

City of Cambridge

PURCHASING DEPARTMENT

795 Massachusetts Ave. • Cambridge, Massachusetts 02139-3219

Amy L. Witts
Purchasing Agent

To: All bidders

From: City of Cambridge

Date: June 2, 2014

Re: File No. 6390A, Groceries to be picked up, Addendum No. 1

The following questions were submitted and answered.

Question

Under "Scope of Services" (page 3), third paragraph, it states "The entire contents of the bidder's grocery store will be available to any of the City Departments and for all of the Cambridge Schools for purchase." We want to make it clear that the grocery store items will be made available with the discount ONLY when a PAC card AND the Shaw's/Star/City of Cambridge Discount Card are presented at the time of payment.

Answer

Please include a statement explaining "discounts for grocery store items will be made available with the discount ONLY when a PAC card AND the Shaw's/Star/City of Cambridge Discount Card are presented at the time of payment." Please include this statement under Bid Submission Requirement #2.

Question

On page 4 of the bid written up for Shaw's, it states "Billing statements will be submitted to each department at the end of each calendar month..... the Department of Human Services must have itemized receipts." – Can you confirm that this is what you currently receive from our parent company?

Answer

Yes, Shaw's currently provides this service to our Department of Human Services.

Question

Under "Bid Submission Requirements", can we use the City of Cambridge as a reference since we provided this service for you over the past year?

Answer

Please include two other references if they are available. In addition to the two references, the City of Cambridge can be listed as a reference.

Question

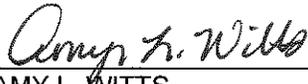
Under "Bid Submission Requirements", we are offering a discount but not an "Or Equal" **and** discount program (we are only offering the discount program), so do we leave this section blank?

Answer

Please include one or two paragraphs summarizing the PAC card AND the Shaw's/Star/City of Cambridge Discount Card under Bid Submission #2.

The "Or Equal" language is referenced for vendors in addition to Shaw's that are interested in responding to the Invitation for Bid. These vendors may have a discount and invoice program "Or Equal" to the Shaw's discount and invoice program or they may have discount and invoice program that meets the discount and invoice requirements described in the Invitation for Bid.

All other details remain the same.



AMY L. WITTS
PURCHASING AGENT

ADDENDUM NO. 1