

File No. 9726

INVITATION FOR BID

The City of Cambridge, Massachusetts, the Awarding Authority, invites sealed bids for the project:

City of Cambridge Parks, Cemetery and Water Department Tree Pruning

Nature and Scope of Work: Consists of pruning City street trees in Cambridge. The work includes cycle tree pruning, responses to service requests, emergency response to storm or other damage and related services as described below.

Bidding procedures shall be in accordance with M.G.L. c. 30, §39M, as mostly recently amended, and all other applicable laws.

The estimated project value is: \$ **150,000.00**

Plans and specifications will be available beginning **Thursday, May 06, 2021**. Please email purchasing@cambridgema.gov for an electronic copy.

Sealed general bids will be received at the Purchasing Department, City Hall, 795 Massachusetts Avenue, Cambridge, MA 02139 until **Thursday, May 20, 2021 @ 2:00 pm** at which time all general bids will be publicly opened and read aloud.

Bids not sent by courier can be dropped off to a locked drop box located at the rear entrance of City Hall. The box will be checked at the scheduled submission deadline.

Bidders who wish to attend a bid opening can do so by telephone conference call. To attend, call +1 857-264-0918. When prompted, enter Conference ID #: 404 697 489

Bids will be scanned and be available on request as soon as practicable after the opening.

An original copy of the bid forms must be submitted.

All general bid questions must be submitted in writing and either emailed to purchasing@cambridgema.gov or delivered to the Office of the Purchasing Agent, Elizabeth Unger, City Hall 795 Massachusetts Ave Rm 303, Cambridge, MA 02139 not later than 12:00 p.m. on Thursday, May 13, 2021.

All general bids shall be accompanied by a bid deposit in the form of a certified, cashier's or treasurer's check (**NO CASH**) issued by a responsible bank or trust company made payable to the City of Cambridge or a bid bond, in an amount not less than five percent (5%) of the value of the bid.

The successful general bidder will be required to furnish a Performance Bond and a Labor and Material (Payment) bond each in the amount of one hundred percent (100%) of the contract sum. Bond shall be obtained from a surety licensed to do business in the Commonwealth of Massachusetts and the form shall be satisfactory to the City of Cambridge.

The successful bidder will also be required to comply with the provisions of Chapter 306 of the

Acts of 2004 in regard to required OSHA approved safety & health training.

The City of Cambridge reserves the right to reject any or all general bids if it is in the public interest to do so.

No less than the Prevailing wage rates as set forth in the schedule contained in the Contract Documents must be paid on this project.

Attention is called to the following programs and ordinances of the City of Cambridge:

1. Cambridge Employment Plan: minority/women/resident hiring ordinance.
2. Cambridge Responsible Employer Plan
3. Living Wage Ordinance.
3. Occupational Safety and Health Administration (OSHA)
4. CORI City Policy

Copies of the above are bound in the bid documents and are fully integral portions of the conditions of the contract with which each contractor and sub-contractor must comply.

Elizabeth Unger
Purchasing Agent

A pre-bid conference for all bidders will be held as follows:

Date: **Tuesday, May 11, 2021**

Time: **11:00AM**

Place: **Public Works Department
147 Hampshire Street
Cambridge, MA 02139
The pre-bid will be held outside**