

The City of Cambridge, Massachusetts, the Awarding Authority, invites sealed bids for the project: **Audio Visual Improvements for City Hall.**

**Nature and scope of work:**

**Sullivan Chamber:** One of the most important civic spaces in the City of Cambridge, this meeting place of the City Council must remain historically intact, with new technology is "applied" to the space rather than fully integrated architecturally. This approach maintains the integrity of the space while allowing for the following significant improvements: reconstruction of the historic rostrum to include an accessible pedestrian ramp; new heating equipment and ceiling fans; infrastructure to provide improved speech reinforcement, video presentation and playback capability; improved acoustic performance through acoustical wall and ceiling treatments; installation of new lighting fixtures and window treatments; infrastructure associated with the replacement of City Office of Cable Television (22-Cityview) equipment for recording, editing and broadcasting public hearings; improved WiFi access, and; repainting of historic interiors, replacement of carpeting, and historic millwork.

**Ackermann Room:** Renovation to historic space includes infrastructure to enable audio visual upgrades and video conference, upgrades to air conditioning and fans, historic millwork and replacement of carpeting.

**Sophie Room:** Upgrade to infrastructure to support audio visual upgrades and HVAC Upgrades

***Please note that while rough in wiring and other infrastructure associated with all audiovisual upgrades is to be completed through this contract, actual AV equipment and installation of such equipment to be provided by owner through their designee.***

The anticipated start of construction is Monday, **June 2, 2014**. Construction in the Sullivan Chambers **MUST** be completed by August 15, 2014. Remaining project locations must be completed by **October 15, 2014**.

Bidding procedures shall be in accordance with M.G.L. c. 149, SS44A-44J, and all other applicable laws.

All parties desiring to submit general bids must submit with their bids a copy of the Contractor's certificate of eligibility (DCAM Form CQ7) and an update statement (DCAM Form CQ3), both in the work category of: **Historical Building Renovation and Historical Painting.**

Filed sub-bids will be accepted in the categories of **Electrical, HVAC, and Acoustical Tiles**. All parties desiring to submit filed bids must submit with their bids a copy of the Contractor's certificate of eligibility (DCAM Form CQ7) and an update statement (DCAM Form CQ3),

**All questions must be faxed no later than 4:00 PM, Thursday, May 1, 2014 to Michele A. Kincaid, Acting Purchasing Agent, City of Cambridge Purchasing Department, fax # 617-349-4008.**

The estimated project value is: \$722,070

Plans and specifications will be available from 8:30 a.m. to 8:00 p.m., Monday, 8:30 a.m. to 5:00 p.m., Tuesday, thru Thursday, and 8:30 a.m. to 12:00 noon on Friday, at the Purchasing Department, City Hall, 795 Massachusetts Avenue, Room 303, Cambridge, MA 02139 from **Thursday April 17, 2014** upon deposit of \$100.00 for each set in the form of a check made payable to the City of Cambridge. **The deposit will be refunded after the return of the documents in good condition within and no later than the time period set forth in the**

**Instructions to Bidders, whether or not a bid was submitted.** Any person requesting more than two sets will be required to pay a nonrefundable fee in the form of a separate check for each additional set in the amount of \$50.00 per set. For the mailing of the plans and specifications, the bidder must prepay a mailing and handling fee of \$25.00.

The contract documents may be examined at the Office of the Purchasing Agent, Room 303, City Hall, 795 Massachusetts Avenue, Cambridge, MA 02139.

Sealed filed sub-bids for: City Hall **Audio Visual Improvements for City Hall** will be received at the Purchasing Department, City Hall, 795 Massachusetts Avenue, Room 303, Cambridge, MA. 02139 until Thursday **May 8 at 2:00 PM** at which time all sub-bids will be publicly opened and read aloud.

All general bids and all filed sub-bids shall be accompanied by a bid deposit in the form of a certified, cashier's or treasurer's check issued by a responsible bank or trust company made payable to the City of Cambridge or a bid bond, in an amount not less than five percent (5%) of the value of the bid.

The successful general bidder will be required to furnish a Performance Bond and a Labor and Material (Payment) Bond each in the amount of one hundred percent (100%) of the contract sum. Bonds shall be obtained from a surety licensed to do business in the Commonwealth of Massachusetts and the form shall be satisfactory to the City of Cambridge.

Sealed general bids will be received at the Purchasing Department City Hall, 795 Mass. Avenue, Room 303, Cambridge, MA 02139 until **Thursday May 15 at 2:00 PM** which time all general bids will be publicly opened and read aloud.

The City of Cambridge reserves the right to reject any or all general bids if it is in the public interest to do so. The City of Cambridge reserves the right to reject any sub-bid on any sub-trade if it determines that such sub-bid does not represent the sub-bid of a person competent to perform the work as specified or that less than three such sub-bids were received and that the prices are not reasonable for acceptance without further competition.

No less than the minimum wage rates as set forth in the schedule contained in the Contract Documents must be paid on this project.

Attention is called to the following programs and ordinances of the City of Cambridge:

1. Supplemental Equal Employment Opportunity Anti-Discrimination and Affirmative Action Program;
2. Minority Business Enterprise Program;
3. Cambridge Employment Plan: minority/women/resident hiring ordinance.
4. Cambridge Responsible Employer Plan.
5. Cambridge Living Wage Ordinance
6. OSHA Certification
7. CORI City Policy

Copies of the above are bound in the bid documents and are fully integral portions of the conditions of the contract with which each contractor and sub-contractor must comply.

A pre-bid conference for all bidders will be held as follows:

Date: **Friday, April 25, 2014**

Time: **10 AM**

Place: Cambridge City Hall (2<sup>nd</sup> Floor), 795 Massachusetts Avenue, Cambridge, MA  
02139

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Michele A. Kincaid, Acting Purchasing Agent