City of Cambridge

Purchasing Department

Cynthia H. Griffin
Purchasing Agent

To: All bidders

From: City of Cambridge

Date: July 1, 2013

Re: File No. 6138- Paper Supplies and related products for Cambridge Public Schools Food Service Addendum **No. 1**

The following question was submitted and answered.

Question
Could you please send a breakdown of the items awarded for the 2012 paper supplies and related products for Cambridge Public Schools Food Service.

Answer
Please see attached price sheet from the last contract awarded to Mansfield Paper.
The contract awarded to Mansfield Paper was in the amount of $87,308.04.

All other details remain the same. All questions and answers are closed.

CYNTHIA H. GRIFFIN
PURCHASING AGENT

ADDENDUM NO. 1

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CAMBRIDGE PUBLIC SCHOOLS
FOOD SERVICES PAPER SUPPLIES PRICE SHEET Addendum No.1

** Please fill in Yellow Areas Only **

Item & Description	Preferred Brand and Manufacturer Code	Estimated Units per Year Needed	Bid Unit Qty	Units per Case	Price Per Case	Cost Per Unit	Cost Per Year
Compostable Supplies							
Natural Kraft deli paper sheets 15"x10.75"	McNairn# 205306	120,000	each	6,000	$59.23	$0.01	$1,184.60
Trash Bags Green Compostable 34x48 .85ML	Distributer's Choice	3,400	each	100	$72.78	$0.73	$2,474.52
Plate 6" Compostable, liquid resistent	Distributer's Choice	35,000	each	1,000	$41.64	$0.04	$1,457.40
Plate 9" Compostable, liquid resistent	Distributer's Choice	25,000	each	500	$42.28	$0.08	$2,114.00
Oval Platter 7.5 x 10 Compostable, liquid resistent	Distributer's Choice	70,000	each	500	$43.63	$0.09	$6,108.20
3# Basketweave Compostable Tray/Boat	Distributer's Choice	6,700	each	500	$14.99	$0.03	$200.87
2# Basketweave Compostable Tray/Boat	Distributer's Choice	6,700	each	1,000	$19.72	$0.02	$132.12
5# Basketweave Compostable Tray/Boat	Distributer's Choice	6,700	each	500	$17.98	$0.04	$240.93
Environment Napkin 13"x81/2" interfold, natural color	Tork# 908EX	210,000	each	6,000	$56.83	$0.01	$1,989.05
Interfold Napkin Dispenser Stand or Wall-mount	Tork# 32XPS	15	each	1	$1.00	$1.00	$15.00
12oz Compostable World Art Squat Cup, paper product	ECO# EPBSC12-WA	5,000	each	500	$82.03	$0.16	$820.30
8oz Compostable World Art Squat Cup, paper product	ECO# EPBSC8-WA	7,400	each	1,000	$122.77	$0.12	$908.50
Compostable Vented Lid for 12 oz Squat Cups	ECO# EPECOLID-SPL	5,000	each	500	$101.40	$0.20	$1,014.00
Compostable Vented Lid for 8 oz Squat Cups	ECO# EPECOLID-SPS	7,400	each	500	$86.98	$0.17	$1,287.30
Compostable Sandwich Wedge with Lid	ECO# EP-SH3-CPK	3,500	each				
12oz Oblong Clear Compostable Container with Lid	Wilkinson# H59N	3,750	each	250	$44.74	$0.18	$671.10
12oz Clear Cup Compostable	ECO# EP-CC12-GS	6,700	each	1,000	$71.62	$0.07	$479.85
9oz Clear Cup Compostable	ECO# EP-CC9S-GS	6,700	each	1,000	$67.57	$0.07	$452.72
Lid, Flat for Clear Compostable Cups 9-24OZ	ECO# EP-FLCC	6,700	each	1,000	$37.68	$0.04	$252.46
Lid, Domed for Clear Compostable Cups 9-24OZ	ECO# EP-DLCC-NH	6,700	each	1,000	$51.98	$0.05	$348.27
Custodial Supplies							
Clear Bag 38x58 .8ML	Distributer's Choice	9,000		100	$22.10	$0.22	$1,989.00
Black Trash Can Liner 38x58	Distributer's Choice	17,000		100	$16.27	$0.16	$2,765.90
Wet Wipe Towel. Rinsable, Disposable, at least 13"x20"	Atlantic Mills# 8507	84,000		200	$17.98	$0.09	$7,551.60
Cutlery							
SmartStock Classic Medium Weight Fork Dispenser	Dixie # SSFPDSP	6		1	$7.50	$7.50	$45.00
SmartStock Classic Medium Weight Knife Dispenser	Dixie # SSKPDSP	6		1	$7.50	$7.50	$45.00
SmartStock Classic Medium Weight Spoon Dispenser	Dixie # SSSPDSP	6		1	$7.50	$7.50	$45.00
SmartStock Classic Medium Wt Polypropylene Fork Refill	Dixie # SSF21P	140,000		960	$21.41	$0.02	$3,122.29
SmartStock Classic Medium Wt Polypropylene Knife Refill	Dixie # SSK21P	80,000		960	$21.41	$0.02	$1,784.17
SmartStock Classic Medium Wt Polypropylene Spoon Refill	Dixie # SSS21P	100,000		960	$21.41	$0.02	$2,230.21
Spork Kit wrapped. Med wt. polypropylene w/ Napkin+Straw	Distributer's Choice	400,000		1,000	$13.98	$0.01	$5,592.00
Fork, Bulk Pack. Medium weight polypropylene	Regal# MOWF-0007	55,000		1,000	$6.98	$0.01	$383.90
Knife, Bulk Pack. Medium weight polypropylene	Regal# MOWK-0007	18,000		1,000	$6.98	$0.01	$125.64
Teaspoon, Bulk Pack. Medium weight polypropylene	Regal# MOWT-0007	32,000		1,000	$6.98	$0.01	$223.36

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Item & Description	Preferred Brand and Manufacturer Code	Estimated Units per Year Needed	Bid Unit Qty	Units per Case	Price Per Case	Cost Per Unit	Cost Per Year
Cutlery Continued							
Soupspoon, Bulk Pack. Medium weight polypropylene	Regal# MOWS-0007	12,000		1,000	$6.98	$0.01	$83.76
Spork, Individually Wrapped. Medium weight polypropylene	Regal# MOW6-0007	100,000		1,000	$16.24	$0.02	$1,624.00
Spoon, Individually Wrapped. Medium weight polypropylene	Regal# MOW4-0007	30,000		1,000	$10.98	$0.01	$329.40
Portion Supplies							
4oz Black Plastic, Square Portion Cup	Par-Pak #21927	25,000		2,500	$24.98	$0.01	$249.80
5oz Black Plastic, Square Portion Cup	Par-Pak #21928	15,000		2,500	$24.98	$0.01	$149.88
6oz Black Plastic, Square Portion Cup	Par-Pak #21935	62,500		2,000	$39.86	$0.02	$1,245.63
Clear Plastic Square Portion Cup Lid	Par-Pak #29332	50,000		2,500	$55.93	$0.02	$1,118.60
Snack Tray, Black Plastic. 6.5x5x1.5", 3 cavities (3.7x3.7x8 fl. oz)	Par-Pak #21903	11,000		1,000	$75.15	$0.08	$826.65
Snack Tray, Black Plastic. 6.5x5x1.5",2 cavities (3.7x12 fl. oz)	Par-Pak #21963	15,000		1,000	$48.96	$0.05	$734.40
Snack Tray Dome Lid. Clear Plastic. 7"x5.25"x1.31"	Par-Pak #21939	20,000		1,000	$51.28	$0.05	$1,025.60
Salad Bowl, Small. Square, Black, Plastic. (5"x5"x1.5")	Par-Pak# 5BB008-BK	10,000		500	$48.60	$0.10	$972.00
Salad Bowl, Large. Square, Black, Plastic. (5" x 5" x 2 5/8")	Par-Pak# 5BB016-BK	10,000		500	$55.56	$0.11	$1,111.20
Square Salad Bowl Lid. Clear Plastic. (5" x 5" x 1/2")	Par-Pak# 5BB200-FL	10,000		500	$41.98	$0.08	$839.60
Plastic Portion Cup 2 oz	Distributer's Choice	34,000		2,500	$24.98	$0.01	$339.73
Paper, pleated. Portion Cup 1 oz	Genpack# F100	65,000		5,000	$39.98	$0.01	$519.74
Paper, pleated. Portion Cup 2 oz	Genpack# F200	75,000		5,000	$52.27	$0.01	$784.05
Paper, pleated. Drinking Cup 5 oz	Genpack# W500F	50,000		5,000	$89.55	$0.02	$895.50
Foam Bowl 5 oz	Dart# BWWC	134,000		1,000	$16.98	$0.02	$2,275.32
Foam Squat Soup Bowl 6 oz	Distributer's Choice	34,000		1,000	$26.49	$0.03	$900.66
Foam Plate 9"	Distributer's Choice	17,500		500	$14.98	$0.03	$524.30
Paper Plate 9"	Distributer's Choice	15,000		1,200	$17.68	$0.01	$221.00
Foam Tray 5 Compartment	Genpak# 10500	534,000		500	$17.98	$0.04	$19,202.64
Sandwich Bag Plastic Clear 8 1/2 x 8 1/2 Clear	Distributer's Choice	80,000		2,000	$17.28	$0.01	$691.20
Preparation Supplies							
Hairnet, Brown. 22" 10, 144ct packs/case	Distributer's Choice	18,720		144	$11.28	$0.08	$1,466.40
Grease Resistant Pan Liners (parchment paper)	Distributer's Choice	97,000		1,000	$30.93	$0.03	$3,000.21
Foil Sheets 12x10.75	Distributer's Choice	200,000		2,400	$49.97	$0.02	$4,164.17
Vinyl Gloves Powder Free- Small	Distributer's Choice	7,000		1,000	$26.98	$0.03	$188.86
Vinyl Gloves Powder Free- Medium	Distributer's Choice	28,000		1,000	$26.98	$0.03	$755.44
Vinyl Gloves Powder Free- Large	Distributer's Choice	68,000		1,000	$26.98	$0.03	$1,834.64
Vinyl Gloves Powder Free- Extra Large	Distributer's Choice	6,000		1,000	$26.98	$0.03	$161.88
Foil Roll Standard 18x500	Distributer's Choice	60		1	$16.94	$16.94	$1,016.40
PVC Film Roll 12x2M	Distributer's Choice	80		1	$8.03	$8.03	$642.40
PVC Film Roll 18x2M	Distributer's Choice	45		1	$12.34	$12.34	$555.30

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Total Estimated Cost Per Year $84,908.04

*Note: All yearly usage figures are estimates, actual quantities may vary.

Additonal items not listed will be provided on a "cost plus" basis. For the purpose of caluclating low bidder we will multiply this percentage by $20,000 and add it to total items to determine lowest bid. **NOTE:** Only one mark up rate will be accepted. The bid will be rejected if more than one is provided.

% markup for Cost Plus (non-listed) items 12.00% %

Total Estimated Cost Per Year :	$84,908.04
12.00% % mark-up x $20,000	$2,400.00
Total Cost of Bid :	**$87,308.04**

Authorizing Signature: Kenneth [illegible]

Company Name: Mansfield Paper Co

The Bid will be awarded based upon the lowest **Total Cost of Bid**