



# City of Cambridge

## Purchasing Department

Cynthia H. Griffin  
Purchasing Agent

To: All bidders

From: City of Cambridge

Date: March 11, 2013

Re: File No. 6040, Janitorial Services for ten locations including Cambridge Public Main Library, Department of Human Services, Senior Center locations and Five branch libraries,  
**Addendum No. 1**

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The following questions were submitted and answered.

**Question**

Who is the incumbent contractor?

**Answer**

S. J. Services

**Question**

Does the City intend on making single or multiple awards?

**Answer**

One contract will be awarded.

**Question**

What are the current contracted annual prices for each of the building listed in the bid document?

**Answer**

The 5 Western Ave address is a new location and was not previously on contract. The Community Learning Center and the Multi Service Ctr for the Homeless formally located at 19 Brookline Street will be residing at this location. See attachment for pricing from the last contract.

**Question**

What is the current contracted prices for the Alternate locations Frisoli Youth Center and Central Square library monthly cost?

**Answer**

There isn't a current contract for Frisoli Youth Center. The work had and has been done via in-house custodial crews. The monthly pricing for Janitorial Services for the Central Square location is \$1,779.00 services provided by SJ Services.

All other details remain the same.



**FILE NO. 5144- REVISED PRICE PROPOSAL ADDENDUM NO. 1**

Ten locations are listed in the Price Proposal. Please submit the price for Year One, Year Two and Year three for each location. The Price Summary Section is the total for all ten locations for Year One, Year Two and Year Three.

The contract period will be for one year with two one year options to renew at the sole discretion of the City. The City will renew years two and three depending on the performance of the contractor and the price for the subsequent years.

The payment and performance obligations for each succeeding year of a multi- year contract will be subject to appropriation or availability of other funds such as State or Federal grants.

All prices must remain firm for the length of the contract.

Please submit with your quote a business plan. The business plan shall be all in accordance specifications provided. The business plan will be considered along price as a determining factor for award of contract.

The business plan shall include the following information:

- The number of staff that will be assigned to each location
- The number of hours and the work schedule for which Janitorial Services will be provided for each location.
- A supplemental price sheet breaking down the annual cost. The price sheet should include the hourly rate paid to each employee and all cost associated to providing the service.

**\*Location One- Cambridge Public Library 449 Broadway, Cambridge MA 02138-4125**

Year One (March 1, 2010 thru March 1, 2011) \$ 131,586.

Year Two (March 1, 2011 to March 1, 2012) \$ 137,668.

Year Three (March 1, 2012 to March 1, 2013) \$ 142,368.

**Senior Center and DHSP Sites****\*Location Two- Cambridge Senior Center, 806 Massachusetts Ave**

Total Bid Year One (March 1, 2010 thru March 1, 2011) \$ 45,658.

Total Bid Year Two (March 1, 2011 thru March 1, 2012) \$ 47,716.

Total Bid Year Three, (March 1, 2012 thru March 1, 2013) \$ 50,300.

**\*Location Three Community Learning Center, 19 Brookline Street**

Total Bid Year One (March 1 2010 thru March 1,2011) \$ 13,553.

Total Bid Year Two (March 1,2011 thru March 1,2012) \$ 14,974.

Total Bid Year Three (March 1,2012 thru March 1,2013) \$ 15,280.

**\*Location Four- Multi Service Center, 19 Brookline Street**

Total Bid Year One (March 1,2010 thru March 1,2011) \$ 11,047.

Total Bid Year Two (March 1,2011 thru March 1,2012) \$ 11,276.

Total Bid Year Three (March 1,2012 thru March 1,2013) \$ 12,000.

**\*Location Five-North Cambridge Senior Center, 2050 Massachusetts Ave.**

Total Bid Year One (March 1,2010 thru Feb15, 2011) \$ 6,764.

Total Bid Year Two (March 1,2011 thru Feb15, 2012) \$ 7,500.

Total Bid Year Three (March 1,2012 thru March 1,2013) \$ 7,400.

**Five Branch Libraries**

**\*Location Six- O'Neill Branch, 70 Rindge Avenue**

Total Bid Year One (March 1,2010 thru Feb15, 2011) \$ 8,604.

Total Bid Year Two (March 1,2011 thru Feb15, 2012) \$ 9,400.

Total Bid Year Three (March 1,2012 thru March 1,2013) \$ 9,200.

**\*Location Seven- Collins Branch, 64 Aberdeen Avenue**

Total Bid Year One (March 1,2010 thru Feb15, 2011) \$ 6,861.

Total Bid Year Two (March 1,2011 thru Feb15, 2012) \$ 7,600.

Total Bid Year Three (March 1,2012 thru March 1,2013) \$ 7,400.

**\*Location Eight- Boudreau Branch, 245 Concord Avenue**

Total Bid Year One (March 1,2010 thru Feb15, 2011) \$ 5,606.

Total Bid Year Two (March 1,2011 thru Feb15, 2012) \$ 6,200.

Total Bid Year Three (March 1,2012 thru March 1,2013) \$ 5,980.

**\*Location Nine - O'Connell Branch, 48 Sixth Street**

Total Bid Year One (March 1,2010 thru Feb15, 2011) \$ 6,606.

Total Bid Year Two (March 1,2011 thru Feb15, 2012) \$ 6,026.

Total Bid Year Three (March 1,2012 thru March 1,2013) \$ 6,500.

**\*Location Ten- Valente Branch, 826 Cambridge Street**

Total Bid Year One (March 1,2010 thru Feb15, 2011) \$ 6,900.

Total Bid Year Two (March 1,2011 thru Feb15, 2012) \$ 7,600.

Total Bid Year Three (March 1,2012 thru March 1,2013) \$ 8,000.

**Price Summary Section**

Total Year One all ten locations: \$242,185.

Total Year Two all ten locations: \$255,960.

Total Year Three all ten locations: \$264,428.

Signature of Bidder: 