



# City of Cambridge

## Purchasing Department

Cynthia H. Griffin  
Purchasing Agent

To: All bidders  
From: City of Cambridge  
Date: October 11, 2012  
Re: File No. 5918- Request for Proposals for General Engineering Services for the City of Cambridge, **Addendum No.1**

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The following questions were submitted and answered.

**Question**

As stated in the RFP, wage rates are not required at this stage of the proposal process. Therefore, is it safe to assume that we do not have to submit the Appendix K: Truth in Negotiations Certificate?

**Answer**

Please fill out and submit the Truth in Negotiations Certificate with your proposal.

**Question**

In addition to the submission requirements of a Table of Contents, DSB Application, resumes and required forms, is it acceptable to submit a separate section addressing the evaluation criteria?

**Answer**

Yes.

**Question**

Page 6 of the RFP states, " Members of the Project Team who are registered with a professional organization should provide evidence of registration or licensing to practice professionally within the Commonwealth of Massachusetts. Would it suffice to show license numbers on the organization chart and resumes or does the City want to see photocopies of proof of licensure?"

**Answer**

Providing the license numbers on the organizational chart within the document is acceptable as evidence of licensure.

**Question**

Can we include a project in Section 8a of the DSB Application that was managed by a current firm member but from a previous affiliation?

**Answer**

Yes, projects managed by a team member under a previous affiliation are acceptable to include provided that the team members affiliation, at the time, and specific role in the project are clearly identified.



**Question**

Has this contract been awarded before?  
What firms were the previous recipients of the last contract?

**Answer**

Yes, five three year contracts were awarded in December of 2009.  
The firms awarded were:

Kleinfelder/SEA Consultants  
Weston & Sampson CMR  
Hazen and Sawyer PC  
Tetra Tech Rizzo  
CDM Smith

**Question**

Does the City has any specific capital projects planned for the coming year related to this contract?

**Answer**

This is a very active contract. We have no idea at this time of the specific projects that are in the horizon.

**Question**

Under section 1.c. Field Investigations please clarify what is involved in building surveys.

**Answer**

Building Surveys generally include field investigations of existing buildings and structures to evaluate existing and proposed utility connections and may include, but not be limited to; visual inspections, dye-testing, televising utility lines, etc.

**Question**

Under Section 1.k. Engineering analysis- please clarify what type of work is expected from an Electrical Engineer.

**Answer**

Electrical engineering services would be as required in support of other improvement projects. Services may be similar, but not limited to the following; street lighting design or evaluation to support a roadway and sidewalk project, or services to support a minor building renovation or upgrade.

All other details remain the same. All questions are closed.

  
CYNTHIA H. GRIFFIN  
PURCHASING AGENT