



CITY OF CAMBRIDGE

PURCHASING DEPARTMENT

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TO: All Bidders

FROM: City of Cambridge

DATE: November 14, 2016

RE: File No. 7441 – Student Registration System for CPS, Addendum No. 1

The following questions were submitted and answered.

Question

1. The RFP Introduction specifies that Cambridge Public Schools is seeking a comprehensive student Registration system that is hosted by CPS. Would the district be open to the possibility of utilizing a vendor hosted solution that is fully maintained by a dedicated team and scalable to meet client demand?

Answer

1. **The solution must be installed and hosted by CPS. Vendor will provide software updates and software support within the contract.**

Question

2. The RFP indicates a need for families to select at least three language interfaces other than English. Can you identify which languages would need to be available?

Answer

2. **The solution must support at least Spanish and two other languages to be decided later. CPS will provide the translations.**

Question

3. The RFP indicates a need to allow families to rank up to three school choices. Will this solution require a school choice component that includes a customized lottery process and waitlist management or do you just want to collect the options and manually make placements.

Answer

3. **The solution does not need to include a lottery process and waitlist manager. Parents should be able to indicate 3 school choices.**

Question

4. The RFP indicates the system should use DOB to automatically determine grade. Would the use of validation to preclude invalid grade/DOB combinations meet this requirement?

Answer

4. The solution will have parents enter DoB and have the system calculate an initial proposed grade. The parent would not enter a grade, but system administrators would be able to override the system-generated grade field.

Question

5. The RFP includes the need for a parent interface to submit changes to demographic data throughout the year. Would this year round update process need to include functionality to automatically update the SIS with any submitted changes?

Answer

5. Parent information updates would be validated by a clerk before being updated to the SIS. The mechanism to initiate a SIS update should be included.

Question

6. The RFP indicates that system upgrades be accompanied by release notes and an option to decline. Would you be open to automated updates to the system to ensure all new features are immediately available for the standard feature set?

Answer

6. Specification II.B.8.n is revised to read as follows:
n. System upgrades and bug fixes without additional charge.

Question

7. Is the requirement that "Integration ensuring that software updates are fully synchronized between Aspen and Student Registration System" pertain specifically to the ability to import student data into Aspen, or is additional integration required as well?

Answer

7. Software update synchronization specified in II.B.8.j ensures that Aspen and the Registration system are able to interface with each other whenever one of these systems is upgraded.

In addition, section II.B.5 is revised as follows:

- a. Automated nightly import of CPS-designated data from Aspen (student information system).
- b. Automated export of CPS-designated data to Aspen.

Question

8. PowerSchool Group LLC's Licensed Product and Service Agreement has been drafted specifically for use with PowerSchool Group's products and services, and as such, is better suited to operate as the City's agreement with PowerSchool Group, rather than the City's standard agreement. Is the City willing to negotiate modifications and/or additions (either from City's RFP or to address any other City concerns) to PowerSchool Group's standard agreement(s) and any schedules and policies?

Answer

8. No. The City will not accept a bidder's terms & conditions, including license agreements.

Question

9. Section B Functional Specifications

Student Registration

- A. Does CPS need the vendor to host the registration system off-site or can CPS install the application in their data center?

- G. Which 3 additional languages does CPS require? If vendor provides CPS with English text in an Excel workbook, can their staff do the translation or would CPS rather have the vendor do the translation?

Answer

- 9. A) The solution should be hosted by CPS.
B) CPS requires the ability to provide a Spanish language web interface for parents, plus 2 other languages to be decided later. CPS will provide the translations.

Question

10. Section C Project Implementation

Which other applications does CPS need Registration Gateway to interface with?

Answer

- 10. Only Aspen SIS.

Questions are now closed; all other details remain the same



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