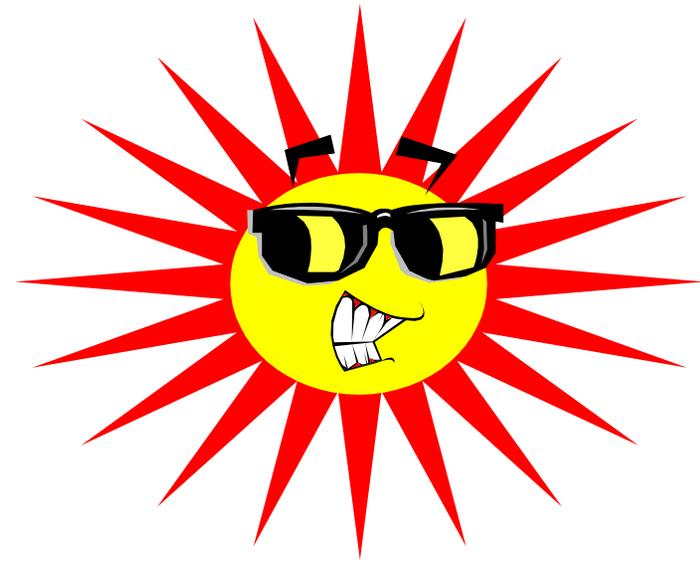


Department of Human Service Programs
Morse Community School and Neighborhood Council

Camp Big Adventure Summer Program

For Children Junior Kindergarten to Grade 5

June 25 - August 17, 2012



40 Granite Street Cambridge MA
Phone: (617) 349-6291 / Fax: (617) 349-3119
Email Address: srogers@cambridgema.gov

www2.cambridgema.gov/dhsp2/morse.cfm

Dear Parents & Guardians,

Welcome to Camp Big Adventure at the Morse Community School, a program of the City of Cambridge, Department of Human Services Programs (D.H.S.P.). We are a non-profit 8-week licensed summer camp. We will begin on June 25 and conclude on August 17. The program day begins at 8:00 am and ends at 3:30 pm with an extended day option until 5:30 pm. We are pleased that you have decided to apply to our 2012 summer program.

Camp Big Adventure is proud of our work with our members in creating successful programs in the Morse School neighborhood. Our goal is to provide a safe, fun and enriching summer. We will offer a combination of enrichment classes, sports, field trips, learning explorations and down time, while encouraging children to try something different and to meet new friends. We welcome parent participation and advice to help us shape a program that works best for our community. A more detailed schedule will be provided during the month of June to allow your input into developing our summer schedule.

If you are interested in applying for our summer camp, please complete the enclosed pre-registration form with a \$50.00 deposit for **each session (four total)**, plus a onetime \$20.00 non-refundable registration fee for each child by Friday, June 1st. Please make certain to mark each week you are interested in your child attending. After receiving your pre-registration form, a time-sensitive package will be mailed to you. Please be reminded that each session is two weeks, however; if you are interested in a single week, depending on availability, we will do our best to accommodate your needs.

Any parent who has a Child Care Resource Center voucher is expected to pay the \$50.00 deposit for each session and the \$20.00 non-refundable registration fee at the time of

registration. When we receive a hard copy of your voucher any additional money will be credited back to you. It is the parent's responsibility to secure the voucher from the Child Care Resource Center and bring it or send it to the Camp Director.

Please remember that our program is on a first come first serve basis and the application material is time sensitive. We are a licensed summer camp and hire employees based on staff-to-camper ratio. Also, as a licensed summer camp we have deadlines in place and standards to uphold. By completing the application process in a timely manner we are better able to adhere to and implement the standards we strive to maintain.

If you have any questions or concerns, please call the program office at (617) 349-6291. Thank you in advance for choosing Camp Big Adventure. We look forward to working with you and your family this summer.

Sincerely,

Stan Rogers

Morse Community School Director



Bi- Weekly Schedule & Fees Summer 2012

Session #1 / Monday, June 25 - Friday, July 6

8:00 am - 3:30 pm \$320.00 Regular Day
8:00 am - 5:30 pm \$380.00 Extended Day

*We are closed on Wednesday, July 4 in observation
of the Independence Day holiday!*

Session # 2 / Monday, July 9 - Friday, July 20

8:00 am - 3:30 pm \$320.00 Regular Day
8:00 am - 5:30 pm \$380.00 Extended Day

Session # 3 / Monday, July 23 - Friday, August 3

8:00 am - 3:30 pm \$320.00 Regular Day
8:00 am - 5:30 pm \$380.00 Extended Day

Session # 4 / Monday, August 6 - Friday, August 17

8:00 am - 3:30 pm \$320.00 Regular Day
8:00 am - 5:30 pm \$380.00 Extended Day

How to apply:

Please fill out the attached pre-application form for the initial process. Return it, along with your \$50 deposit for each session and include the \$20 registration fee. Next, we will send all other registration material to you by mail. Please remember your application will not be processed until we have your completed package that includes all of the following:

- **D.H.S.P. Application for Enrollment**
- **Information Release Form**
- **Immunization Record/Health Form**
- **Emergency Card (front & back)**
- **Parent Release Form**

You may return the packet to the Morse Community School Office (Room-D46) or mail it to:

***Morse Community School
51 Inman Street
Cambridge MA 02139***

Do not mail to Morse School after Friday, June 1st, 2012.
Mail is delayed towards the end of the school year and will delay your process.

Camp Big Adventure

**“The best way to get there is together”
The adventure begins with you!**

Summer Enrichment Opportunities

Enrichment Options @ Camp Big Adventure

Each camper will have an option to participate in the following enrichment programs during the course of the summer: Circus Yoga, Cooking, Arts & Crafts, Gym games, Dance, Quiet & Group Reading Time, Scheduled Library Visits, Science Project, Newsletter Club, and more. A weekly schedule for each of the four age groups will be made available in the month of June.

Bus Field Trips & Local Activities

We go on at least one bus field trip every other week as well as neighborhood local trips like (MIT Museum, Cambridge Galleria Mall, Fresh Pond Movies, Swan Boats, Harvard Square Sight Seeing, Picnics on the Boston Commons, Ice Cream shops and more). We will not offer any bus trips during the first week as we will be getting to know our new campers and helping them to adjust to the program. Please be sure to arrive at camp by 9:00 am each day. We cannot & will not hold the bus for late campers. Please be on time. Some bus trips from last year included the following; New England Aquarium, Various Beaches & Lakes, Fun World (Indoor Amusement Center), Fenway Park Tour, Roll On America, Museums. Our invited guests on-site were Curious Creatures, Teddy Town and Ridge Valley Stables (live ponies).

Adult Staff & Adolescent Development

In efforts to provide the safest atmosphere for your child all of our adult staff is certified in CPR and first aid. We also provide a counselor-in-training (CIT) program for teens ages 13-18 sponsored by the Cambridge Mayor's Summer Youth Employment Program. We have a 1-5 adult to child ratio for our Pre-Schoolers & Kindergartners, a 1-8 adult to child ratio for our 1st - 2nd graders, a 1-10 adult to child ratio for our two older groups 3rd & 4th and 5th graders. A CIT is paired with each adult led staff groups for added support and supervision.

Swimming @ MDC Magazine Pool

Daily trips to the MDC Magazine swimming pool on Memorial Drive will be available for all children. Due to the various depths of water, Morse staff will take an active role in assisting the MDC lifeguards in ensuring your child's safety by actively supervising from the pool as well as on the pool deck. Swimming is an option for fun and is not mandatory. The wading pool and local park sprinklers are available as an alternative at the Morse School. **The program does not offer any instructional swim lessons. Inflatable devices are NOT allowed during our group swim time. Life vests are recommended for non-swimmers.**

Arts in the Park (Dana Park -Magazine Street)

The Department of Human Service Programs offers a focused series of performances combined with craft activities during the months of July & August from 10:00-12:00, as well as some select evenings at the Dana Park water park. Please look out for additional advertisement at the Morse Community School.

Community Walks

We take advantage of our beautiful location by going on nature walks along the Charles River (accessible by the footbridge over Memorial Drive and beyond). Campers also walk to our local library in Central Square to explore new adventures within books. New worlds are discovered and academic skills are maintained with reading.

Community Development

We emphasize expanded interactions amongst campers and staff in order to create a true sense of community. Please take part in our open house events (dates TBA) in efforts to become better acquainted with other campers, their families and staff. At the conclusion of our summer program the Camp Big Adventure community will be invited to an end of camp celebration. As always, parents and guardians are welcome to observe, join us for snack or lunch, and/or accompany us on field trips if space allows.



- A \$50.00 deposit is required for **EACH** session at the time of registration. **The deadline for all refunds of deposits is Friday, May 25.**
- There is a \$20.00 non-refundable registration fee per child required at sign up.
- Limited financial aid is available. Please request a scholarship form. **The deadline to apply for scholarships is Friday, May 18, 2012.**
- We accept Cambridge Child Care Resource Center vouchers, but you are responsible for applying with the Child Care Resource Center at 130 Bishop Allen Drive in Cambridge. The phone number is (617) 547-1063
- **Friday, June 1st** is our summer camp registration deadline. Applications will not be accepted after this date.
- Refunds for medical reasons only will be provided after the Friday, June 1st registration deadline.

Positive Sayings for Summer Camp!

- Nothing is out of your reach!
- Dream the impossible!
- Stay Focused!
- Never lose sight of your goals!
- Aim High!
- The sky is the limit!
- The game starts with you!
- Nobody's perfect!
- Attitude is everything!

Thank you for choosing
Camp Big Adventure!

Parent Information During Summer Camp

- An adult from the Parent Release form must pick up campers at their designated pick-up time (3:30 or 5:30). The adult must be prepared to show identification upon request. Also, an adult must physically sign in/sign out a camper at the front desk at the Morse School main lobby each morning and afternoon. A late fee will be assessed for any child picked up after their designated pick-up time.
- All campers must arrive by 9:00 am for our morning meeting and call if they are going to be late or absent. Please do not send any valuables with your child, as we will not accept any responsibility for lost or stolen items (i.e. money, cell phones, game boys, scooters, bikes, etc). If your child needs to ride a bike or scooter to school it must be chained to the bike racks outside.
- **THE CAMP DOES NOT PROVIDE BREAKFAST OR LUNCH.** Please provide your child with ready to eat lunches that do not need heating. Also make sure your child's lunch bag is labeled and equipped with an ice pack to ensure freshness. Campers will receive a free morning and afternoon snack provided by the camp. All participants of Camp Big Adventure must come to camp with a lunch and eat breakfast before arrival. If a child comes to camp with a breakfast from home, it must be eaten in the cafeteria before the 9:00 am morning meeting.
- Please make sure your child has clean and dry swimming supplies, which includes: swimsuit, towel, sunscreen, goggles, and earplugs as needed. Please remember that your child will participate in **“OPEN SWIM” AS THERE WILL NOT BE ANY SWIMMING LESSONS.** The Camp utilizes the Magazine Pool on Memorial Drive. Our kindergarten children will **NOT** have access to the big pool and will be provided with an alternative option (wading pool, sprinklers or general water activities). Open swim is not mandatory, but it is a choice. We will offer alternative options during swim time if your child does not participate in swimming.
- If your child needs medication during camp hours, it is your responsibility to provide us with the current prescription in its original container. Additionally, you will need to store it in a plastic zip lock bag labeled with your child's name, date, and time at which your child should take it. Staff will not administer any medication, but are required to monitor medication taken, therefore, please make sure your child is able to administer his/her own medication. Upon arrival, please give your child's medication to a staff member so that it may be stored appropriately. An authorization form allowing staff to monitor camper with medication to campers is included in this package and is only for families that need to take medication during summer camp program hours only.
- All outstanding paperwork is due on Friday, June 8th along with full payments and/or approved payment plan by the director. Please include camper's name on each check or money order made payable to **MORSE COMMUNITY SCHOOL.** Please be specific with payment plan dates and dollar amounts.
- A weekly schedule can be obtained on June 25 in the front lobby of the Morse School (Camp Big Adventure table). Please check the table daily for changes and updates.
- Please call the Morse Community School Office (617) 349-6291 for all general inquires and the program cell

phone (617) 820-7458 for emergencies only. The program cell phone will be on during camp hours only (7:30 am – 6:00 pm) and not at all during the weekends.

- Children may wear sandals to camp, but we require sneakers for active activities (examples: gym, walking, playground). Please plan accordingly so this does not interrupt your child’s day.
- Please apply sunscreen to children in the morning before they leave home for camp. If you wish for your child to have sunscreen reapplied later in the day, please send the tube in a zip lock bag with their name on it. Please be advised, we do not provide sunscreen.
- Our goal is to provide a safe and enriching camp for all participants. For the program to achieve this goal we need your help. Physical aggression (i.e. hitting, kicking, biting, bullying, etc.) is NOT a part of our camp and will be dealt with in a severe manner (suspension or termination after one written warning). Please have a conversation with children at home about interacting appropriately with others. Please communicate with Stan Rogers, Director if you have any concerns or issues. Again, please have a conversation with your child about these matters. Help us to have a safe and productive summer by working with us!



Camp Big Adventure

General Weekly Schedule

Overview-General Sample Only

Time	Activities
8:00-9:00	Sign In, Classroom Groups, Free Time
9:00-9:30	Attendance, Morning Meeting, Day’s Overview
9:30-10:00	AM Snack, Clean-Up & Restroom
10:00-11:00	Enrichment Option 1 1 st Rotation
11:00-12:00	Enrichment Option 1 2 nd Rotation
12:00-12:30	Bag Lunch from home & Clean Up
12:30-1:00	Free Time, Prepare & Depart for Swimming
1:00-2:45	Swimming @ Magazine Pool/Sprinkles Or Group Activities
2:45-3:00	Change from Water Time
3:00-3:30	PM Snack 3:30 Children Leave
3:30-4:00	Afternoon Group Meeting, Attendance & Reflections
4:00-5:15	Group Activities
5:15-5:30	Clean-up Area, Gather Personal Belongings, Wait on Lobby bench for Parent Pick-Up

Camp Big Adventure

**“The best way to get there is together”
The adventure begins with you!**



Community Schools Mission

The Community Schools programs provide a network of neighborhood services offering educational, cultural, social and recreational programs for residents of all ages.

A program of the Morse Community School

City of Cambridge - Department of Human Service Programs

Community Schools Policy

The City of Cambridge, Community Schools do not discriminate in providing services on the basis of race, religion, national origin, cultural heritage, political beliefs, sexual preferences, marital status, or disability. The Department of Human Services will provide auxiliary aids and services, written materials in alternative formats, and reasonable modifications in policies and procedures to persons with disabilities upon request.

***For more information call or email the
Morse Community School Office***

(617) 349-6291 (voice)

(617) 492-0235 (TTY)

**This camp must comply with regulations of the
Massachusetts Department of Public Health
(105CMR 430.00) and be licensed by the
Cambridge Board of Health**

Thank you for choosing
Camp Big Adventure!

**Camp Big Adventure & Morse Community School
Pre-Registration Form Summer 2012**

Camper's Name: _____
 Camper's Birthday Month: ___ Day: ___ Year: ____ Age: ___ Gender: Male or Female
 Address: _____
 City: _____ Zip Code: _____
 Parents or Guardian names: _____
 Email Address: _____

Name of school attending in September 2012: _____
 Grade child will enter in September 2012: ___ T-Shirt Size: Sm. ___ Med. ___ L. ___ XL ___
 Ethnicity (please identify my child as): _____

Home Phone Number: _____ Name: _____
 Work Phone Number: _____ Name: _____
 Cell Phone Number: _____ Name: _____
 Emergency Number: _____ Name: _____

Are there any health issues or allergies we should know about? _____

All registrations require a \$50.00 per session deposit. This deposit is non-refundable after Friday, May 25, 2012. We do accept CCRC vouchers during the summer. A full registration packet will be sent upon receipt of this form. We are closed on Wednesday, July 4 for the Independence Day.

Please identify each week & time you are selecting for your child

Week #	Selection	Camp Dates	Please circle 1 time slot/fee per wk		Session #
1		June 25-June 29	8:00-3:30/\$160.00	8:00-5:30/\$190.00	1
2		July 2-July 6	8:00-3:30/\$160.00	8:00-5:30/\$190.00	1
3		July 9-July 13	8:00-3:30/\$160.00	8:00-5:30/\$190.00	2
4		July 16-July 20	8:00-3:30/\$160.00	8:00-5:30/\$190.00	2
5		July 23-July 27	8:00-3:30/\$160.00	8:00-5:30/\$190.00	3
6		July 30-Aug 3	8:00-3:30/\$160.00	8:00-5:30/\$190.00	3
7		Aug 6- Aug 10	8:00-3:30/\$160.00	8:00-5:30/\$190.00	4
8		Aug 13-Aug 17	8:00-3:30/\$160.00	8:00-5:30/\$190.00	4

Early drop-off (7:30-8:00) & late pick-up (5:30-6:00) is available for an addition fee (See Director).

Please Make Checks or Money Orders Payable to **Morse Community School**
A \$20.00 non-refundable registration fee is due with each pre-application

Session # 1	Session # 2	Session # 3	Session # 4	Registration	Total
\$50.00 Deposit	\$50.00 Deposit	\$50.00 Deposit	\$50.00 Deposit	\$20.00 Fee	\$

For Office Use Only – Please Do Not Write In This Area

Check #:	Amount:	Date:	Balance Due:
Check #:	Amount:	Date:	Balance Due: