

CAMBRIDGE WATER BOARD

MEETING MINUTES

May 15, 2012

This meeting was called to order at 5:05 p.m. at 250 Fresh Pond Parkway, in Cambridge, Massachusetts. Those in attendance were:

Cambridge Water Board (CWB): Ann Roosevelt and Richard Johnson

Cambridge Water Department (CWD): Sam Corda, Fred Centanni, Mark Gallagher, Tim MacDonald and Linda Vierboom.

A. MINUTES OF APRIL 10, 2012 MEETING

Mrs. Roosevelt moved and Mr. Johnson seconded the motion to approve the April 10, 2012 minutes as written. The vote was unanimous in favor of the motion.

B. MANAGING DIRECTOR'S REPORT

Community Preservation Act (CPA) Land Acquisition – The Board needs to revote on the DeNormandie Property to reaffirm the March 13, 2012 vote as a result of the reduction in acreage from 55.6 to 53.6 acres.

The plan is to hold a special water board meeting sometime within the next 2 weeks to have this vote.

C. OPERATIONS

Transmission and Distribution:

None

Watershed:

Fresh Pond Day:

The annual Fresh Pond Day event will be held at the Reservation on Saturday, May 19th.

Pending CPA Legislature:

Ms. Roosevelt is concerned what effect the new/pending CPA legislature will have on the Water Department. The legislation is to change the "Open Space" process to allow funds to be spent on recreational spaces such as playgrounds, which has not been allowed in the past. It is anticipated that the changes will pass.

CPA Committee meeting, June 5th:

The Cambridge CPA Committee will meet to vote to recommend the transfer of ~\$1.2M of CPA reserve funds to purchase the DeNormandie Property in Lincoln, MA to the City Council.

Business:

Web Page:

"ISite" the web designer, is currently working on developing a new and improved water department web page. Once up and running the site will be maintained by the water department.

IT Update:

- Filled the Administrative & Fiscal Operation Manager position for the Administration Division and this individual will supervise the administrative staff.
- Developing a central permit data base to better track the permits issued by the Water Department.
- In addition to high usage/leak notices that the Department sends out weekly we are completing the software upgrade for the AMR system. This upgrade will allow Cambridge residents to see their own usage on a daily basis.
- Next upgrade to MUNIS (billing system) is expected in late summer/early fall 2012.
- Cross connection vendors, Weston and Sampson are updating the CWD Cross Connection Control Plan to submit to DEP.

Water Operations:

Performance Standard Testing:

The lab is finishing up performance standard testing. The handout "Cambridge Water Treatment Plant Monthly Energy and Maintenance Report" was passed out by Mr. MacDonald. (Also available in PowerPoint). This report illustrates how we are operating from a power consumption perspective and what the outcomes are. The most significant savings is a 35% drop in demand charge for energy from NSTAR due to conservation measures. Further savings will come from proposed replacement of lights, boiler and the installation of Variable Frequency Drives (VFDs) on the raw water pumps. These energy reductions are all part of helping to meet the citywide 20% reduction in energy goal set by the Climate Action Protection Committee (CPAC).

Engineering Division:

None

D. ACTION ITEMS

None

E. MISCELLANEOUS CORRESPONDENCE AND ITEMS OF INTEREST

None

F. NEW BUSINESS

None

Mrs. Roosevelt moved and Mr. Johnson seconded the motion to adjourn the meeting at 6:17 pm. The vote was unanimous in favor of the motion.

G. NEXT MEETING DATES /TOPICS

- Tuesday, June 12, 2012 – Approved/FY13 Budget Update/Shared Use Implementation Planning-Permitting Draft, Area/Section Recommendations for Uses on the Reservation
- Tuesday, September 11, 2012 – TBA/Shared Use Implementation Planning
- Tuesday, October 9, 2012 – TBA/TBD/Shared Use Implementation Planning

Minutes approved by vote of the Board.

Signed: _____
Ann C. Roosevelt, President

Date: _____