

**CAMBRIDGE WATER BOARD**

**MEETING MINUTES**

**September 14, 2009**

The meeting was called to order at 5:05 p.m. at 250 Fresh Pond Parkway in Cambridge, Massachusetts. Those in attendance were:

**Cambridge Water Board (CWB):** Ann C. Roosevelt, Paul Robillard and Philip M. Weinberg.

**Cambridge Water Department (CWD):** Sam Corda, Fred Centanni, Mark Gallagher, Tim MacDonald, Chip Norton, Steve Lush and Kathy Toppi.

**Guests:** Bioengineering Group, Duke Bitsko, Director Interdisciplinary Design and Beth Fenstermacher, Landscape Designer

**A. MINUTES OF JUNE 8, 2009 MEETING**

Mr. Robillard moved and Ms. Roosevelt seconded a motion to approve the minutes of the June 8, 2009 meeting as written. The vote was unanimous in favor of the motion.

**B. MANAGING DIRECTOR'S REPORT**

*FY 10 Budget:* Operating \$17.9M; Capital \$1.5M

*Administration:* Mark Montlouis, Fiscal Manager retired on August 28, 2009 and Mary Paula, Senior Clerk Typist retired on August 20, 2009. Working with the City Manager's office to reorganize the Administrative Division to meet the needs of the department and city.

*Hiring:* Treatment Plant Operator position closing on September 17, 2009; Water Systems Maintenance Craftsperson closed August 26, 2009; MEO IIA Operations Specialist in the process of interviews; Working Supervisor/Watershed interviewing; Water Quality Supervisor paperwork to Personnel.

*Water Board Members – Status:* Working to re-appoint members in staggering years so that every year a re-appointment will be made. Adding the appointments and terms as a footnote to the end of the minutes as a reminder.

**C. OPERATIONS**

**Transmission and Distribution:**

Replaced water main on Walnut Avenue (640 feet), Arlington Street (1100 feet in-house), Magazine Street (Granite to Memorial Drive 250 feet) all with 8" main and Brookline Street with 12" main from Pacific Street to Putnam Avenue (1800 ft.).

**Watershed:**

*Bioengineering Group Presentation:* Duke Bitsko and Beth Fenstermacher gave a presentation on the Black's Nook Site Improvements that will be presented to the stake holders on September 17, 2009 and to the Fresh Pond Advisory Board at their meeting on September 24, 2009.

*Community Preservation Act (CPA):* \$655,000 was approved by City Council for improvements to Glacken Slope, Blacks Nook and the community garden area drainage at Sozio rotary.

*Environmental, Farming and Agricultural Education in the Cambridge Watershed:* The Watershed Division is looking into the feasibility of establishing a farm-based educational program in the Upper Watershed. This would give Cambridge school children the opportunity to have an agricultural/nature based educational experience away from the urban environment.

*Shared Use Program:* Working on a proposal that would allow all citizens of Cambridge to enjoy Fresh Pond Reservation while preserving the quality of water, maintaining the landscape, fostering wildlife and creating a safe situation for all visitors.

*Polaroid Site:* The project is slowing down because Polaroid has filed for bankruptcy and the property is being auctioned off in early October. The anticipated purchaser is Related, the development company for the 200+ acre site.

**Business:**

None

**Water Operations:**

*Board of Certification of Operators of Drinking Water Supply Facilities:* CWD received approval to issue Training Contact Hours (TCHs) for its Emergency Response Plan (ERP).

**Engineering Division:**

None

**D. Action Items**

None

**E. Miscellaneous Correspondence and Items of Interest**

No comment

**F. New Business**

None

**G. Next Meeting Dates/Topics:**

- Monday, October 5, 2009 – Approved/Engineering Division – Unaccounted for Water
- Monday, November 9, 2009 – TBA/Water Operations – Plant and Laboratory
- Monday, December 14, 2009 – TBA/Administration/Election – Water Board President (2010)

Ms. Roosevelt moved and Mr. Robillard seconded the motion to adjourn the meeting at 6:50 pm. The vote was unanimous in favor of the motion.

Minutes approved by vote of the Board

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Ann C. Roosevelt, President