



City of Cambridge

Purchasing Department

Cynthia H. Griffin
Purchasing Agent

TO: ALL BIDDERS
FROM: CITY OF CAMBRIDGE
DATE: SEPTEMBER 30, 2011
RE: BICYCLE PARKING RACKS INSTALLATION CONTRACT
FILE NO. 5609

Please insert the **revised** general bid form into your package.

All other particulars remain unchanged.

A handwritten signature in black ink, appearing to read 'Cynthia H. Griffin'.

CYNTHIA H. GRIFFIN
PURCHASING AGENT

ADDENDUM NO. 1



FORM FOR GENERAL BID

To the Awarding Authority:

A. The undersigned proposes to furnish all labor and materials required for

Bicycle Parking Racks Installation Contract

in accordance with the accompanying plans and specifications including all Labor and Materials, for the contract price specified below, subject to additions and deductions according to the terms of the specifications.

Contractor acknowledges that quantities and allowances are estimates only.

Bidder must agree to commence work on or before seven (7) days following receipt of a written "Notice to Proceed" of the Owner. The term of the contract will be one year with two one year options to renew at the sole discretion of the City.

B. QUALITY REQUIREMENTS

A "NO" response or a failure to respond to any of the following Quality Requirements will result in a rejection of your bid. Circle Yes or No for each of the following requirements.

1. Bidder has been in the business of performing installation of bicycle parking racks, parking meters, or fences for municipalities or public utilities for at least three (3) years.

YES NO

2. Bidder has a minimum of three (3) years of experience with contracts or projects of size and scope equal or more than this project.

YES NO

3. Bidder has equipment and personnel available to respond within ten (10) calendar days once installation list is submitted to contractor throughout the contract period.

YES NO

4. Bidder can provide, upon request, proof of financial solvency.

YES NO

5. The submitted bid is without conditions, exceptions or modifications to the bid document.

YES NO

REVISED 9-30-2011

NAME OF BIDDER: _____

BID SUBMISSION REQUIREMENTS

Failure to submit documents may result in the determination that your bid is non-responsive unless the City deems such failure to be a minor informality. The following documents must be submitted with your proposal:

1. Provide at least two references (names, addresses and phone numbers) evidencing experience with a project equivalent nature, scope and size. City reserves the right use itself as a reference.

2. Provide at least two descriptions of work done for similar projects. Please include relevant photographic evidence. The bidder may be required to produce a facsimile project upon request.

C. This bid includes addenda numbered _____

D. PRICE PROPOSAL

The proposed contract price is _____ dollars (\$ _____)

E. The subdivision of the proposed contract price is as follows: **(All quantities and allowances are approximate)**

F. The undersigned agrees if selected as General Contractor, within ten (10) working days after presentation thereof by the City, the Contractor will:

1. Execute a contract in accordance with the terms of this general bid;
2. Furnish a performance bond and a labor and materials or payment bond
 - a. of a surety company qualified to do business under the laws of the Commonwealth and satisfactory to the City;
 - b. in the sum of one hundred percent of the contract price;
 - c. Premiums for each are to be paid by the General Contractor.

3. Provide an Insurance certificate specifying the City of Cambridge as **Additional Insured**, complying with the Insurance requirements set forth herein in the General Terms and Conditions of the contract, Article 8.

G. Bidder understands that the Owner reserves the right to reject any or all bids and to waive any minor informalities in the bidding prices.

H. Amounts are to be shown in both words and figures. In case of discrepancy, the amount shown in words will govern.

REVISED 9-30-2011

NAME OF BIDDER: _____

- I. The bidder hereby certifies it shall comply with the minority workforce ratios and specific action contained in the Cambridge Employment Plan, the Cambridge Responsible Employer Plan, the Living Wage Ordinance, the Supplemental Equal Employment Opportunity Program and the Americans with Disabilities Act. The contractor receiving the award of the contract shall be required to obtain from each of its subcontractors and submit to the contracting or administering agency prior to the performance of any work under said contract a certification by said subcontractor, regardless of tier, that it will comply with same.
- J. The bidder agrees that this bid shall be good and may not be withdrawn for a period of 90 days after the scheduled closing time for receiving bids.
- K. The bid security attached in the sum of _____ (\$ _____) is to become the property of the Owner in the event the contract and bond are not executed within the time above set forth, as liquidated damages for the delay and additional expense to the Owner caused thereby.

The undersigned certifies that it possesses the skill, ability and integrity necessary for the faithful performance of the work; that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed in the work; that all employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least 10 hours in duration at the time the employee begins work and who shall furnish documentation of successful completion of said course with the first certified payroll report for each employee; and who, where the provisions of section 8B of chapter 29 apply, shall have been determined to be qualified thereunder; and who obtains within 10 days of the notification of contract award the security by bond required under section 29 of chapter 149; provided that for the purposes of this section the term "security by bond" shall mean the bond of a surety company qualified to do business under the laws of the commonwealth and satisfactory to the awarding authority.

REVISED 9-30-2011

NAME OF BIDDER: _____

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group or individuals.

"I certify under the penalties of perjury that I have complied with all of the laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding and remitting child support".

The undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred from doing public construction work in the Commonwealth under the provisions of section twenty-nine F of chapter twenty-nine, or any other applicable debarment provision of any other chapter of the General Laws or any rule or regulation promulgated thereunder.

Date _____

BY: _____
(Signature)

(Name of General Bidder)

(Title)

(Business Address)

(City, State and Zip Code)

REVISED 9-30-2011

BICYCLE PARKING RACK INSTALLATION CONTRACT

ITEM NO. *	ITEM UNIT BID PRICE WRITTEN IN WORDS	APPROX QTY	PRICE (EACH)
BR-1	DERO™ "Bike Hitch"(or equivalent) Surface Mount, concrete AT _____ Each	50	\$
BR-2	DERO™ "Bike Hitch" (or equivalent) Surface Mount, brick AT _____ Each	50	\$
BR-3	DERO™ "Bike Hitch" (or equivalent) In-ground Mount, concrete surface AT _____ Each	100	\$
BR-4	DERO™ "Bike Hitch" (or equivalent) In-ground Mount, brick surface AT _____ Each	75	\$
BR-5	DERO™ "Bike Hitch" (or equivalent) In-ground Mount, asphalt or turf surface, requires a concrete footing AT _____ Each	5	\$
BR-6	DERO™ "Bike Hitch" (or equivalent) In-ground Mount, brick surface, requires a concrete footing AT _____ Each	5	\$
BR-7	DERO™ "Swerve" or "Hoop Rack HD" rail-mounted (or equivalent) on concrete surface using six (6) anchor bolts; racks and rails will require assembly. AT _____ Each	2	\$
BR-8	DERO™ "Swerve" or "Hoop Rack HD" rail-mounted (or equivalent) on brick surface using six (6) anchor bolts; racks and rails will require assembly. AT _____ Each	2	\$
BR-10	Removal of existing Surface Mount rack, and patch holes AT _____ Each	5	\$
BR-11	Removal of existing In-ground Mount rack using a metal cutting tool/angle grinder, and patch hole AT _____ Each	10	\$

* specification details are included with this bid document

Grand total amount in words: _____ \$ _____

Bidder's Name: _____