



**Meeting called by:** Frank Connelly

**Type of meeting:** SubCommittee

**Facilitator:** Frank Connelly

**Note taker:** Chuck Klevgaard

**Attendees:**

Richard Scali, Scott Formica, Michelle Keenan, Danny Trujillo, Kimmel Yeager, Chuck Klevgaard

Absent: Bonnie Lai, Vicente Sanabria, Jeff Mcleod

**Please read:** Environmental Matrix, One on One Summary

**Please bring:**

**Minutes**

**Agenda item:** Welcome

**Presenter:** Frank

**Agenda item:** Words From Director

**Presenter:** Chuck Klevgaard

**Discussion:** Chuck discussed the activities of the first 30 days.

The implementation of the strategic plan and the need for clear focus and roles.

**Conclusions:** Each subcommittee will need to develop a focus statement that describes the focus of that subcommittee

**Action items**

**Person responsible**

**Deadline**

✓ Develop a focus statement

Environmental Strategies Subcommittee

11/02/05

**Agenda item:** Updates

**Presenters:** Frank, Richard, Michelle

**Discussion:** Richard announced: 1) the launching of "Cops in Shops" 20-25 package stores to be involved,

2) a 3,500.00 award that is available from the century council and 3) a new executive officer Elizabeth Lint

Michelle announced: 1) the development of a logic model tool and 2) The Regional center sponsoring a Conference "Comprehensive School Drug Policies" to be held Oct 25<sup>th</sup>, 2005

Frank Announced: 1) the proceeds of The taste of Cambridge will benefit CASPAR, CPC and The Dance Complex

2) Frank and Michelle will host a table from 12 – 6 on September 18<sup>th</sup> at The Arts Council

**Conclusions:** None

**Agenda item:** The Environmental Strategies Matrix

**Presenter:** Frank and Michelle

**Discussion:** The committee discussed and ranked items 1-13 of 39 items.

Additional notations were made on the actual document clarifying how the item was interpreted.

**Conclusions:**

Items 8, 9, and 10 were prioritized (Alcohol restrictions in Public Places, at community events, and use restrictions in public places)

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
✓ Review items 14-39	Committee	10/19/05

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***Other Information***

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**Next Meeting:** October 19, 2005 and November 2, 2005

**Resources:** Environmental Matrix

**Special Notes:** Michelle Kennan offered a resource entitled "Regulatory Strategies for Preventing Youth Access to Alcohol" available at <http://www.udetc.org/documents/accesslaws.pdf>



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