City of Cambridge

Purchasing Department

Cynthia H. Griffin
Purchasing Agent

To:	**All bidders**
From:	**City of Cambridge**
Date:	**July 16, 2012**
Re:	**File No. 5843 – Parking Violation/Parking Management Information Services Program – Addendum No. 3**

The Following questions were submitted and answered.

1. Question number 16 in Addendum 2 referring to **Section 5.28, "Hand-Held Electronic Ticket Writing Devices" (p. 32)** asked the following. This section of **IFB** requires the proposal of multiple options for new printers and peripherals to replace the ones currently in use upon contract start up. Because the City is asking for multiple options, we assume that multiple versions of the price summary form will be required to reflect the pricing impact that each proposed unit has on the proposed per ticket price. Is that assumption correct? If not, please provide additional instructions on how the proposed options are to be reflected in a single price submission.

Answer

The assumption is not correct.

The second and third paragraphs in Section 5.28 state

> "By the date that the vendor assumes responsibility for the City's PVPMISS, the vendor will provide the City with a supply of 48 new printers along with required belt loops, shoulder straps and carrying cases, all to be chosen by the City in consultation with the vendor. The printer choices made available to the City by the vendor must include the model currently used by the City as well as the Zebra QL320 Plus printer.
>
> Within the first eighteen months of the new contract period, the city will choose, in consultation with the vendor, a replacement hand held unit. The choices made available to the City by the vendor must include the model currently used by the City. The vendor will supply 48 (forty-eight) fully functional new handhelds, printers, belt loops, shoulder straps and carrying cases as selected by the City. The cost of the printers and handhelds must be included in the total bid price for this contract"

The two paragraphs above are deleted from the IFB and replaced with the following:

> "By the date that the vendor assumes responsibility for the City's PVPMISS, the vendor will provide the City with a supply of 48 new Zebra QL320 Plus printers and chargers. The vendor shall also provide 48 soft cases with shoulder straps for this printer. These cases (P/N 12340000877) are available from Peak Technologies located in Columbia, Maryland. (The vendor may purchase the cases and straps from the supplier of its

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choice.) The cost of the printers, cases and shoulder straps must be included in the total bid price for this contract.

The vendor must also include all costs for maintaining and repairing the City's handheld ticket writing machines and printers for the entire length of this contract (36 months) in the total bid price for this contract.

If the City decides to purchase a new set of handhelds during this contract, the vendor will provide these units and related accessories to the City. The City will reimburse the vendor for its direct cost for these items."

All other requirements of Section 5.28 remain the same.

2. Question number 18 in Addendum 2 referring to **Section 5.27, "Conversion" (p. 31-32)** requested that the City provide:

Number, type and related storage details for images by year

Answer

The following are the approximate volumes of images in the City's database:

Images Taken by Officers via Handheld Ticket Writing Machines

Year	Amount	Average Size in Bytes	Total Bytes
2011	6,327.00	60,000	379,620,000
2012	13,765.00	60,000	825,900,000
Total	20,092.00	60,000	1,205,520,000

Images of Manually Issued Parking Tickets

Year	Amount	Average Size in Bytes	Total Bytes
2004	11,069.00	2,500,000	27,672,500,000
2005	16,170.00	2,500,000	40,425,000,000
2006	37,148.00	2,500,000	92,870,000,000
2007	34,669.00	2,500,000	86,672,500,000
2008	33,027.00	2,500,000	82,567,500,000
2009	33,735.00	2,500,000	84,337,500,000
2010	29,825.00	2,500,000	74,562,500,000
2011	28,412.00	2,500,000	71,030,000,000
2012	12,015.00	2,500,000	30,037,500,000
Total	236,070.00	2,500,000	590,175,000,000

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Images of Correspondence and Other Materials Scanned and Indexed to Parking Tickets

Year	Amount	Average Size in Bytes	Total Bytes
2004	35,958.00	75,000.00	2,696,850,000.00
2005	51,467.00	75,000.00	3,860,025,000.00
2006	48,394.00	75,000.00	3,629,550,000.00
2007	42,218.00	75,000.00	3,166,350,000.00
2008	49,113.00	75,000.00	3,683,475,000.00
2009	50,465.00	75,000.00	3,784,875,000.00
2010	53,161.00	75,000.00	3,987,075,000.00
2011	60,743.00	75,000.00	4,555,725,000.00
2012	27,125.00	75,000.00	2,034,375,000.00
Total	418,644.00	75,000.00	31,398,300,000.00

All questions are closed.

All other details remain the same.

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ADDENDUM NO. 3

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