



City of Cambridge

Purchasing Department

Michele A. Kincaid
Acting Purchasing Agent

TO: All Bidders
FROM: City of Cambridge
DATE: February 13, 2014
RE: File No. 6300 –Elevator Maintenance and Repair at Various Locations
Addendum NO. 2

The following question was submitted and answered:

Question: Is the base 40 hour per week that includes monthly maintenance and annual inspections a 40 hr/week guarantee or will each hour worked require time slips? Meaning will the weekly price given in the price proposal (1) be paid for each week during the contract?

Answer: The base contract is 40 hours per week that includes preventative maintenance (monthly, bi-monthly, quarterly, semi-annually, annually) for all elevators and lifts, annual inspections as well as service calls. The Contractor is still responsible for submitting time slips for all maintenance and service calls. This is to confirm that if the Contractor has, in fact exceeded the 40 hours which would allow the Contractor to charge the City on a time and materials basis (from D(2) and D(3) in the Price Proposal). The Contractor shall submit monthly invoices to each Department which is determined by dividing the Yearly Scheduled Maintenance (D(1) in the Price Proposal) proportionally among the Departments. These proportions shall be given to the successful bidder once the Contract commences.

All other details remain the same.


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