

**File No.9503**

**INVITATION FOR BID**

The City of Cambridge, Massachusetts, the Awarding Authority, invites sealed bids for the project:

**Cambridge Public Schools HVAC Balancing**

Bidding procedures shall be in accordance with M.G.L. c. 149, and all other applicable laws.

**DCAMM Certification:**

All parties desiring to submit general bids must submit with their bids a copy of the Contractor's certificate of eligibility (DCAMM Form CQ7) and an update statement (DCAMM Form CQ3), both in the work category of: **HVAC**

The estimated project value is: **\$280,000.00**

**Plans and Specifications** will be available beginning **Thursday, December 17, 2020**. Please email [purchasing@cambridgema.gov](mailto:purchasing@cambridgema.gov) for a copy of the plans and specifications.

The contract documents may be examined at the Office of the Purchasing Agent, Room 303, City Hall, 795 Massachusetts Avenue, Cambridge, MA 02139.

All general bids shall be accompanied by a bid deposit in an amount not less than five percent (5%) of the value of the bid.

The successful general bidder will be required to furnish a Performance Bond and a Labor and Material (Payment) Bond each in the amount of one hundred percent (100%) of the contract sum. Bonds shall be obtained from a surety licensed to do business in the Commonwealth of Massachusetts and the form shall be satisfactory to the City of Cambridge.

**Sealed general bids** will be received at the Purchasing Department City Hall, 795 Mass. Avenue, Room 303, Cambridge, MA 02139 until **Thursday January 7, 2021 at 2:00 PM** which time all general bids will be publicly opened and read aloud.

Bids not sent by courier can be dropped off to a locked drop box located at the rear entrance of City Hall. The box will be checked at the scheduled submission deadline.

Bidders who wish to attend a bid opening can do so by telephone conference call. To attend, call +1 857-264-0918. When prompted, enter Conference ID: 404 697 489#

Bids will be scanned and be available on request as soon as practicable after the opening.

**All general bid questions must be submitted in writing and either emailed to [purchasing@cambridgema.gov](mailto:purchasing@cambridgema.gov) or delivered to the Office of the Purchasing Agent, Elizabeth Unger, City Hall 795 Massachusetts Ave Rm 303, Cambridge, MA 02139 not later than 4:00PM on Wednesday, December 30, 2020.**

The City of Cambridge reserves the right to reject any or all general bids if it is in the public interest to do so. The City of Cambridge reserves the right to reject any sub-bid on any sub-trade if it determines that such sub-bid does not represent the sub-bid of a person competent to perform the work as specified or that less than three such sub-bids were received and that the prices are not reasonable for acceptance without further competition.

No less than the prevailing wage rates as set forth in the schedule contained in the Contract Documents must be paid on this project.

Attention is called to the following programs and ordinances of the City of Cambridge:

1. Minority Business Enterprise Program;
2. Cambridge Employment Plan: minority/women/resident hiring ordinance.
3. Cambridge Responsible Employer Plan.
4. Cambridge Living Wage Ordinance
5. OSHA Certification
6. CORI City Policy

Copies of the above are bound in the bid documents and are fully integral portions of the conditions of the contract with which each contractor and sub-contractor must comply.

A pre-bid conference for all bidders will be held as follows:

Date: **Wednesday, December 23, 2020**

Time: **3:00PM**

Place: **Peabody School  
70 Rindge Ave  
Cambridge, MA 02140**

**Elizabeth Unger  
Purchasing Agent**