FILE NO. 7077

INVITATION TO BID

The City of Cambridge, Massachusetts, the Awarding Authority, invites sealed bids for the project:

Roof Repairs & Snow Clearing Services for Various City Building Rooftops

Nature and scope of work: Provide all labor, materials, equipment, and transportation to perform certain roof repair work including rubber (EPDM, PVC, Energy Star Rated White Reflective, etc), Asphalt shingle, built-up, tar and gravel, and Slate, including flashing skylight repairs on an as needed basis. When requested, Bidder must be able supply a team to remove snow from public building roofs. Once the request has been made, the bidder must be able to mobilize within 24 hours to begin the process of the snow removal while maintaining the integrity of the roofing system.

This contract will be for one year with two one year options to renew.

Bidding procedures shall be in accordance with M.G.L. c. 149, SS44A-44J, and all other applicable laws.

All parties desiring to submit bids must submit with their bids a copy of the Contractor's certificate of eligibility (DCAM Form CQ7) and an update statement (DCAM Form CQ3), both in the work category of: **Roofing**.

The estimated project value is: **$150,000.00**

Plans and specifications will be available from 8:30 a.m. to 8:00 p.m., Monday, Tuesday, through Thursday, 8:30 a.m. to 5:00 p.m. and Friday, 12:00 Noon at the Purchasing Department, City Hall, 795 Massachusetts Avenue, Room 303, Cambridge, MA 02139 beginning **Thursday November 19, 2015.**

All questions must be submitted no later than Tuesday November 24, 2015 by 4:00 p.m. An addendum will be issued to notify all bidders of the questions and the answers.

The contract documents may be examined at the Office of the Purchasing Agent, Room 303, City Hall, 795 Massachusetts Avenue, Cambridge, MA 02139

Sealed bids will be received at the Purchasing Department City Hall, 795 Massachusetts Avenue, Room 303, Cambridge, MA 02139 until **Thursday, December 3, 2015 @ 2:00PM** at which time all bids will be publicly opened and read aloud.

All bids shall be accompanied by a bid deposit in an amount not less than five percent (5%) of the value of the bid.

The successful bidder will be required to furnish a Performance Bond and a Labor and Material (Payment) Bond in the amount of one hundred percent (100%) of the contract sum. Bonds shall be obtained from a surety licensed to do business in the Commonwealth of Massachusetts and the form shall be satisfactory to the City of Cambridge.

The City of Cambridge reserves the right to reject any or all bids if it is in the public interest to do so.

No less than the prevailing wage rates as set forth in the schedule contained in the Contract Documents

must be paid on this project.

Attention is called to the following programs and ordinances of the City of Cambridge:

1. Cambridge Employment Plan: minority/women/resident-hiring ordinance
2. Cambridge Living Wage Ordinance
3. OSHA Certification
4. CORI Policy

Copies of the above are bound in the bid documents and are fully integral portions of the conditions of the contract with which each contractor and sub-contractor must comply.

Amy L. Witts
Purchasing Agent