

**CAMBRIDGE WATER BOARD  
MEETING MINUTES  
February 11, 2008**

The meeting was called to order at 5:10 p.m. at 250 Fresh Pond Parkway in Cambridge Massachusetts. Those in attendance were:

**Cambridge Water Board (CWB):** James A. Burruss, Paul D. Robillard, Ann C. Roosevelt and Philip M. Weinberg.

**Cambridge Water Department (CWD):** Fred Centanni, Sam Corda, Tim MacDonald, Chip Norton, Melissa Simoncini and Kathy Toppi.

**Guests:** Carole Rego and Anne Malenfant from CDM

**A. MINUTES OF JANUARY 14, 2008 MEETING**

Mr. Robillard moved and Mr. Weinberg seconded the motion to approve the minutes of the January 14<sup>th</sup> meeting as written. The vote was unanimous in favor of the motion.

**B. MANAGING DIRECTOR'S REPORT**

*The automatic meter reading (AMR) program:* The current status of the AMR Program is as follows: ~ 14,940 meter transmitter units (MTU) have been installed – the City is currently ~99.9% complete. There are less than 10 accounts to be installed. This will be the last AMR report given on a regular basis.

*Hiring Update:* Working Supervisor, Water Systems Maintenance Craftsperson (2) and Distribution Manager: are in the review process; Manager of Engineering: to repost only 3 applicants; Treatment Plant Operator: paperwork to personnel.

*Energy:* There are four projects that the water Department is working on to ultimately save energy, they are: 1) lighting upgrade – selected vendor and working with Electrical Department and NSTAR to get this completed; 2) installing variable frequency drives on the low lift pumps – this work is ongoing the design is completed, hardware is on order and completion is expected by the end of this FY; 3) \$40,000 grant from the MTC to study the feasibility of generating power at our reservoirs – contract signed, kick-off meeting held and performed site visit; 4) HVAC System review: A report was issued with ~\$300,000 worth of work to be done, have recommended a 3 year program to get this work done.

*Mother's Club Presentation:* Ms. Roosevelt stated that the presentation made at the Mother's Club meeting on February 5<sup>th</sup> was very good and she learned a lot and that the Department should do this type of thing more often. S. Corda mentioned that we have done quite a few of these presentations and will continue to do so.

*Future Water Board Meeting Topics:* February: March: Distribution Division; April: Budget FY09; May: Prospect Point update (former Polaroid site); June: Hydro Feasibility Study update; September – Watershed Tour?

**OPERATIONS**

**Transmission and Distribution:**

No comments

**Watershed:**

*Dog Park Feasibility Study:* Chip Norton reported that the “Dog Park Feasibility Study” preliminary result is that a dog park at the corner of Huron Avenue and Fresh Pond Parkway was feasible. It would be ADA Accessible, be about 14,000 square feet, fenced in, have a water fountain and a stone base. This is the initial concept and will require many steps to be finalized including an extensive public process. The Board was asked to approve this basic concept, having a dog park in this location on the Fresh Pond Reservation so that the City could move ahead with this very important process.

Mr. Burruss made and Mr. Weinberg seconded the motion to approve the Dog Park in principle so that the City could move ahead to complete the feasibility study, future design concept and public process. The vote was unanimous in favor of the motion.

Chip Norton also gave an update on the impact that the amended City Ordinance entitled “Animal Control Ordinance” Section 6.04.040 Dogs – Leash Exempt Areas – Off leash Dog Areas, will have on the Fresh Pond Reservation.

The Prospect Point development project was also briefly discussed. The Department is reviewing the Draft EIR and will be commenting on it.

**Business:**

No comments

**Water Operations:**

A presentation on the Payson Park “baffles” was given by Carol Rego and Anne Malenfant from CDM.

**Engineering and Program Development:**

No comments

**D. Action Items**

None

**E. Miscellaneous Correspondence and Items of Interest**

No discussion

**F. New Business**

None

**G. Next Meeting Dates/Topics:**

- Monday, March 3, 2008 - Distribution Division
- Monday, April 14, 2008 – Operating Budget FY09
- Monday, May 12, 2008 – TBA – Prospect Point update
- Monday, June 9, 2008 – TBA - Hydro Feasibility Study update

Meeting adjourned at 7:02 pm.

Minutes approved by vote of the Board

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Ann C. Roosevelt, President