



August 1, 2011

Robert Healy
City Manager
City of Cambridge
Cambridge City Hall
795 Massachusetts Avenue
Cambridge, MA 02139

Dear City Manager Healy:

This communication is sent to provide a community update regarding the East Cambridge Post Office. As you are aware, a renovation project is currently underway to provide needed facility updates to the East Cambridge Post Office. When the project is completed, I believe customers will be pleased with the results.

At the same time, I understand that the construction work may disrupt customers' day-to-day interactions with the post office. I regret that customers may experience inconvenience during this renovation process. In an effort to assist customers during this period, we have made special arrangements to have a temporary mobile retail post office unit placed in the vicinity on Cambridge Street, adjacent to the East Cambridge Post Office. Customers will be able to receive many of the same retail services that they usually receive until the renovations are completed.

Monday thru Friday 8 a.m. until 12 noon the mobile unit will be parked in front of the Sheriff's office on Cambridge St for retail services only.

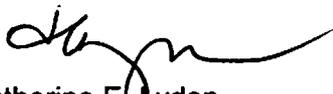
We have also provided customers who visit the East Cambridge Post Office with service updates and plan to continue to do so.

You may be interested to know that stamp sales account for roughly 85 percent of all postal retail transactions. Due to this fact, I thought I should share additional information about where customers can purchase stamps in the neighborhood while the renovations are underway. These are the locations where customers can also purchase stamps in the East Cambridge:

- EAST CAMBRIDGE SVGS BANK, 292 CAMBRIDGE ST, CAMBRIDGE, MA 02141-1203
- CVS, 100 CAMBRIDGESIDE PL, CAMBRIDGE, MA 02141-2218
- SHAW'S, 14 MCGRATH HWY, SOMERVILLE, MA 02143-4505
- ONLINE 24/7 at usps.com/shop.

If you have any questions or if I may of further assistance, please let me know. Thank you for your interest and support of the U. S. Postal Service as we continue our tradition of providing excellent service to the Cambridge community.

Sincerely,

A handwritten signature in black ink, appearing to read 'Katherine E. Lydon', with a long, sweeping horizontal stroke extending to the right.

Katherine E. Lydon
Postmaster Cambridge