

**FILE NO. 6033**

## **INVITATION TO BID**

The City of Cambridge, Massachusetts, the Awarding Authority, invites sealed bids for the project:

Nature and scope of work:

**The work pertaining to this contract shall include but is not limited to Full Depth Roadway Reconstruction, Cold Plane and Overlay, Sidewalk Reconstruction, Driveway Reconstruction, Pedestrian Ramp Reconstruction, Drainage Improvements, Water Line and Service Improvements, Granite Curbing Installation and Separation of Combined Sewer System and Reconstruction of Drainage and Sanitary Sewer Improvements as shown on the appropriate plan set. This contract is for 15 months.**

**Milestone Dates:**

**Milestone One- Common Manhole separation and all restoration work shall be completed from the Volpe Transportation, Amherst Alley (MIT), Memorial Drive (MIT), Linnaean Street (Harvard) on August 19 2013. Work may begin June 24, 2013 for all locations.**

**Milestone Two- All Common Manholes must be separated by December 31, 2013.**

**Milestone Three- Final Contract date shall be 15 months from the issuance of the Notice to Proceed.**

**Bidders are advised that this project will be funded in part by the Massachusetts Water Resources Authority (MWRA) Local Financial Assistance Program, Project Number WRA-P8-09-3-810.**

**Bidders must be pre-qualified by the Massachusetts Department of Transportation and must provide the City of Cambridge with MASSDOT Prequalification forms**

Bidding procedures shall be in accordance with M.G.L. c. 30, S39M, as most recently amended, and all other applicable laws.

The total estimated project value is **\$ 2,500,000.00.**

Plans and specification will be available from 8:30 a.m. to 8:00 p.m., Monday, Tuesday thru Thursday, 8:30 a.m. to 5:00 p.m. and 12:00 noon on Friday, at the Purchasing Department, City Hall, 795 Massachusetts Avenue, Room 303, Cambridge, MA 02139 from **Thursday, February 14<sup>th</sup>, 2013** upon deposit of \$100.00 for each set in the form of a check made payable to the City of Cambridge. **The deposit will be refunded after the return of the documents in good condition within and no later than the time periods set forth in the instruction to Bidders, whether or not a bid was submitted. NO PARTIAL SETS WILL BE DISTRIBUTED.**

Sealed general bids will be received at the Purchasing Department, City Hall, 795 Massachusetts Avenue, Room 303, Cambridge, MA 02139 until **Thursday, March 7<sup>th</sup>, 2013 @ 2:00pm.** At which time all general bids will be publicly opened and read aloud.

**An original and one copy of the bid forms must be submitted.**

All general bids shall be accompanied by a bid deposit in the form of a certified, cashier's or treasurer's check (**NO CASH**) issued by a responsible bank or trust company made payable to the City of Cambridge or a bid bond, in an amount not less than five percent (5%) of the value of the bid.

The successful bidder will be required to furnish a Performance Bond and a Labor and Material (Payment) bond each in the amount of one hundred percent (100%) of the contract sum. Bonds shall be obtained from a surety licensed to do business in the Commonwealth of Massachusetts and the form

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shall be satisfactory to the City of Cambridge.

The successful bidder will also be required to comply with the provisions of Chapter 306 of the Acts of 2004 in regard to required OSHA approved safety & health training.

General Contractors shall be required to comply with all applicable Massachusetts General Laws.

Attention is directed to the prevailing wage rates to be paid on the work as determined by the Commissioner of Labor and Industries under the provisions of Massachusetts General Laws, Chapter 149, Section 26 to 27D, inclusive.

Attention is called to the following programs and ordinances of the City of Cambridge.

1. Supplemental Equal Opportunity Anti-Discrimination and Affirmative Action Program;
2. Minority Business Enterprise Program;
3. Cambridge Employment Plan: Minority/women/resident hiring ordinance.
4. Cambridge Responsible Employer Plan
5. Living Wage Ordinance.
6. Occupational Safety and Health Administration (OSHA)
7. CORI City Policy
8. MBE/WBE Enterprise Participation Plan (MWRA)

Non-Discrimination in Employment: Bidders on this work will be required to comply with the requirements of 310 CMR 41.14 for MBE/WBE, Appendix EEO relating to the Commonwealth of Massachusetts Supplemental Equal Employment Opportunity, Anti-Discrimination and Affirmative Action Programs, as contained within the bidding documents and Appendix EEO at the end of the Information to Bidders.

Minority Business Enterprise (MBE) and Women's Business Enterprise (WBE) policies of the Massachusetts Water Resource Authority (MWRA) and the City of Cambridge are applicable to this contract. The Bidder shall comply with all applicable laws and regulations pertaining to non-discrimination, equal opportunity and affirmative action, including without limitation executive orders and rules and regulations of federal and state agencies of competent jurisdiction. The Bidder shall make positive efforts to achieve: 1) a minority employee work force hour goal of 25.0 percent, 2) a woman employee work force hour goal of 10.0 percent, (3) a goal of 10.0 percent participation of Minority-owned Business Enterprise(s), and (4) a goal of 3.60 percent participation of Woman-owned Business Enterprise(s) within project contracts. At a minimum, the community should allow MBEs and WBEs the maximum feasible opportunity to compete for subagreements to be performed under the project. The bidder shall submit completed MBE/WBE forms (letters of Intent) with the bid. Failure to comply with the requirements of this paragraph may be deemed to render a proposal non-responsive. No waiver of any provision of this section will be granted unless approved by the MWRA and the City of Cambridge.

General Contractors shall be required to comply with the Massachusetts Diesel Retrofit Program (MDRP) by use of after-engine emission controls that are EPA certified, or their equivalent, on all of the off-road (non-registered) diesel vehicles/equipment used at the job site. (Reference Appendix G)

Contractors must submit the Contractor's Quarterly Projected Workforce Table (CAD 85-1) prior to the commencement of work and no later than five (5) working days prior to the start of each new quarter to DEP's Contract Compliance Officer.

Contractors must submit the Certificate of Work Start-Up By Minority/Women Business Enterprise (Form EEO-DEP-290) within ten (10) days after work start-up for each minority/woman business to DEP's Contract Compliance Officer.

Contractors must submit the Contractor's Weekly Workforce Utilization Report (CAD 85) to DEP's Contract Compliance Officer no later than the following Tuesday of each week.

Contractor must submit the Quarterly MBE/WBE Activity Report (Form EEO-DEP-390) within ten (10) days following the reporting period to the City's Contract Compliance Officer.

The Owner's Contract Compliance Officer must prepare the Agency's Quarterly Contract Compliance Report (CAD 75) for Minority Workforce Utilization and MBE/WBE Contract Activities Report and send them to MCAD no later than the 15<sup>th</sup> of the month following the end of each quarter.

The Prime Contractor is responsible for the submission of all reports from all of his/her sub-contractors.

The Owner must submit (within 30 days of submission by the General Contractor of the Final Pay Estimate) the MBE/WBE Contract Completion Verification (Form EEO-DEP-590) to DEP's Contract Compliance Officer with a copy to DEP's Program Manager.

Copies of the above are bound in the bid documents and are fully integral portions of the conditions of the contract with which each contractor and sub-contractor must comply.

A pre-bid conference for all bidders will be held as follows:

Date: **Wednesday, February 20<sup>th</sup>, 2013**

Time: **9:00 a.m.**

Place: **Public Works Department Conference Room  
147 Hampshire Street  
Cambridge, MA 02139**

**All Contractor questions must be submitted by Thursday, February 28<sup>th</sup>, 2013, by 4:00 p.m. No responses will be issued for questions received after this deadline.**

Bidders must be pre-qualified by the Massachusetts Department of Transportation, Room 6260, 10 Park Plaza, Boston, MA. **Bidders must provide the City of Cambridge with MASSDOT Prequalification forms.** Bidders shall perform due-diligence to determine classification of work deemed by MASSDOT. Only bids from bidders on the approved MASSDOT bidders list will be opened and considered for the contract,

Cynthia H. Griffin  
Purchasing Agent