

File No.6963

INVITATION FOR BID

The City of Cambridge, Massachusetts, the Awarding Authority, invites sealed bids for the project:

Frazier Administrative Building HVAC Upgrades

Nature and scope of work:

This scope of work for this project includes the demolition and replacement of perimeter heating systems, the introduction of VAV boxes to existing ductwork, the reconfiguration of existing ductwork to accommodate VAV installation, selective demolition and replacement of carpet, selective demolition and replacement of ceiling tiles and grids to enable mechanical upgrades, cutting and patching of existing walls, painting and the scope alternates as defined herein and on the drawings.

Bidding procedures shall be in accordance with M.G.L. c. 149, SS44A-44J, and all other applicable laws.

DCAM Certification

All parties desiring to submit general bids must submit with their bids a copy of the Contractor's certificate of eligibility (DCAM Form CQ7) and an update statement (DCAM Form CQ3) in the category of: HVAC

All questions must be faxed no later than 5:00 PM, Monday, August 31st, 2015 to Amy L. Witts, Purchasing Agent, City of Cambridge Purchasing Department, fax # 617-349-4008.

The estimated project value is: **\$354,000.00**

Plans and specifications will be available from 8:30 a.m. to 8:00 p.m., Monday, 8:30 a.m. to 5:00 p.m., Tuesday, through Thursday, and 8:30 a.m. to 12:00 noon on Friday, at the Purchasing Department, City Hall, 795 Massachusetts Avenue, Room 303, Cambridge, MA 02139 beginning **Thursday, August 20, 2015** upon deposit of \$50.00 for each set in the form of a check made payable to the City of Cambridge. **The deposit will be refunded after the return of the documents in good condition within and no later than the time period set forth in the Instructions to Bidders, whether or not a bid was submitted.** Any person requesting more than two sets will be required to pay a nonrefundable fee in the form of a separate check for each additional set in the amount of \$50.00 per set. For the mailing of the plans and specifications, the bidder must prepay a mailing and handling fee of \$10.00.

The contract documents may be examined at the Office of the Purchasing Agent, Room 303, City Hall, 795 Massachusetts Avenue, Cambridge, MA 02139.

Sealed filed sub-bids for: **Electrical and/or Ceilings** will be received at the Purchasing Department, City Hall, 795 Massachusetts Avenue, Room 303, Cambridge, MA. 02139 until Thursday **September 3rd, 2015 at 2:00 PM** at which time all sub-bids will be publicly opened and read aloud.

All general bids and all filed sub-bids shall be accompanied by a bid deposit in the form of a certified, cashier's or treasurer's check issued by a responsible bank or trust company made payable to the City of Cambridge or a bid bond, in an amount not less than five percent (5%) of the value of the bid.

The successful general bidder will be required to furnish a Performance Bond and a Labor and Material (Payment) Bond each in the amount of one hundred percent (100%) of the

contract sum. Bonds shall be obtained from a surety licensed to do business in the Commonwealth of Massachusetts and the form shall be satisfactory to the City of Cambridge.

Sealed general bids will be received at the Purchasing Department City Hall, 795 Mass. Avenue, Room 303, Cambridge, MA 02139 until **Thursday September 10th, 2015 at 2:00 PM** which time all general bids will be publicly opened and read aloud.

The City of Cambridge reserves the right to reject any or all general bids if it is in the public interest to do so. The City of Cambridge reserves the right to reject any sub-bid on any sub-trade if it determines that such sub-bid does not represent the sub-bid of a person competent to perform the work as specified or that less than three such sub-bids were received and that the prices are not reasonable for acceptance without further competition.

No less than the prevailing wage rates as set forth in the schedule contained in the Contract Documents must be paid on this project.

Attention is called to the following programs and ordinances of the City of Cambridge:

1. Minority Business Enterprise Program;
2. Cambridge Employment Plan: minority/women/resident hiring ordinance.
3. Cambridge Responsible Employer Plan.
4. Cambridge Living Wage Ordinance
5. OSHA Certification
6. CORI City Policy

Copies of the above are bound in the bid documents and are fully integral portions of the conditions of the contract with which each contractor and sub-contractor must comply.

A pre-bid conference for all bidders will be held as follows:

Date: August 27, 2015
Time: 2:00 PM
Place: DPW Frazier Administration Building
147 Hampshire St.
Cambridge Ma. 02139

Amy L. Witts
Purchasing Agent