



# City of Cambridge

## PURCHASING DEPARTMENT

795 Massachusetts Ave. • Cambridge, Massachusetts 02139-3219

Amy L. Witts  
Purchasing Agent

To: All Bidders

From: City of Cambridge

Date: September 13, 2016

Re: **File No. 7380-Janitorial Services for the Water Department, Addendum No. 1**

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Please disregard the Itemized Price Proposal sheets pages 20 through 22 and replace with the **revised Itemized** price proposal sheets attached pages 1-3. Failure to submit the revised price proposal sheets attached will result in automatic disqualification.

**The following questions were submitted and answered:**

**Question**

Who is the current cleaning company?

**Answer**

ABM Janitorial Services Northeast Inc.

**Question**

What is the current annual price? Do you have the amount of the bidder who award the last bid for this services? I mean, the current contract price?

**Answer**

Please see the attached price sheet for the current contract.

**Question**

Is there a separate price for the quarterly and semiannually cleaning requirements?

**Answer**

No

**Question**

The current prevailing wage rates are attached according to page 5 wage requirements. I do not see any summary page of rates and benefits. Want to ensure that I am bidding what our competitors are.

**Answer**

The Prevailing Wage rates are on page 19 of the Invitation for Bid.

**Question**

Prevailing Wages of the State of Mass are normally depended on union contract of 32bj SEIU which is presently under Negotiations. Is there any way this bid could be pushed till the settlement is done So our 2<sup>nd</sup> and 3<sup>rd</sup> years of pricing is accurate and not best estimated especially if City of Cambridge Wants fixed pricing for each year.

**Answer**

The City will not consider postponing the bid and is using the prevailing wage rates that are currently in place. **However, the successful bidder must meet or exceed the prevailing wage rates as they must change over the course of the contract.**

All other details remain the same.



Amy L. Witts  
Purchasing Agent

**Addendum No.1**

## **Current Contract Price Sheet to follow**

File No.6539-Janitorial Services for the Water Department- Thursday, August 28, 2014  
@ 11:00 AM

Price Proposal

A contract will be awarded to the responsive and responsible bidder offering the lowest price for year one not including the alternate items. The City will renew years two and three depending on the performance of the contractor and the price for the subsequent years.

The submitted bid must be without conditions, exceptions or modifications to the bid document.

All prices are to remain firm.

The proposed contract price to provide Janitorial Services for the Cambridge Water Department as per the attached specifications is as follows:

Year One

<u>Location</u>	<u>Annual Cost</u>
1) Water Treatment Facility, 250 Fresh Pond Parkway	\$ 70656.00
2) Payson Park Gatehouses (quarterly service)	\$ 631.00
<b>TOTAL PRICING ITEMS 1, 2,</b>	<b>\$ 71287.00</b>
	<b>Year One</b>

Total Bid in words Year One; Seventy one thousand two hundred and eighty seven dollars

Year Two

<u>Location</u>	<u>Annual Cost</u>
1) Water Treatment Facility, 250 Fresh Pond Parkway	\$ 73836.00
2) Payson Park Gatehouses (quarterly service)	\$ 659.00
<b>TOTAL PRICING ITEMS 1, 2,</b>	<b>\$ 74495.00</b>
	<b>Year Two</b>

Total Bid in words Year Two; Seventy four thousand four hundred and ninety five dollars

Year Three

<u>Location</u>	<u>Annual Cost</u>
1) Water Treatment Facility, 250 Fresh Pond Parkway	\$ 77158.00
2) Payson Park Gatehouses (quarterly service)	\$ 689.00
<b>TOTAL PRICING ITEMS 1, 2,</b>	<b>\$ 77847.00</b>
	<b>Year Three</b>

Total Bid in words Year Three; Seventy seven thousand eight hundred and forty seven dollars

Price Proposal continued on next page.

This form must be submitted with your bid

Name of Bidder: ABM Janitorial Services - Northeast, Inc.

**Revised Itemized Price Proposal Sheets to follow. The Revised Itemized Price Proposal sheets are numbered pages 1, 2 & 3. Failure to submit the Revised Itemized Price Proposal sheets will result in automatic disqualification.**

**Revised Itemized Price Proposal Sheet- Year One**

**Location A -Cambridge Water Department-250 Fresh Pond Parkway, Cambridge, MA 02138**

Total Square Footage – 130,000 square feet

Treatment Facility Plant

<u>Number of Floors</u>	<u>Square Footage</u>	<u>Number of work hours</u>	<u>Cleaning hours</u>
2	95,000	25 hours per day (weekdays) 125 hours per week  4 hours a week for Public Restrooms open on weekends,  6636 hours per year	M-F: 4pm-11pm Supervisor start at 4pm. Other staff start At 5:00 pm  Saturday and Sunday 5pm-7pm Winter And Saturday and Sunday 7 pm -9pm (spring through Fall)

Vehicle Storage Building

<u>Number of Floors</u>	<u>Square Footage</u>	<u>Number of work hours</u>	<u>Cleaning hours</u>
1	35,000	6 hours (once a month 72 hours per year)	Monthly

\$ \_\_\_\_\_ hourly rate X  
6708 hours per year =

**Location A Total Year One Bid Amount**      \$ \_\_\_\_\_

**Location B - Payson Park Gatehouses, 221 Payson Road, Belmont, MA 02478-**

Total Square Footage – 3,600 square feet

Main Gatehouse

<u>Number of Floors</u>	<u>Square Footage</u>	<u>Number of work hours</u>	<u>Cleaning hours</u>
1	1200	32 hours per year	Biannually

North Gatehouse

<u>Number of Floors</u>	<u>Square Footage</u>	<u>Number of work hours</u>	<u>Cleaning hours</u>
2	1200	32 hours per year	Biannually

South Gatehouse

<u>Number of Floors</u>	<u>Square Footage</u>	<u>Number of work hours</u>	<u>Cleaning hours</u>
2	1200	32 hours per year	Biannually

\$ \_\_\_\_\_ hourly rate X  
96 hours per year =

**Location B Total Year One Bid Amount**      \$ \_\_\_\_\_

**AS NEEDED CLEANING**      \$ \_\_\_\_\_ hourly rate X  
200 hours per year =

**Total As Need Cleaning Year One Bid Amount**      \$ \_\_\_\_\_

**Location A Total + Location B Total + As Needed Cleaning Total =**

**TOTAL YEAR ONE PRICE SUBMITTED**      \$ \_\_\_\_\_

TOTAL YEAR ONE IN WORDS: \_\_\_\_\_

SIGNATURE OF BIDDER: \_\_\_\_\_

Name of Bidder: \_\_\_\_\_

**Revised Itemized Price Proposal Sheet- Option Year One**

**Location A -Cambridge Water Department-250 Fresh Pond Parkway, Cambridge, MA 02138**

Total Square Footage – 130,000 square feet

Treatment Facility Plant

<u>Number of Floors</u>	<u>Square Footage</u>	<u>Number of work hours</u>	<u>Cleaning hours</u>
2	95,000	25 hours per day (weekdays) 125 hours per week  4 hours a week for Public Restrooms open on weekends,  6636 hours per year	M-F: 4pm-11pm Supervisor start at 4pm. Other staff start At 5:00 pm  Saturday and Sunday 5pm-7pm Winter And Saturday and Sunday 7 pm -9pm (spring through Fall)

Vehicle Storage Building

<u>Number of Floors</u>	<u>Square Footage</u>	<u>Number of work hours</u>	<u>Cleaning hours</u>
1	35,000	6 hours (once a month 72 hours per year)	Monthly

\$ \_\_\_\_\_ hourly rate X  
6708 hours per year =

**Location A Total Option Year one Bid Amount** \$ \_\_\_\_\_

**Location B - Payson Park Gatehouses, 221 Payson Road, Belmont, MA 02478-**

Total Square Footage – 3,600 square feet

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1	1200	32 hours per year	Biannually

North Gatehouse

<u>Number of Floors</u>	<u>Square Footage</u>	<u>Number of work hours</u>	<u>Cleaning hours</u>
2	1200	32 hours per year	Biannually

South Gatehouse

<u>Number of Floors</u>	<u>Square Footage</u>	<u>Number of work hours</u>	<u>Cleaning hours</u>
2	1200	32 hours per year	Biannually

\$ \_\_\_\_\_ hourly rate X  
96 hours per year =

**Location B Total Option Year One Bid Amount** \_\_\_\_\_

**AS NEEDED CLEANING** \$ \_\_\_\_\_ hourly rate X  
200 hours per year =

**Total As Need Cleaning Year Option Year one Bid Amount** \$ \_\_\_\_\_

**Location A Total + Location B Total + As Needed Cleaning Total =**

**TOTAL OPTION YEAR ONE PRICE SUBMITTED** \$ \_\_\_\_\_

**TOTAL OPTION YEAR ONE IN WORDS:** \_\_\_\_\_

**SIGNATURE OF BIDDER:** \_\_\_\_\_

**Name of Bidder:** \_\_\_\_\_

**Revised Itemized Price Proposal Sheet- Option Year Two**

**Location A -Cambridge Water Department-250 Fresh Pond Parkway, Cambridge, MA 02138**

Total Square Footage – 130,000 square feet

Treatment Facility Plant

<u>Number of Floors</u>	<u>Square Footage</u>	<u>Number of work hours</u>	<u>Cleaning hours</u>
2	95,000	25 hours per day (weekdays) 125 hours per week  4 hours a week for Public Restrooms open on weekends,  6636 hours per year	M-F: 4pm-11pm Supervisor start at 4pm. Other staff start At 5:00 pm  Saturday and Sunday 5pm-7pm Winter And Saturday and Sunday 7 pm -9pm (spring through Fall)

Vehicle Storage Building

<u>Number of Floors</u>	<u>Square Footage</u>	<u>Number of work hours</u>	<u>Cleaning hours</u>
1	35,000	6 hours (once a month 72 hours per year)	Monthly

\$ \_\_\_\_\_ hourly rate X  
6708 hours per year =

**Location A Total Option Year two Bid Amount \$ \_\_\_\_\_**

**Location B - Payson Park Gatehouses, 221 Payson Road, Belmont, MA 02478-**

Total Square Footage – 3,600 square feet

Main Gatehouse

<u>Number of Floors</u>	<u>Square Footage</u>	<u>Number of work hours</u>	<u>Cleaning hours</u>
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<u>Number of Floors</u>	<u>Square Footage</u>	<u>Number of work hours</u>	<u>Cleaning hours</u>
2	1200	32 hours per year	Biannually

South Gatehouse

<u>Number of Floors</u>	<u>Square Footage</u>	<u>Number of work hours</u>	<u>Cleaning hours</u>
2	1200	32 hours per year	Biannually

\$ \_\_\_\_\_ hourly rate X  
96 hours per year =

**Location B Total Year Option Year two Amount\$ \_\_\_\_\_**

**AS NEEDED CLEANING \$ \_\_\_\_\_ hourly rate X  
200 hours per year =**

**Total As Need Cleaning Option Year two Bid Amount \$ \_\_\_\_\_**

**Location A Total + Location B Total + As Needed Cleaning Total =**

**TOTALOPTION YEAR TWO PRICE SUBMITTED \$ \_\_\_\_\_**

TOTAL OPTION YEAR TWO IN WORDS: \_\_\_\_\_

SIGNATURE OF BIDDER: \_\_\_\_\_

Name of Bidder: \_\_\_\_\_