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CAMBRIDGE PUBLIC SCHOOLS

159 THORNDIKE STREET CAMBRIDGE, MASSACHUSETTS 02141

February 3, 2009

To The Honorable Members of the School Committee:

FY08-09 General Fund Budget Statutory Transfers

Recommendation: That the School Committee approve the following statutory transfers of appropriation within the General Fund budget for FY2008-09:

	Statutory Coding	Increase/Decrease
51000	Salaries, Wages & Benefits	$ (1,076,654)
52000/55000	Other Ordinary Maintenance	1,161,510
57000	Travel & Training	(65,689)
58000/59000	Extraordinary Expenditures	(19,166)
	Total	$ 0

Description: **Part I**: During the course of the school year, the School Department allows principals and department administrators to move funds across statutory categories within their budgets to better meet their educational needs. The following transfers are related to these re-allocations in school and department budgets;

1. School Improvement Plan and Professional Development Transfers: The adopted FY08-09 budget included funding for school improvement plans and professional development plans for all schools. The original budget included these funds in the Salaries & Wages, Other Ordinary Maintenance (OOM), and Travel & Training categories based on previous historical expenditure patterns, pending the submission of School Improvement Plan detailed budget plans from Principals to the SAA Office for approval. Once approved, the funds are administratively transferred within school budgets in categories specified by Principals, and the statutory transfer is then submitted to School Committee. The net total of these transfers is: S&W – ($9,355), OOM – ($6,154), TT – 15,509.

2. School and Department Operating Transfers: Various schools and departments request operating budget transfers within their own budgets during the year to support their programs. These are processed administratively to facilitate timely action on requisitions or positions, and are accumulated for statutory transfers. The attached worksheet details, by accountable unit, these transfers and a brief description. Many of the small transfers are to expedite purchases by schools and departments that have sent requisitions to Purchasing. The net total of these transfers is: S&W – $32,701, OOM - $67,664, TT – ($81,199) and EE – ($19,166).

The Cambridge School Department is an equal opportunity / affirmative action employer.

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Part II: The following proposed statutory transfers will provide funding for the increase in fuel costs and additional Transportation expenses.

1. Transportation Transfers: Our expenses in this area are greater than anticipated, due to the increased service needs. The net total of these transfers is: S&W – ($550,000), OOM – $550,000.

2. Increase in fuel costs: Our expenses in this area are greater than anticipated, due to the increase in fuel oil costs for FY08-09. The net total of these transfers is: S&W – ($550,000), OOM – $550,000.

Attached is a spreadsheet list of the various transfers of schools and departments.

Supporting Data: FY2008-09 Adopted Budget
Attached Budget Transfer Worksheets

Respectfully submitted,

Carolyn L. Turk

Carolyn L Turk Ed.D
Deputy Superintendent for Teaching and Learning

Cross Statutory Transfers-FY 08-09

Item	Date	Originating School/Dept	AU	Money from other Au	General Fund Sal./Wage	General Fund OOM	General Fund TT	General Fund EE	Total	Description
Adopted General Fund Statutory Totals:					100,306,920	24,825,910	1,656,100	3,915,240	130,704,170	
		Statutory Trf - Cable Access			75,000	-	-	-	75,000	
					100,381,920	24,825,910	1,656,100	3,915,240	130,779,170	
10	08/08/08	CRLS	30			(2,280.00)	2,280.00		-	SIP
17	08/25/08	Amigos	15		12,678.00	(10,678.00)	(2,000.00)		-	SIP
19	08/26/08	Haggerty	13			1,500.00	(1,500.00)		-	PDP
20	08/26/08	Morse	20		4,000.00		(4,000.00)		-	PDP
18	08/26/08	Peabody	21		1,777.00	(1,777.00)			-	SIP
21	08/26/08	Tobin	23		14,085.00	(14,085.00)			-	SIP
22	08/26/08	CRLS	30		(13,648.92)	13,648.92			-	SIP
28	09/10/08	Haggerty	13		(24,628.00)	12,320.00	12,308.00		-	SIP
33	09/18/08	Grah/Parks	25		5,266.00	(5,266.00)			-	SIP
34	09/23/08	CRLS	30		750.00	(180.00)	(570.00)		-	SIP
35	09/23/08	CRLS	30		(404.00)	404.00			-	SIP
37	09/29/08	CRLS	30			(2,400.00)	2,400.00		-	SIP
40	10/01/08	Grah/Parks	25			(7,820.00)	7,820.00		-	SIP
44	10/06/08	CRLS	30			50.78	(50.78)		-	PDP
45	10/06/08	King	17			(4,585.61)	4,585.61		-	SIP
43	10/06/08	HS Ext	36		(2,160.00)		2,160.00		-	SIP
46	10/07/08	Amigos	15		3,869.00	(3,869.00)			-	SIP
47	10/14/08	Amigos	15			1,000.00	(1,000.00)		-	PDP
48	10/15/08	Baldwin	10		(11,400.00)	11,400.00			-	SIP
49	10/15/08	Haggerty	13		5,000.00	(5,000.00)			-	SIP
50	10/17/08	Haggerty	13		(247.66)		247.66		-	SIP
62	11/17/08	King	17			(300.00)	300.00		-	SIP
66	11/18/08	KLO	27			7,532.00	(7,532.00)		-	PDP
64	11/18/08	Haggerty	13		(2,406.00)	2,406.00			-	SIP enrollment
65	11/18/08	HS Ext	36		(625.00)	625.00			-	SIP enrollment
67	12/02/08	HS Ext	36		1,320.81		(1,320.81)		-	SIP
69	12/08/08	CRLS	30		334.35	(334.35)			-	SIP
71	12/22/08	King	17			(1,382.00)	1,382.00		-	SIP
80	01/22/09	Flet/May	24		(2,916.00)	2,916.00			-	SIP to cover sports4kids serv agreement
		Sub Total:			(9,355)	(6,154)	15,509	-		
4	07/09/08	Curr Impl	56		(13,650.00)	13,650.00			-	reallocation of au 56 budget
1	07/09/08	CRLS	30		13,988.00	(13,988.00)			-	to cover additional FTE for J. Ackman
2	07/09/08	VPA	53		3,550.00	(3,550.00)			-	to cover art teacher
3	07/09/08	Lang Arts	40				(27,947.00)		(27,947.00)	to cover Literacy Coord Teacher
			25		27,947.00				27,947.00	
5	07/10/08	Library	54			3,100.00		(3,100.00)	-	to cover library automation system

Prepared by: P. Rousseau

1/28/2009

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Cross Statutory Transfers-FY 08-09

Item	Date	Originating School/Dept	AU	Money from other Au	General Fund Sal./Wage	General Fund OOM	General Fund IT	General Fund EE	Total	Description
6	07/11/08	Supt	96			754.60		(754.60)	-	to cover supt car
8	07/30/08	COO	94			(2,540.00)		2,540.00	-	to cover computer exp
9	07/30/08	Accts Pay	87			(550.00)		550.00	-	to cover po
7	07/30/08	CFO	95			(210.00)	210.00		-	to cover travel exp
11	08/11/08	Plant Maint	83			(7,113.00)		7,113.00	-	to cover po for classroom chairs
13	08/13/08	Supt	96			(1,854.00)	1,854.00		-	to cover dues
12	08/13/08	Haggerty	13			(301.69)		301.69	-	to cover po
14	08/13/08	King	17			(379.00)	379.00		-	to cover po
15	08/18/08	Supt	96			(5,300.00)	5,300.00		-	to cover dues
16	08/25/08	Tobin	23		(49,757.00)	49,757.00			-	to cover serv agree for math coach
23	09/02/08	Bilingual	56			(1,780.00)		1,780.00	-	to cover po for computer
25	09/04/08	Asst Supt	93		39,767.00		(39,767.00)		-	to cover ps#5173
24	09/04/08	Asst Supt	93		36,976.00		(36,076.00)		-	to cover ps#5174
26	09/04/08	Asst Supt	93		40,381.00	(40,381.00)			-	to cover ps#6183
27	09/09/08	Hum Res	98			(1,193.00)		1,193.00	-	to cover po for computer
29	09/12/08	Supt	96			(403.00)	403.00		-	to cover dues
31	09/16/08	RSTA	73			8,000.00		(8,000.00)	-	reallocate budget to cover teacher needs
30	09/16/08	CFO	95			(125.00)	125.00		-	to cover po
32	09/18/08	Supt	96			(350.00)	350.00		-	to cover dues
36	09/24/08	SAC	62		(1,500.00)	1,500.00			-	to cover postage expenses
38	09/29/08	Grah/Parks	25			(631.18)		631.18	-	to cover po
39	10/01/08	Supt	96			(985.00)	985.00		-	to cover po
41	10/03/08	Bilingual	56		20,000.00	(20,000.00)			-	to cover serv agree for ESL tutors
42	10/03/08	Bilingual	58		1,027.00	(1,027.00)			-	to cover serv agree for ESL tutors
51	10/17/08	Amigos	15		(22,200.00)	22,200.00			-	to cover serv agree for J. Lynch math coach
52	10/27/08	Library	54			12,500.00		(12,500.00)	-	reallocate budget to cover software and textbooks
53	10/27/08	Curr Impl	56			(3,500.00)	3,500.00		-	to cover conf expenses
55	10/31/08	Tobin	23		5,000.00	(5,000.00)			-	to cover ext day serv agree
54	10/31/03	CFO	95			(75.00)	75.00		-	to cover po
56	11/04/08	Purchasing	80			57.40	(57.40)		-	to cover po
57	11/05/08	Purchasing	80			85.72	(85.72)		-	to cover po
60	11/13/08	System Wide	99		(20,000.00)	20,000.00			-	Admin 403B
58	11/13/08	CFO	95			(75.00)	75.00		-	to cover po
61	11/13/08	KLO	27		5,000.00	(5,000.00)			-	to cover serv agree K. Ruccio
59	11/13/08	System Wide	99		(69,000.00)	69,000.00			-	to cover serv contract for supt search and advertising
63	11/17/08	Purchasing	80			44.37	(44.37)		-	to cover po
68	12/08/08	CRLS	30		1,665.15	(1,665.15)			-	reorg
		System Wide	99		(10,800.00)				(10,800.00)	
70	12/12/08	Tobin	23			10,800.00			10,800.00	to cover serv. Agree for montessori
72	12/23/08	Ed Tech	51			20,000.00		(20,000.00)	-	to cover software license
73	01/06/09	Haggerty	13			(6,346.00)		6,346.00	-	to cover po for computer
74	01/07/09	Lang Arts	40			(6,935.21)	6,935.21		-	to cover Lesley Univ
75	01/12/09	Library	54			(33.40)		33.40	-	to cover po
76	01/12/09	Purchasing	80			(37.49)	37.49		-	to cover po
77	01/13/09	KLO	27		(1,450.00)		1,450.00		-	to cover po
78	01/21/09	Ed Tech	51			(4,700.00)		4,700.00	-	to cover hardware expenses
79	01/21/09	Legal	86			(2,000.00)	2,000.00		-	to cover membership expenses
81	01/26/09	Tobin	23		25,757.00	(25,757.00)				to cover serv agree B. Fox
		Sub Total:			32,701	57,684	(81,199)	(19,166)		

Prepared by: P. Rousseau

1/28/2009

Cross Statutory Transfers-FY 08-09

Item	Date	Originating School/Dept	AU	Money from other Au	General Fund Sal./Wage	General Fund OOM	General Fund TT	General Fund EE	Total	Description
	Subtotal 2-3-09 Part I Statutory Transfer				23,346	61,510	(65,690)	(19,166)	-	
		Transportation			(550,000)	550,000			-	Transportation shortfall
		Plant Maintenance			(550,000)	550,000			-	Fuel shortfall
	Subtotal 2-3-09 Part II Statutory Transfer				(1,100,000)	1,100,000	-	-	-	
	Total 2-3-09 Statutory Transfer				(1,076,654)	1,161,510	(65,690)	(19,166)	-	

Prepared by: P. Rousseau

1/28/2009

C09-017

SCHOOL COMMITTEE
16 [illegible] STREET
CAMBRIDGE, MASSACHUSETTS 02138

OFFICE OF THE EXECUTIVE SECRETARY
Tel: 617-349-6620 • Fax: 617-349-6624
mbradshaw@cpsd.us

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–IN SCHOOL COMMITTEE–

February 3, 2009

ORDERED:

That Superintendent's Recommendation #09-10, FY08-09 General Fund Budget Statutory Transfers, be adopted as follows: that the School Committee approve the following statutory transfers of appropriation within the General Fund Budget for FY2008-09:

	Statutory Coding	Increase/Decrease
51000	Salaries, Wages & Benefits	$(1,076,654.00)
52000/55000	Other Ordinary Maintenance	1,161,510.00
57000	Travel & Training	(66,689.00)
58000/59000	Extraordinary Expenditures	(18,166.00)
	Total	$ 0

A true copy:
Attest: Marilyn Y. Bradshaw
Marilyn Y. Bradshaw
Executive Secretary to the School Committee

c: Superintendent