



City of Cambridge

PURCHASING DEPARTMENT

795 Massachusetts Ave. • Cambridge, Massachusetts 02139-3219

Amy L. Witts
Purchasing Agent

TO: All Bidders
FROM: City of Cambridge
DATE: June 29, 2015
RE: File No. 6896 – Participatory Budgeting Program Design, Implementation & Evaluation: Addendum No. 1

The following questions were submitted and answered (1 – 3).

Question

1. What resources will the City be allocating towards meeting support, either through purchasing or in-kind? For example:

- Food and refreshments at meetings.
- Printing of materials including rulebooks, flyers, ballots, etcetera.

Answer

The City should be able to cover the costs of refreshments for meetings and printing of PB-related materials.

Question

2. What is the range of the budget available for an appropriate bid?

Answer

No more than \$50,000 has been budgeted for the services that are the subject of this bid.

Question

3. What is the anticipated duration of the contract?

Answer

The City expects the contract to align with fiscal year 2016, beginning around July 6, 2015 and running through June 30, 2016

AMY L. WITTS
PURCHASING AGENT

Addendum No. 1