



City of Cambridge

PURCHASING DEPARTMENT

795 Massachusetts Ave. • Cambridge, Massachusetts 02139-3219

Amy L. Witts
Purchasing Agent

TO: All Bidders

FROM: City of Cambridge

DATE: July 16, 2014

RE: File No. 6477 – RFP for Design Services for King Open Elementary/Cambridge Street Upper School - Addendum No. 3

This addendum is comprised of the following:

1. Pre-bid meeting agenda
2. Pre-bid meeting sign in sheet

Please note the following update to the Agenda; the questions deadline inadvertently has the incorrect deadline. The deadline for questions is Thursday July 17 by 2:00pm as indicated in the RFP.

It has come to our attention that today during the pre-bid walk through there were people taking photos of the pool. We ask that anyone who took photos today please delete them as permission was not granted to take photos of the individuals at the pool today.

All other details remain the same.



Amy L. Witts
Purchasing Agent

Addendum No. 3

AGENDA

RFQ Designer Services King Open School

July 15, 2014

- **Introductions**
- **Schedule of RFQ process**
 - Questions due by 7/15
 - 12 copies of submittals due on 7/24 by 11:00 am
- **Shortlisted firms Interviews**
 - Will be scheduled in September 2014
- **Schedule**
 - Feasibility Study: **December 2014 – July 2015**
 - Schematic Design through Construction Documents for Bid: **July 2015 - April 2017**
 - Construction Manager at Risk Pre-Construction Phase start date: **July 2015**
 - Abatement and Demolition: **January 2016 – August 2016**
 - Early geothermal Bid: **October 2016**
 - Early Foundation and Structural Steel Bid: **April 2017**
 - Trade Bids: **July 2017**
 - Substantial Completion: **July 2019**
- **Evaluation of Proposals**
 - Proposals
 - Price Proposal
 - References
 - Interviews
 - Award of contract
- **Evaluation Criteria**
 - Experience and design approach
 - Quality of work
 - Professional registrations
 - **Design Team/Consultants**
 - Capacity to perform

SIGN IN SHEET

RFQ Designer Services King Open School

July 15, 2014

Name Firm/address email/Contact information

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SIGN IN SHEET

RFQ Designer Services King Open School

July 15, 2014

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SIGN IN SHEET

RFQ Designer Services King Open School

July 15, 2014

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