

File No. 10932

## INVITATION TO BID

The City of Cambridge, Massachusetts, the Awarding Authority, invites sealed bids for the project:

### **Park Maintenance Services for Danehy Park**

Bidding procedures shall be in accordance with M.G.L. c. 30, §39M, as most recently amended, and all other applicable laws.

The estimated project value is: **\$400,000.00**

Specifications will be available beginning on **Thursday, April 13, 2023**. Please contact [purchasing@cambridgema.gov](mailto:purchasing@cambridgema.gov) for an electronic copy.

**All questions must be submitted in writing and either emailed to [purchasing@cambridgema.gov](mailto:purchasing@cambridgema.gov) or delivered to the Office of the Purchasing Agent, Elizabeth Unger, during normal business hours to 5 Bigelow Street, Cambridge, MA 02139 not later than Wednesday, April 19, 2023 by 4:00 p.m. An Addendum will be issued to notify all bidders of the questions and answers.**

The contract documents may be examined by appointment at the Office of the Purchasing Agent, 5 Bigelow Street, Cambridge, MA 02139.

**Sealed general bids** will be received at the Purchasing Department, 5 Bigelow Street, Cambridge, MA 02139 during normal business hours prior to **2:00 PM on Thursday, April 27, 2023**. All general bids will be publicly opened and read aloud at City Hall 795 Massachusetts Ave, Ground floor Conference room, Cambridge, MA 02139.

**Sealed general bids being delivered via USPS** may be mailed to: City Hall 795 Massachusetts Ave, Cambridge MA 02139 Attn: Purchasing.

**Bids not delivered directly to the Purchasing Department** may be dropped off to a grey locked drop box labeled "Purchasing" located at the rear entrance of City Hall. The box will be checked at the scheduled submission deadline.

All general bids shall be accompanied by a bid deposit in the form of a certified, cashier's or treasurer's check (**NO CASH**) issued by a responsible bank or trust company made payable to the City of Cambridge or a bid bond, in an amount not less than five percent (5%) of the value of the bid.

The successful general bidder will be required to furnish a Performance Bond, a Labor and Material (Payment) bond each for one hundred percent (100%) of the contract sum. Bonds shall be obtained from a surety licensed to do business in the Commonwealth of Massachusetts and the form shall be satisfactory to the City of Cambridge.

The City of Cambridge reserves the right to reject any or all bids if it is in the public interest to do so.

Note that according to Department of Labor Standards (DLS) prevailing wage rates do not apply to hand tools and mowers as specified in the bid.

Attention is called to the following programs and ordinances of the City of Cambridge:

1. Minority Business Enterprise Program
2. Cambridge Employment Plan: minority/women/resident-hiring ordinance.
3. Cambridge Responsible Employer Plan
4. Living Wage Ordinance
5. OSHA Certification
6. CORI City Policy
7. Written Information Security policy (WISP) Affirmation
8. Truck Safety Ordinance

Copies of the above are bound in the bid documents and are fully integral portions of the conditions of the contract with which each contractor must comply.

Elizabeth Unger  
Purchasing Agent