



City of Cambridge

PURCHASING DEPARTMENT

795 Massachusetts Ave. • Cambridge, Massachusetts 02139-3219

Amy L. Witts
Purchasing Agent

TO: All Bidders
FROM: City of Cambridge
DATE: October 14, 2016
RE: File No. 7416 – Rental of Ice Rink Facility for Cambridge Public Schools

Please note: the contract term is November 28, 2016 – March 20, 2019

Please replace the existing page no. 4 with the attached.

All other details remain the same

A handwritten signature in cursive script that reads "Joan Dillon".

JOAN DILLON
ASSISTANT PURCHASING AGENT

I. SCOPE OF SERVICES

The City of Cambridge/Cambridge Public Schools (referred to hereafter as CPS) intends to award a contract for the rental of an ice rink facility for its high school level boys and girls hockey teams.

Bidders must demonstrate the ability to meet the requirements specified in this document, including all Quality Requirements, and submit a complete bid.

The contract term will begin on **November 28, 2016 and end March 20, 2019**, spanning 3 full seasons of hockey (16/17, 17/18, 18/19). The hockey season runs annually beginning the Monday after the Thanksgiving holiday and ending between March 15-20, with an estimated 185 hours of ice time required per season. The ice rink must have 3-6 hours/week of practice availability falling between the hours of 3:30-6:30PM on Mondays, Tuesdays, Thursdays, and Fridays, as well as 2-4 hours of game ice availability between the hours of 4:00-8:00PM on Wednesdays and 3:00-7:00PM on Saturdays for the duration of each hockey season.

The rink must be within 2 miles of the Cambridge Rindge and Latin High School (located at 459 Broadway, Cambridge, MA 02138).

Other requirements include:

- Access and availability of a private coaches' room;
- 2 locker rooms available for the sole use of CPS (one for the Boys Program and one for the Girls Program), inclusive of the ability to store equipment in them throughout the season;
- Consideration as a top scheduling priority.