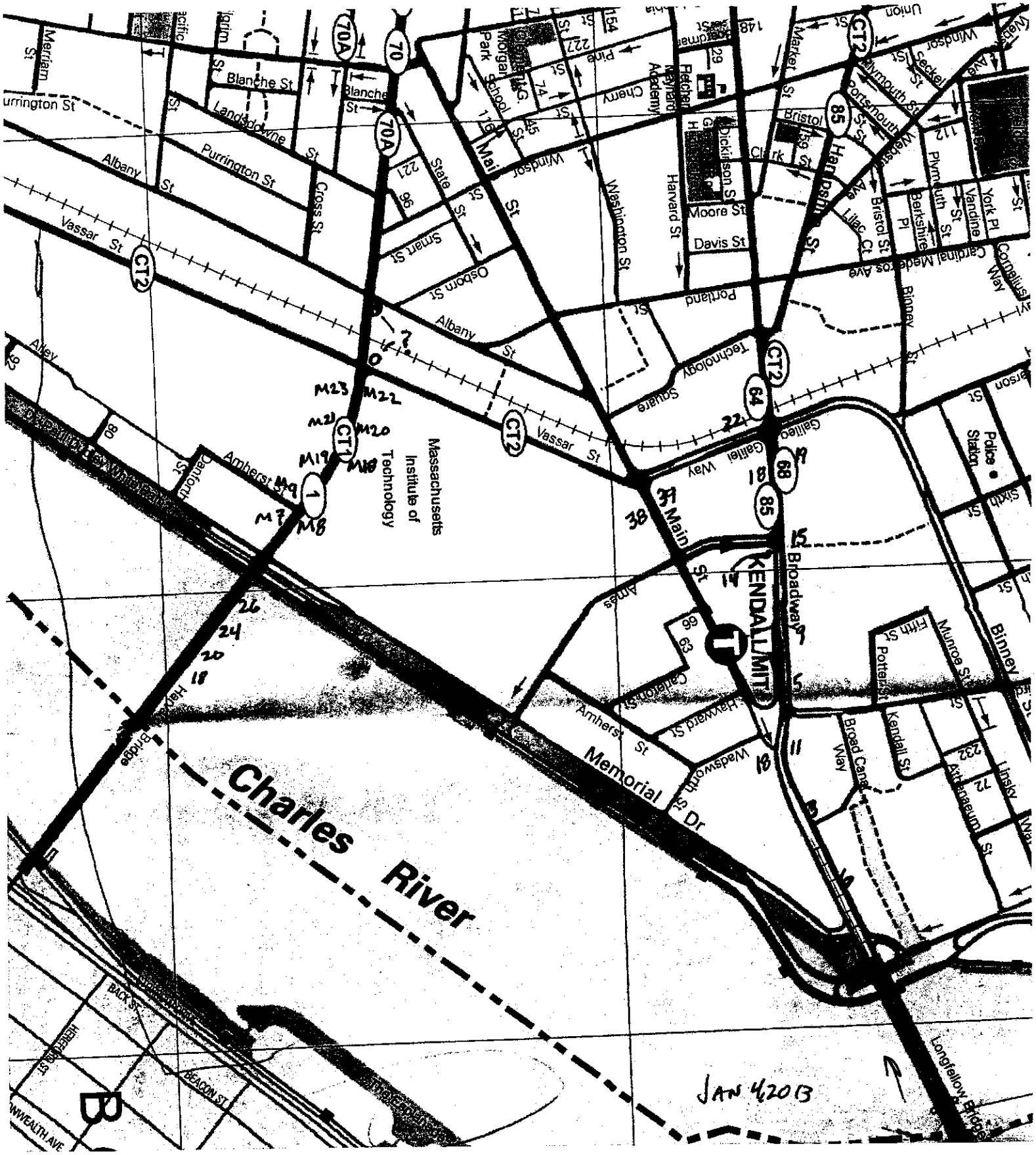
80 YEARS SERVING THE NATION

SECURITY • SPACE • HEALTHCARE • ENERGY

INNOVATIONS IN ENGINEERING DRAPER LABORATORY



Charles River
Massachusetts Institute of Technology
KENDALL/MIT
Broadway
Main St
Memorial Dr
Vassar St
Albany St
Amherst St
Purrington St
Landsdowne St
Blanche St
Cross St
State St
Smart St
Osborn St
Washington St
Harvard St
Moore St
Davis St
Portland St
Technology Square
Galileo Way
Cardinal Medeiros Ave
Binney St
Police Station
Munroe St
Kendall St
Broad Canal Way
Wadsworth St
Hayward St
Carleton St
Ames St
Harvard Bridge
Longfellow Bridge
Merriam St
Alley
Danforth St
Sixth St
Fifth St
Potter St
Athenaeum St
Linsky Way
Cornelius Way
York Pl
Vandine St
Berkshire Pl
Plymouth St
Portsmouth St
Bristol St
Clark St
Market St
Union St
Windsor St
Seckel St
Pine St
Cherry St
Morgan Park School
Fletcher Maynard Academy
Dickinson St
Lilac Ct
Bristol St
Harrison St
Main St
Windsor St
Washington St
Harvard St
Cross St
Blanche St
Purrington St
Albany St
Vassar St
Amherst St
Danforth St
Harvard Bridge
Longfellow Bridge
BACK ST
BEACON ST
HEREFORD ST
WEALTH AVE
The Esplanade
70
70A
CT1
CT2
1
64
68
85
T
JAN 4, 2013



Charles River
Massachusetts Institute of Technology
KENDALL/MIT
Memorial Dr
Broadway
Main St
Vassar St
Albany St
Amherst St
Wadsworth St
Hayward St
Carleton St
Ames
Galileo Way
Technology Square
Portland St
Washington St
Harvard St
Moore St
Davis St
Clark St
Bristol St
Hampshire St
Cardinal Medeiros Ave
Binney St
Cornelius Way
Lilac Ct
Berkshire Pl
Plymouth St
Vandine St
York Pl
Portsmouth St
Seckel St
Plymouth St
Market St
Union St
Windsor St
Pine St
Cherry St
Fletcher Maynard Academy
Dickinson St
Harvard St
Washington St
Windsor St
State St
Smart St
Osborn St
Cross St
Purrington St
Landsdowne St
Blanche St
Merriam St
Alley
Danforth St
Harvard Bridge
Police Station
Sixth St
Fifth St
Munroe St
Potter St
Kendall St
Broad Canal Way
Athenaeum St
Linsky Way
Longfellow Bridge
BACK ST
BEACON ST
HEREFORD ST
WEALTH AVE
M23
M22
M21
M20
M19
M18
M9
M7
M8
JAN 4,2013

BANNER PERMIT APPLICATION
FOR
DRAPER LABORATORY

Pole Locations

STREET	POLE NUMBER(s)
Broadway	6; 3; 11; 4; 5; 9; 10; 14; 15; 18; 19; 22, 21
Main	38; 39; 18
Mass Avenue (Cambridge)	M22; M23; M20; M21; M18; M19; M9; M7; M8

BANNER PERMIT APPLICATION
FOR
DRAPER LABORATORY

Pole Locations

STREET	POLE NUMBER(s)
Broadway	6; 3; 11; 4; 5; 9; 10; 14; 15; 18; 19; 22, 21
Main	38; 39; 18
Mass Avenue (Cambridge)	M22; M23; M20; M21; M18; M19; M9; M7; M8

Cosgrove, Marybeth

From: Fernandes, George
Sent: Thursday, February 07, 2013 9:37 AM
To: Cosgrove, Marybeth
Subject: Draper Labs

Please be advised that Draper Labs has submitted an application to install banners attached to light poles in the MIT area, and the application and locations have been approved by this department.

Cosgrove, Marybeth

From: Fernandes, George
Sent: Thursday, February 07, 2013 9:37 AM
To: Cosgrove, Marybeth
Subject: Draper Labs

Please be advised that Draper Labs has submitted an application to install banners attached to light poles in the MIT area, and the application and locations have been approved by this department.