



City of Cambridge

PURCHASING DEPARTMENT

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To: All Bidders

From: City of Cambridge

Date: January 7, 2019

Re: File No. 8328 RFP for Evaluation Team for Community Benefits Funding

This Addendum is comprised of:

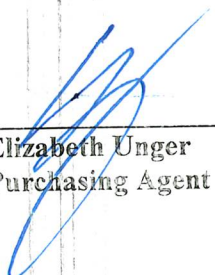
Bidders Questions

The Following question was asked and answered:

Question 1. Regarding an "example final report or comparable document" for our proposed Team Leader. We use a team-based approach to authoring most such deliverables. Given that, would you prefer (a) an example of a recent product that illustrates that philosophy, or (b) a report written by The Team Leader? If the latter, is it acceptable that the author wrote the product prior to starting at the proposers Co?

Answer 1. The Proposer must submit at least one example final report or comparable document from a previous project on which the Team Leader is a primary, but not necessarily the sole, author. As is deemed helpful, the Proposer may submit more than one example of reports that are comparable in nature to this Community Benefits process and the scope of work. These may include group reports where the Team Leader was a primary author, and/or reports where the Team Leader was a/the primary author but at a previous company/organization. Please note that the Committee may not review all reports submitted.

All other details remain the same.



Elizabeth Unger
Purchasing Agent

Addendum No. 1

