



# City of Cambridge

## Purchasing Department

Cynthia H. Griffin  
*Purchasing Agent*

TO: Interested Vendors

FROM: City of Cambridge - Purchasing Department

RE: Answers to Vendors' Questions for the Request for Design Services Martin Luther King Jr. School- File No. 5556

DATE: August 31, 2011

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The following questions were received regarding the above referenced bid:

Question:

1. What is the expected or desired construction budget for the project?

Answer:

This shall be established by the designer during the feasibility study and budget cost estimate.

Question:

2. What is the not-to-exceed fee which the City of Cambridge has established for the project?

Answer:

Not yet established. The contract will be a scope based NTE for basic and additional services as determined by the feasibility study.

Question:

3. What is the anticipated schedule for the feasibility study, design and construction? What is the target occupancy date?

Answer:

Evaluate RFP by early October 2011  
Interview of Finalists by November 2011  
Award Feasibility Study by early December 2011  
City evaluates Feasibility Study February 2012  
Negotiate and sign design contract with CA services included by March 2012  
Bid documents available April 2013  
Construction Summer 2013, school opens September 2015



Question:

4. Please identify the Owner's Project Manager who is in place for this project and who will be the immediate point of contact.

Answer:

Michael J. Black, City of Cambridge

Question:

5. By encouraging "minority firms" to apply, does this include woman-owned businesses?

Answer:

Yes

Question:

6. Is there any weighting to the five evaluation criteria enumerated in Section VI (p 6)?

Answer:

All are important.

Question:

7. How does bus drop-off & pick-up work? (how many buses, where do they stack?)

Answer:

The designer shall address this in the feasibility study.

Question:

8. How does parent drop-off & pick-up work? (how many cars, where do they stack?)

Answer:

The designer shall address this in the feasibility study.

Question:

9. How are upper & lower grades organized or separated currently?

Answer:

Requested programming in the RFP is to be addressed.

Question:

10. Have any preliminary studies been done in the past 5 years? If so, who were they done by?

Answer:

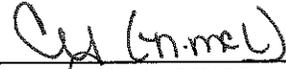
No feasibility study to renovate the school has been done in last 5 years.

Question:

11. Should respondents carry consultants for 1) survey, 2) hazardous materials, and 3) geotech as part of their team, or will the City contract these services directly?

Answer:

The RFP states that Commissioning, LSP and Geotechnical work shall be contracted direct to the City. IH for possible building hazardous materials and surveys shall be direct to the architect under Additional Services.



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CYNTHIA H. GRIFFIN  
PURCHASING AGENT

Addendum No. 3