

**CAMBRIDGE WATER BOARD
MEETING MINUTES
June 8, 2009**

The meeting was called to order at 5:05 p.m. at 250 Fresh Pond Parkway in Cambridge, Massachusetts. Those in attendance were:

Cambridge Water Board (CWB): Ann C. Roosevelt, Jim Burruss and Philip M. Weinberg.
Cambridge Water Department (CWD): Sam Corda, Fred Centanni, Mark Gallagher, Tim MacDonald, Chip Norton, Steve Lush and Kathy Toppi.

Guests: None

A. MINUTES OF MAY 11, 2009 MEETING

Mr. Weinberg moved and Ms. Roosevelt seconded a motion to approve the minutes of the May 11, 2009 meeting as written. The vote was unanimous in favor of the motion.

B. MANAGING DIRECTOR'S REPORT

Budget: Revenues down 4%. We estimate that the causes are: 1) the economy; 2) water conservation; 3) AMR leak notification system.

Service fees: We have increased many of our service fees. Some of the fees were effective April 1, 2009 with the remainder going into effect July 1, 2009. We have initiated an annual fire service fee for non-residential properties. The plan is to bill during the 2nd quarter of each fiscal year starting in FY10. The Cross Connection Program fees have also been increased for the first time since the program was initiated in 1990.

Hiring: Four positions have been approved to be filled; and there are two still in the vacancy committee.

C. OPERATIONS

Transmission and Distribution Presentation:

Mr. Gallagher, Distribution Manager, discussed the following activities:

Leaks: Repaired 75 water leaks from July 1, 2008 thru the end of May 2009. Replacing the old 6" water main (1860), renewed 9 water services (2 lead), installed one new hydrant and two new 8" valves and removed one old black hydrant.

Water System: Replaced two gates on Brookline Street and finished replacing the old 6" water main on Whittemore Avenue. This work was accomplished with in-house forces.

Arlington Street (Contractor): 1100 feet of new 8" main to replace old 6" main from the 1860's.

Brookline Street (DPW Contract): Installation of a new 12" water main to replace the old 6" & 8" water main on Putnam Avenue to Pacific Street.

Concord Avenue (Joint DPW/CWD Project): Replacing old 12” and 6” water mains with a new 16” water main from Blanchard Avenue to Fresh Pond Parkway (Alewife Rotary).

Common Manhole Project (DPW): Ellery Street installing 500 feet of 8” water main to replace old 8” from Cambridge Street to Broadway.

Valve Exercising: We are in the first stage of implementing a valve exercising program to use with GIS to track our valve status. There are approximately 8000 valves in our system.

Future Work: Currently looking at installing new water mains on Harrison Avenue, Madison Avenue and Magoun Street; over 30 lead services will be replaced; this work is in coordination with DPW; sewer separation work to be performed next Spring.

Watershed:

Community Preservation Act (CPA): There are several projects being recommended to continue the implementation of the Fresh Pond Master Plan. It is important to get Water Board support during the CPA process.

Land Acquisition: There is a potential land acquisition prospect in our upcountry watershed.

Business:

None

Water Operations:

No comments

Engineering Division:

Mirant Kendall: Surveyed this facility and found 24 potential cross-connection issues that we are successfully working on with the Mirant facilities staff.

D. Action Items

None

E. Miscellaneous Correspondence and Items of Interest

No comment

F. New Business

The re-appointment of Water Board members was discussed.

G. Next Meeting Dates/Topics:

- Monday, September 14, 2009 – Upcountry Policy & Procedures/Land Acquisition Tour
- Monday, October 5, 2009 – Approved/TBD
- Monday, November 9, 2009 – TBA/TBD
- Monday, December 14, 2009 – TBA/TBD

Ms. Roosevelt moved and Mr. Burruss seconded the motion to adjourn the meeting at 6:17 pm.
The vote was unanimous in favor of the motion.
Minutes approved by vote of the Board

Signed: _____ Date: _____
Ann C. Roosevelt, President