

File No.6449

INVITATION FOR BID

The City of Cambridge, Massachusetts, the Awarding Authority, invites sealed bids for the project: **Senior Center RTU Replacement**

Nature and scope of work: The scope of the work includes the replacement of two (2) packaged roof top units (HW coil and DX cooling) and one (1) split AHU with HW coil and DX cooling and all three units with direct digital controls to be interfaced with existing building management system.

The anticipated start of construction is September 2014. The project **MUST** be completed no later than November 1, 2014.

Bidding procedures shall be in accordance with M.G.L. c. 149, SS44A-44J, and all other applicable laws.

All parties desiring to submit general bids must submit with their bids a copy of the Contractor's certificate of eligibility (DCAM Form CQ7) and an update statement (DCAM Form CQ3), both in the work category of: **HVAC**

All questions must be faxed no later than 11:00 AM, Friday, June 27, 2014 to Amy L. Witts, Purchasing Agent, City of Cambridge Purchasing Department, fax # 617-349-4008.

The estimated project value is: **\$600,000.00**

Plans and specifications will be available from 8:30 a.m. to 8:00 p.m., Monday, 8:30 a.m. to 5:00 p.m., Tuesday, thru Thursday, and 8:30 a.m. to 12:00 noon on Friday, at the Purchasing Department, City Hall, 795 Massachusetts Avenue, Room 303, Cambridge, MA 02139 from **Thursday, June 12, 2014** upon deposit of \$100.00 for each set in the form of a check made payable to the City of Cambridge. **The deposit will be refunded after the return of the documents in good condition within and no later than the time period set forth in the Instructions to Bidders, whether or not a bid was submitted.** Any person requesting more than two sets will be required to pay a nonrefundable fee in the form of a separate check for each additional set in the amount of \$50.00 per set. For the mailing of the plans and specifications, the bidder must prepay a mailing and handling fee of \$25.00.

The contract documents may be examined at the Office of the Purchasing Agent, Room 303, City Hall, 795 Massachusetts Avenue, Cambridge, MA 02139..

Sealed filed sub-bids for: **Electrical** will be received at the Purchasing Department, City Hall, 795 Massachusetts Avenue, Room 303, Cambridge, MA. 02139 until Thursday **July 3, 2014 at 2:00 PM** at which time all sub-bids will be publicly opened and read aloud.

All general bids and all filed sub-bids shall be accompanied by a bid deposit in the form of a certified, cashier's or treasurer's check issued by a responsible bank or trust company made payable to the City of Cambridge or a bid bond, in an amount not less than five percent (5%) of the value of the bid.

The successful general bidder will be required to furnish a Performance Bond and a Labor and Material (Payment) Bond each in the amount of one hundred percent (100%) of the contract sum. Bonds shall be obtained from a surety licensed to do business in the Commonwealth of Massachusetts and the form shall be satisfactory to the City of Cambridge.

Sealed general bids will be received at the Purchasing Department City Hall, 795 Mass. Avenue, Room 303, Cambridge, MA 02139 until **Thursday July 10, 2014 at 2:00 PM** which time all general bids will be publicly opened and read aloud.

The City of Cambridge reserves the right to reject any or all general bids if it is in the public interest to do so. The City of Cambridge reserves the right to reject any sub-bid on any sub-trade if it determines that such sub-bid does not represent the sub-bid of a person competent to perform the work as specified or that less than three such sub-bids were received and that the prices are not reasonable for acceptance without further competition.

No less than the minimum wage rates as set forth in the schedule contained in the Contract Documents must be paid on this project.

Attention is called to the following programs and ordinances of the City of Cambridge:

1. Supplemental Equal Employment Opportunity Anti-Discrimination and Affirmative Action Program;
2. Minority Business Enterprise Program;
3. Cambridge Employment Plan: minority/women/resident hiring ordinance.
4. Cambridge Responsible Employer Plan.
5. Cambridge Living Wage Ordinance
6. OSHA Certification
7. CORI City Policy

Copies of the above are bound in the bid documents and are fully integral portions of the conditions of the contract with which each contractor and sub-contractor must comply.

A pre-bid conference for all bidders will be held as follows:

Date: June 26, 2014

Time: 10:00 AM

Place: Senior Center 806 Massachusetts Ave Cambridge, MA 02139 (front entrance)

Amy L. Witts, Purchasing Agent