



City of Cambridge

PURCHASING DEPARTMENT

795 Massachusetts Ave. • Cambridge, Massachusetts 02139-3219

Amy L. Witts
Purchasing Agent

To: All Bidders
From: City of Cambridge
Date: March 11, 2016
Re: **File No. 7167- Time and Attendance Addendum No. 2**

Please note the following **In Attachment A Technical Specifications, Section C**

A answer of "No" for questions, 12, 15 &16 will not automatically disqualify the bid from consideration. A "NO" response to all other Functional Specifications and Technical Specifications referenced in Attachment A will result in a rejection of your bid. If a vendor's system does not support proximity time clocks, vendors should answer "No" to questions 12, 15 &16.

The following questions were submitted and answered.

Question

Please provide an estimate of your part time /seasonal staff that you would like us to base our bid on. Example: 3,000 total employees- 750 part-time employees. The 750 part-time employees work half of the year.

Answer

2750 total employees – 1183 of which are part time employees

Question

Referencing the City's webpage listing City departments. CPS is listed as a department. Are CPS employees included in the 3000 employee count?

Answer

CPS employees are not included in the 2750 employee count

Question

Can you please provide the exact number of proximity time clocks, employees, managers and employee self-service licenses you would like us to bid? Per Addendum # 1 it appears to be 3000 employees, 125 managers and 15 proximity/POE time clocks. Please clarify so that all vendor's pricing is based on the exact same criteria.

Answer

2750 employees, 125 managers and 15 proximity/POE time clocks

Question

Will calculations for accruals be calculated in the Time and Attendance System?

Answer

Accrual calculations will not be calculated in the Time and Attendance system. PeopleSoft will remain the system of record for accruals, but the Time and Attendance system should be able to display these values from PeopleSoft.

Question

Can you please identify the systems that the T&A System will be interfacing to? Example: Peoplesoft Payroll, HRMS, Public Safety Scheduling System, Public Works Work Order System, etc?

Answer

PeopleSoft HCMS

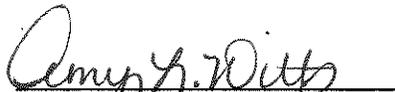
Question

The price proposal document states: The total bid price must include all costs associated with implementation, software installation, hardware purchase, hardware maintenance, software upgrades, travel and expenses. Question: Please clarify "hardware" as it relates to servers and VMware.

Answer

In this context, hardware refers to proximity/POE time clocks. All required servers and related server virtualization software remains the sole responsibility of the City.

All other particulars remain the same.


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Addendum No. 2