



City of Cambridge

PURCHASING DEPARTMENT

795 Massachusetts Ave. • Cambridge, Massachusetts 02139-3219

Amy L. Witts
Purchasing Agent

TO: All Bidders

FROM: City of Cambridge

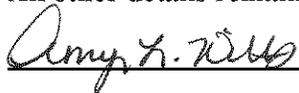
DATE: April 22, 2015

RE: File No. 6794 – City Hall Window Restoration Project - Addendum No. 1

This Addendum is comprised of:

1. Agenda from Pre-bid Meeting
2. Sign in Sheet from Pre-bid Meeting

All other details remain the same.



Amy L. Witts
Purchasing Agent

Addendum No. 1

Cambridge City Hall Window Restoration Project
PRE-BID AGENDA
Tuesday, April 14, 2015
10:00am

- 1) Sign in sheet
- 2) Introductions
- 3) Agenda
- 4) Bid due date: **Sealed General Bids – Thursday, April 30, 2015 @ 2:00pm**
- 5) Forms to be submitted: Make sure that all of the correct forms (colored ones in your package) are submitted with your bids. If not, they may be disqualified.
- 6) RFI's (request for information)- All questions shall be addressed to the Amy Witts, Purchasing Agent, City of Cambridge, 795 Mass. Ave or Fax to: (617) 349-4008. **They must be in no later 4:00pm, Wednesday, April 22, 2012.** Any RFI's received after that time will be answered at the discretion of the City.
- 7) The Massachusetts State prevailing wage rates are to be used in this contract.
- 8) Parking: The City will not pay for parking tickets you may receive while performing the work. To avoid tickets, you can go to the City Hall Annex, located at 344 Broadway (the intersection of Inman Street and Broadway) or call the Parking office at (617) 349-4721 to apply for a "Tool Truck Permit". This only applies to "Commercial Plate" vehicles. Non-commercial plate vehicles cannot apply for the permit.
- 9) Sidewalk obstruction permits, are to be filed for at the Permit Desk, located at the DPW main office at 147 Hampshire St. The permit fee is waived for City projects. If a police detail is needed, you will be notified through the permit process. All police details will be paid by the DPW directly.
- 10) Work needs to be performed in such a way that it does not effect the normal operation of City Hall and its building occupants. It will remain open and operational. The back entrance to City Hall is the only handicap accessible entrance and it must be protected as well as accessible at all times.
- 11) Work is to be performed during the normal working hours unless otherwise agreed upon.
- 12) Project Introduction – The work is for the City Hall window restoration. The building, which was built in 1889, is on the National Historic Register and is located at 795 Mass Ave. The bidders are to be DCAM certified in Historic Building. The scope of the work, in general, is as follows: the contractor shall repair and restore the existing wood windows, replacing certain deteriorated wood sills, painting, and abating asbestos and lead containing materials, where specified on Drawings.
- 13) Temporary Facilities – Toilets: The public toilets on the first floor (ground level) may be utilized as long as the users are neat about their usage.

14) Comments from RussoBarr, the Engineers of Record.

15) Completion Time: it is the intent of this contract to have the work completed within 6 months of the Notice to Proceed.

16) Full Time Licensed Construction Supervisor is required

SIGN IN SHEET

PROJECT: Pre-bid - Cambridge City Hall Window Restoration Project
 DATE/TIME: Tuesday, April 14, 2015, @ 10:00am
 LOCATION: City Hall
 795 Mass Ave, Cambridge, MA

NAME: Paul Lyle	COMPANY: City of Cambridge-PW	ADDRESS: 147 Hampshire St, Cambridge, MA 02139	RECEIVED AGENDA
PHONE NO.: 617-349-4852	FAX NO.: 617-349-4881	E-MAIL ADDRESS: plyle@cambridgema.gov	<input checked="" type="checkbox"/> (M) (N)

NAME: Andrew Barr	COMPANY: RussBarr Associates	ADDRESS: 33 Center St, 2nd Floor, Burlington, MA 01803	RECEIVED AGENDA
PHONE NO.: 781-273-1537	FAX NO.: 781-273-1695	E-MAIL ADDRESS: abarr@russbarr.com	<input checked="" type="checkbox"/> (M) (N)

NAME: George Baboulis	COMPANY: Howe Contracting	ADDRESS: 195 Broadway, Arlington, MA	RECEIVED AGENDA
PHONE NO.: 781-648-3372	FAX NO.: 781-648-4915	E-MAIL ADDRESS: george@howecontracting.com	<input checked="" type="checkbox"/> (M) (N)

NAME:	COMPANY:	ADDRESS:	RECEIVED AGENDA
PHONE NO.:	FAX NO.:	E-MAIL ADDRESS:	<input type="checkbox"/> (M) (N)

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PHONE NO.:	FAX NO.:	E-MAIL ADDRESS:	<input type="checkbox"/> (M) (N)

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PHONE NO.:	FAX NO.:	E-MAIL ADDRESS:	<input type="checkbox"/> (M) (N)