INVITATION TO BID

File No. 6183

The City of Cambridge, Massachusetts, the Awarding Authority, invites sealed bids for the project:

OIL BURNER SERVICE & REPAIRS (SCHOOL DEPARTMENT)

Nature and scope of work: **OIL BURNER SERVICE & REPAIR**

Bidding procedures shall be in accordance with M.G.L. c. 30, §39M, as most recently amended, and all other applicable laws.

The estimated project value is: **Not to Exceed $100,000.00**

Plans and specifications will be available from 8:30 am to 8:00 pm, Monday, Tuesday thru Thursday, 8:30 am to 5:00 pm and 12:00 noon on Friday, at the Purchasing Department, City Hall, 795 Massachusetts Avenue, Room 303, Cambridge, MA 02139 from **Thursday, August 15, 2013**

All questions must be submitted no later than **Wednesday, August 21, 2013 by 4:00 p.m.**
An addendum will be issued to notify all bidders of the questions and the answers.

The contract documents may be examined at the Office of the Purchasing Agent, room 303, City Hall, 795 Massachusetts Avenue, Cambridge, MA 02139, or at the plan room of Dodge Reports, 24 Hartwell Avenue, Lexington, MA 02173.

Sealed general bids will be received at the Purchasing Department, City Hall, 795 Massachusetts Avenue, Room 303, Cambridge, MA 02139 until **Thursday, August 29, 2013,** at **2:00 P.M.** which time all general bids will be publicly opened and read aloud.

All general bids shall be accompanied by a bid deposit in the form of a certified, cashier's or treasurer's check (**NO CASH**) issued by a responsible bank or trust company made payable to the City of Cambridge or a bid bond, in an amount not less than five percent (5%) of the value of the bid.

The successful general bidder will be required to furnish a Payment Bond in the amount of fifty percent (50%) of the contract sum. Bonds shall be obtained from a surety licensed to do business in the Commonwealth of Massachusetts and the form shall be satisfactory to the City of Cambridge.

The successful bidder will also be required to comply with the provisions of Chapter 306 of the Acts of 2004 in regard to required OSHA approved safety & health training.

The City of Cambridge reserves the right to reject any or all general bids if it is in the public interest to do so.

No less than the prevailing wage rates as set forth in the schedule contained in the Contract Documents must be paid on this project.

Attention is called to the following programs and ordinances of the City of Cambridge:

1. Cambridge Employment Plan: minority/women/resident hiring ordinance

2. Cambridge Living Wage Ordinance

3. Occupational Safety and Health Administration (OSHA)

4. CORI City Policy

Copies of the above are bound in the bid documents and are fully integral portions of the conditions of the contract with which each contractor and sub-contractor must comply.

Cynthia H. Griffin
Purchasing Agent