

FILE NO. 7100

INVITATION FOR BID

The City of Cambridge, Massachusetts, the Awarding Authority, invites sealed bids for the project:

Miscellaneous HVAC Projects

Nature and scope of work: **This work will be to perform various HVAC related replacements and/or upgrades at four different City Buildings**

Bidding procedures shall be in accordance with M.G.L. c 149 as most recently amended, and all other applicable laws.

The estimated project value is: \$70,000.00

Specifications will be available from **8:30 a.m. to 8:00 p.m. on Mondays, Tuesday through Thursday from 8:30 a.m. to 5:00 p.m. and Fridays from 8:30 a.m. to 12:00 Noon** at the Purchasing Department, City Hall, 795 Massachusetts Avenue, Room 303, Cambridge, MA 02139 beginning **Wednesday, December 23, 2015** upon payment of a refundable fee of \$25.00 for each set in the form of a check made payable to the city of Cambridge.

The contract documents may be examined at the Office of the Purchasing Agent, room 303, City Hall, 795 Massachusetts Avenue, Cambridge, MA 02139.

Sealed general bids will be received at the Purchasing Department, City Hall, 795 Massachusetts Avenue, Room 303, Cambridge, MA 02139 until **Thursday, January 7, 2016 @ 2:00 PM** at which time, all general bids will be publicly opened and read aloud.

Please submit an original and copy of all bids.

All questions must be faxed not later than 4:00 p.m. on Wednesday, December 30, 2015 to the City of Cambridge Purchasing Department fax #617-349-4008.

All general bids shall be accompanied by a bid deposit in an amount not less than five percent (5%) of the value of the bid.

The successful bidder will be required to furnish a Labor and Material (Payment Bond) in the amount of fifty percent (50%) of the contract sum. Bond shall be obtained from a surety licensed to do business in the Commonwealth of Massachusetts and the form shall be satisfactory to the City of Cambridge.

The successful bidder will also be required to comply with the provisions of Chapter 306 of the Acts of 2004 in regard to required OSHA approved safety & health training.

The City of Cambridge reserves the right to reject any or all general bids if it is in the public interest to do so.

No less than the prevailing wage rates as set forth in the schedule contained in the Contract Documents must be paid on this project.

Attention is called to the following programs and ordinances of the City of Cambridge:

1. Minority Business Enterprise Program;
2. Cambridge Employment Plan: minority/women/resident hiring ordinance;
4. Cambridge Responsible Employer Plan;
5. Cambridge Living Wage Ordinance.
6. OSHA Certification
7. CORI City Policy

Copies of the above are bound in the bid documents and are fully integral portions of the conditions of the contract with which each contractor and sub-contractor must comply.

A Mandatory Pre-bid Conference for all bidders will be held as follows:

Date: **Monday December 28, 2015**
Time: **10:00 a.m.**
Place: **Simard Building Conference Room**
Contact: **Tim Boughner**

**Amy L. Witts
Purchasing Agent**