



# City of Cambridge

## Purchasing Department

Cynthia H. Griffin  
*Purchasing Agent*

**To:** All bidders  
**From:** City of Cambridge  
**Date:** April 19, 2011  
**Re:** File No. 5449- Landscape Maintenance Program for Cambridge Water Department  
Addendum No. 1

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**Question**

Can I get a copy of the past three years bid results for the work outlined in bid # 5449, Landscape Maintenance Program for Cambridge Water Department?

**Answer**

The last contract was awarded to Waverly Landscape Associates, File No. 4196. The Waverly price proposal is attached. Note: the City has made several changes to the Scope of Services since the last contract.

The tab sheet which includes all the bid results for File No. 4196 is included.

**All other details remain the same.**

  
\_\_\_\_\_  
CYNTHIA H. GRIFFIN  
PURCHASING AGENT

**ADDENDUM NO. 1**



C. BID SUBMISSION

Failure to submit documents with your bid may result in the determination that your bid is non responsive unless the city deems such failure to be a minor informality.

1. Bidder shall submit a completed "Statement of Bidder's Qualifications," as attached, with its bid.
2. The bidder must provide references including telephone number and contact names from at least three locations where they are currently providing same services. References will be used in determining the responsibility of the bidder. The city reserves the right to use itself as a reference.
3. Bidder must provide the Massachusetts Certified Arborist name, MCA number and resume.
4. Bidder must submit a typed description of three contracts with a minimum of five years experience in the area of park maintenance including turf grass both passive sites and athletic fields, and proper maintenance of trees and shrubs
5. Bidder must provide the Massachusetts Certified Landscape Professional name, MCLP number and resume.
6. Bidder must provide the Licensed Pesticide Applicator name, license category and license number.
7. Bidder must submit a typed description of three installation projects and include references with a minimum of five years in the area of automatic irrigation installation/repair in both passive sites and athletic fields
8. Bidder must submit a typed description of three different projects and include references with a minimum of five years experience in the field of landscape construction. The examples should be of stone work, paving, and grading and plant installation.
9. Bidder must submit a typed description of three different contracts and include references which they have performed grounds maintenance at a municipality, institution or facility of the same size and nature of present contract.
10. Bidder must submit a typed list of all equipment owned and available for the performance of the contract by setting forth make, model, year and size. If leased provide lease agreement stating make, model, year and size.

D. This bid includes addenda numbered \_\_\_\_\_

E. The proposed contract price for three years is Four Hundred Twenty One Thousand Four Hundred Forty Six DOLLARS

(\$ 421,446.00 )

F. The undersigned agrees if selected as General Contractor, within ten (10) working days after presentation thereof by the City, the Contractor will:

1. Execute a contract in accordance with the terms of this general bid;
2. Furnish a performance bond and a labor and materials or payment bond;
  - a. of a surety company qualified to do business under the laws of the

Bidder's Name \_\_\_\_\_

Levery Landscape Associates  
1010 Pleasant Street  
Belmont, MA. 02478

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**SCHEDULE OF PRICES**

In accordance with the above understanding, the undersigned proposes to perform the work, furnish all material and complete the work in its entirety in the manner and under the conditions required and in the frequency specified and dates outlined in the Maintenance Task Outline using the prices presented and in the Contractors Schedule of Values for the Maintenance Program. Items will be broken down by the Contractor as requested by the City to establish a complete schedule of values for all work elements and determining payment. Bids may be rejected if in the opinion of the City the unit prices appear unbalanced or the Contractor does not meet minimum requirements, or it is in the best interest of the city.

ITEM	UNIT		YEAR ONE	YEAR TWO	YEAR THREE
	<b>Filtration Plant, Kingsley Park, and Huron Avenue Maintenance Program</b>				
	Apply fertilizer (furnished by City) at rate of 1 pound N per 1000 SQFT.				
1	Spring (April through June)	Complete job	\$ <u>480-</u>	\$ <u>480-</u>	\$ <u>480-</u>
2	Summer (July and August)	Complete job	\$ <u>480-</u>	\$ <u>480-</u>	\$ <u>480-</u>
3	Fall (September through November)	Complete job	\$ <u>480</u>	\$ <u>480</u>	\$ <u>480</u>
4	Apply pelletized lime (furnished by City) rate of 50 pounds per 1000 SQFT. One application labor only	Complete job	\$ <u>600</u>	\$ <u>600</u>	\$ <u>600</u>
5	Perform aeration and dragging of turf areas.	Complete job	\$ <u>1100</u>	\$ <u>1100</u>	\$ <u>1100</u>
6	Slice seeding all turf areas (seed provided by City)	Complete job	\$ <u>450</u>	\$ <u>450</u>	\$ <u>450</u>
7	Weekly mowing and trimming	Complete job (31 cuts)	\$ <u>32100</u>	\$ <u>32100</u>	\$ <u>32100</u>
8	Provide and install Premium compost/mulch	Complete job	\$ <u>5500</u>	\$ <u>5500</u>	\$ <u>5500</u>
9	Weekly litter pick-up and trash removal (turf areas, mulched areas)	Complete job (31 times)	\$ <u>1550</u>	\$ <u>1550</u>	\$ <u>1550</u>
10	Irrigation start up and winterization	Complete job	\$ <u>1150</u>	\$ <u>1150</u>	\$ <u>1150</u>

Waverly Landscape Associates  
 1010 Pleasant Street  
 Belmont, MA. 02478

Bidder's Name \_\_\_\_\_

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ITEM	UNIT		YEAR ONE	YEAR TWO	YEAR THREE
11	Watering of all non-irrigated areas found within the limits of the Water Treatment Facility grounds, Weir Meadow, and Parkway planting beds	Complete job (ten visits)	\$1500	\$1500	\$1500
12	Weekly reports and site walkthrough	Per report	\$15	\$15	\$15
13	Spring clean up	Complete job	\$3800	\$3800	\$3800
14	Fall clean up	Complete job	\$5700	\$5700	\$5700
15	Weekly bed and tree well weeding	Complete job (31 visits)	\$3100	\$3100	\$3100
16	Tree/shrub pruning	Complete job	\$2400	\$2400	\$2400
17	Weekly sweeping or vacuuming of all sidewalks, paths, and concrete aprons. <b>Parking lots not included</b>	Complete job (31 visits)	\$3100	\$3100	\$3100
<b>Maher Park/Northeast Sector/Concord Avenue Maintenance Program</b>					
18	Spring clean up	Complete job	\$5150	\$5150	\$5150
19	Fall clean up	Complete job	\$4100	\$4100	\$4100
20	Apply fertilizer (furnished by City) at rate of 1 lb N per 1,000 SQFT One application labor only	Complete job	\$160	\$160	\$160
21	Spring (April through June)	Complete job	\$160	\$160	\$160
22	Summer (July and August)	Complete job	\$160	\$160	\$160
23	Fall (September through November)	Complete job	\$160	\$160	\$160
24	Apply pelletized lime (furnished by City) at a rate of 50 lbs per 1,000 SQFT	Complete job	\$240	\$240	\$240
25	Perform aeration and dragging of turf areas	Complete job	\$400	\$400	\$400
26	Slice seeding of all turf areas (seed provided by City)	Complete job	\$400	\$400	\$400

ITEM	UNIT		YEAR ONE	YEAR TWO	YEAR THREE
27	Weekly sweeping/raking of aggregate parking lot and paths at Maher Park, Lusitania Meadow, and Butterfly Meadow	Complete job (31 visits)	<u>\$2156</u>	<u>\$2156</u>	<u>\$2156</u>
28	Weekly mowing and trimming of Maher Park	Complete job (31 visits)	<u>\$6050</u>	<u>\$6050</u>	<u>\$6050</u>
29	Provide and install compost/mulch	Complete job	<u>\$2915</u>	<u>\$2915</u>	<u>\$2915</u>
30	Weekly litter pick up & trash removal at Maher Park, Community Garden, Butterfly Meadow, Lusitania Meadow and Concord Avenue sidewalk.	Complete job (31 visits)	<u>\$1550</u>	<u>\$1550</u>	<u>\$1550</u>
31	Small tree and shrub pruning at Maher Park, Community Garden, Butterfly Meadow, and Lusitania Meadow.	Complete job	<u>\$1280</u>	<u>\$1280</u>	<u>\$1280</u>
32	Weekly bed and tree well weeding at Maher Park, Community Garden, Butterfly Meadow, and Lusitania Meadow.	Complete job (31 visits)	<u>\$2356</u>	<u>\$2356</u>	<u>\$2356</u>
	Concord Avenue fence line trimming:				
33	Spring cut (May)	Complete job	<u>\$705</u>	<u>\$705</u>	<u>\$705</u>
34	Summer cut (July)	Complete job	<u>\$705</u>	<u>\$705</u>	<u>\$705</u>
35	Fall cut (August-September)	Complete job	<u>\$705</u>	<u>\$705</u>	<u>\$705</u>
36	Winter cut (October-November)	Complete job	<u>\$705</u>	<u>\$705</u>	<u>\$705</u>
37	Irrigation startup and winterization at Maher Park, Community Garden and Alzheimer's Unit Garden	Complete job	<u>\$1250</u>	<u>\$705</u>	<u>\$705</u>
38	Reservation Plant health care program	Complete job (4 visits)	<u>\$1400</u>	<u>\$1400</u>	<u>\$1400</u>
39	Reservation wetland management program	Complete job (5 visits)	<u>\$2000</u>	<u>\$2000</u>	<u>\$2000</u>
	<b>Payson Park Reservoir Maintenance</b>				
40	Spring clean up	Complete job	<u>\$2570</u>	<u>\$2570</u>	<u>\$2570</u>
41	Provide and install compost/mulch	Complete job	<u>\$330</u>	<u>\$330</u>	<u>\$330</u>

Waverly Landscape Associates  
1010 Pleasant Street  
Belmont, MA. 02478

Bidder's Name \_\_\_\_\_

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ITEM	UNIT		YEAR ONE	YEAR TWO	YEAR THREE
42	Fall clean up	Complete job	\$3400	\$3400	\$3400
43	Small tree/shrub pruning	Complete job	\$760	\$760	\$760
44	Mowing/litter pick up outside fence	Complete job (14 timers per year)	\$12600	\$12600	\$12600
45	Mowing/litter pick up inside fence	Complete job (7 timers per year)	\$3800	\$3800	\$3800
<b>Fresh Pond Golf Course Landscape Maintenance</b>					
46	Spring clean up	Complete job	\$1200	\$1200	\$1200
47	Fall clean up	Complete job	\$550	\$550	\$550
48	Provide and install compost/mulch	Complete job	\$440	\$440	\$440
49	Small tree/shrub pruning	Complete job	\$240	\$240	\$240
50	Weekly weeding	Complete job	\$3010	\$3010	\$3010
51	Weekly trash removal on Huron Avenue and Blanchard Road	Complete job (31 visits)	\$1240	\$1240	\$1240
52	Fence line brush cutting along Huron Avenue and Blanchard Road	Complete job	\$1330	\$1330	\$1330
53	Spring cut (May)	Complete job	\$705	\$705	\$705
54	Summer cut (July)	Complete job	\$705	\$705	\$705
55	Fall cut (August-September)	Complete job	\$705	\$705	\$705
56	Winter cut (October-November)	Complete job	\$705	\$705	\$705
<b>Hobbs Brook Dam Maintenance</b>					
57	Spring cut (May)	Complete job	\$705	\$705	\$705
58	Summer cut (July)	Complete job	\$705	\$705	\$705

ITEM	UNIT		YEAR ONE	YEAR TWO	YEAR THREE
59	Fall cut (August-September)	Complete job	\$ 705	\$ 705	\$ 705
60	Winter cut (October-November)	Complete job	\$ 705	\$ 705	\$ 705
	<b>Stony Brook Dam Maintenance</b>				
61	Spring cut (May)	Complete job	\$ 705	\$ 705	\$ 705
62	Summer cut (July)	Complete job	\$ 705	\$ 705	\$ 705
63	Fall cut ( August-September)	Complete job	\$ 705	\$ 705	\$ 705
64	Winter cut (October-November)	Complete job	\$ 705	\$ 705	\$ 705
	<b>Stony Brook Barn Maintenance</b>				
65	Spring clean up	Complete job	\$ 288	\$ 288	\$ 288
66	Fall clean up	Complete job	\$ 456	\$ 456	\$ 456
67	Barn mowing	Complete job (14 times)	\$ 1596	\$ 1596	\$ 1596
	<b>Total Annual Price for Maintenance Year</b>		<b>140,482</b>	<b>140,482</b>	<b>140,482</b>

#### SUPPLEMENTAL UNIT PRICES

Should certain additional work be requested, required, or should the quantities of certain classes of work be increased or decreased from the totals on which the Contract Sum is based, by order of approval of the Owner, the undersigned agrees that the following unit prices may be used as the basis of payment to him/her or credit to the Owner of such addition, increase, or decrease in the work as determined solely by the Owner.

Unit prices shall cover all costs, complete and in place and the prices given shall represent the exact amount per unit to be paid to the Maintenance Contractor (in the case of Additions or increases) or to be deducted from payments for work not performed or for work not completed as outlined in this contract to the Maintenance Contractor for landscape maintenance under the Base Bid refund to the Owner (in the case of Deductions or decreases). No additional adjustments will be allowed for overhead, profit, insurance, bond performance, or other direct or indirect expenses of the Maintenance Contractor or Subcontractor beyond the prices as listed.

For additions and deletions the unit price should be determined by the total areas of the site according to the specifications attached in the contract. Prices shall be per square foot, square yard, 1000 square feet, per job, per visit, per hour, per day or per plant. A written quote listing crew hours, materials and total price will be provided for any supplemental unit work.

All work requested requires a written quote with crew hours/rates, square footage and

Waverly Landscape Associates  
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materials to be used.

All hourly work will be scheduled in four or eight hour increments

Invoices will state date and location of work performed.

Work must be scheduled within one week of contact by the CWD

Completion time must be acceptable to the CWD

All work that is prevailing union wage must have copies of payroll records with invoice.

**All snow/ice control equipment and personal must be made available within 12 hours of request.**

**Emergency tree work equipment and personnel must be made available within 12 hours of request.**

Work may be required at the following sites:

Fresh Pond Reservation in Cambridge, MA

Payson Park Reservoir in Belmont MA

Hobbs Brook Reservoir in Lexington/Waltham, MA

Stony Brook Reservoir in Weston/Waltham, MA

Harrington Property in Lincoln, MA

ITEM	UNIT	PRICE	
	<b>Landscape Personal and Equipment</b>		
1	Three (3) person landscape crew with equipment	120-	Per hour
		960-	Per day
2	Disposal of organic material includes trucking	65-	Per truck load
3	Two (2) person landscape crew with utility vehicle	80-	Per hour
		640-	Per day
4	Landscape designer	95-	Per hour
5	Hydro-seeder, seed/materials and operator	185-	Per hour
6	Water truck with operator	65-	Per hour
		520-	Per day
7	Skid steer loader with operator	110-	Per hour
		880-	Per day
8	Mini excavator with operator	120-	Per hour
		960-	Per day
9	Tractor mounted aerator with operator	125-	Per hour
		1000-	Per day
10	Tractor mounted slice seeder with operator	125-	Per hour
		1000-	Per day

ITEM	UNIT	PRICE	
11	Tractor mounted top dresser with operator	125-	Per hour
		1000-	Per day
<b>Tree Care Personnel and Equipment</b>			
12	Two (2) person tree care crew: tree climber, groundsperson, chip truck, and chipper.	125-	Per hour
		1000-	Per day
13	Additional grounds person	45-	Per hour
		360-	Per day
14	Two (2) person tree crew: tree climber, grounds person, aerial lift and chipper:	195-	Per hour
		1560-	Per day
15	Log loader with operator	85-	Per hour
		680-	Per day
16	Stump grinder with truck and operator	80-	Per hour
		640-	Per day
<b>Plant Specialists</b>			
17	Plant health Care Technician	90-	Per hour
		720-	Per day
18	Wetland Management Technician	50-	Per hour
		400-	Per day
<b>Snow Removal Personnel and Equipment</b>			
19	Operator with ¾ ton four wheel drive truck equipped with eight foot plow & truck mounted deicing pellet spreader	125-	Per hour
		1000-	Per day
20	Operator with one-ton four-wheel-drive truck equipped with snow plow & sander	145-	Per hour
		1160-	Per day
21	Operator with skid steer loader-equipped with hydraulically powered snow blower & snow plow	135-	Per hour
		1080-	Per day

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Belmont, MA. 02478

Bidder's Name \_\_\_\_\_

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ITEM	UNIT	PRICE	
22	Laborer with pickup truck equipped to perform manual snow removal	65-	Per hour
		520-	Per day
	Irrigation Personnel and Equipment		
23	Irrigation technician with equipment and pickup truck	75-	Per hour
		600-	Per day
24	Irrigation laborer	55-	Per hour
		600-	Per day
	Installation of plant material purchased by the City		
25	1 - 3 gallon flower, perennial or shrub	12-	Per plant
26	3 - 6 gallon flower, perennial or shrub	15-	Per plant
27	18" inch B and B shrub or tree	18-	Per plant
28	2-3" inch caliber deciduous tree	125-	Per plant
29	7-8" foot tall evergreen tree	125-	Per plant
30	Additional fertilizer applications to facility grounds, Parkway, Kingsley Park, Huron Avenue, Maher Park (fertilizer supplied by City)	480-	Per application
	Furnish and install sod including sub grade preparation		
31	500 SQFT	2.00-	Per sq ft
32	More then 10,001 SQFT.	1.50-	Per sq ft
	Provide and install compost/mulch		
33	Less then 10 yards	55-	Per yard
34	10 to 49 yards	54-	Per yard
35	Over 49 yards	53-	Per yard
36	Provide screened loam	38-	Per yard

Please note that the Contractor shall use the invoice format included in this package or a reasonable facsimile for submitting monthly pay requests to the City. A copy of the template in Microsoft Excel format is available from the Cambridge Water Department and is included in Appendix D of this document.

Naverly Landscape Associates  
1010 Pleasant Street  
Belmont, MA. 02478

Bidder's Name \_\_\_\_\_

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## 00004196 - Re-bid of Landscape Maintenance (Water Department) 03/27/2008

## GENERAL

Name of Bidder	Base Value	Alt No. 1	Alt No. 2	Alt No. 3	Alt No. 4
R & S Landscaping 415 Mystic Avenue Medford, MA 02155 Addendums: Comments: Rejected	\$382,845.00	\$0.00	\$0.00	\$0.00	\$0.00
Waverly Landscape Associates 1010 Pleasant Street (has joined ValleyCrest Landscape Maintenance) Belmont, MA 02478 Addendums: Comments:	\$421,446.00	\$0.00	\$0.00	\$0.00	\$0.00
Greenscapes Design 100 Revoultionary Drive East Taunton, MA 02718 Addendums: Comments:	\$437,199.00	\$0.00	\$0.00	\$0.00	\$0.00
Emanouil Brothers, Inc. 17 Progress Avenue Chelmsford, Ma 01824 Addendums: Comments:	\$601,711.00	\$0.00	\$0.00	\$0.00	\$0.00