



City of Cambridge

PURCHASING DEPARTMENT

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TO: All Bidders
FROM: City of Cambridge
DATE: January 17, 2019
RE: File No. 8364-RFP to Develop a Future of Mobility Implementation Blueprint-
Addendum No. 1

This addendum is comprised of:

1. Request for Proposal Deadline extended
2. Questions and Answers

Request for Proposal Deadline extended:

Request for Proposal Deadline has been extended from January 24, 2019 prior to 11:00AM to January 31, 2019 prior to 11:00AM.

The following questions were asked and answered:

Question: Is there a DBE goal for this project?

Answer: No

Question: Please confirm that all forms are required for the prime consultant only, and not the subconsultants.

Answer: All required forms are to be completed by the Bidder.

Question: Should the electric vehicle pilot design be completed during Phase 1 of the project, or can work potentially be spread across both phases?

Answer: All tasks can be spread over the 2 years however the proposer sees fit. We are looking for bidder to include in their proposal how they would divide the work into phases, in order to complete the work given the timeline and budget over 2 fiscal years. See also response to Question 8.

Question: Would the City of Cambridge confirm the bid/payment/performance bonds are not required by this RFP?

Answer: No Bonds are required



Question: The RFP ask for two lump sum amounts. However, we are unable to locate information about timeline for payment for services performed by the selected proposer. Will City of Cambridge consider paying the selected proposer monthly on a percentage complete basis for services performed in the prior month?

Answer: This is a lump sum contract, so we will be tracking deliverable to pay related invoices.

Question: Would the City of Cambridge confirm that in the event of a termination for convenience, the selected proposer would be compensated for services provided prior to termination?

Answer: The City will comply with all requirements in accordance with the terms and conditions of the contract.

Question: Would the City consider an extension of the deadline for submittals by two weeks? Given the timing of the nation's largest transportation conference (the TRB Annual Meeting), proposers will be able to better prepare response with additional time.

Answer: See above. Deadline extended to January 31, 2019

Question: Can the City please clarify the Phase 1 and Phase 2 mentioned on page 15 in reference to the schedule and timeline for completion of the project? These phases are not mentioned elsewhere in the RFP.

Answer: The City has defined Phase 1 and 2 in relation to timeline and budget limitations per phase, not by task or deliverable. The bidder should propose how they would split the tasks and deliverables into phase, to ensure that the work is completed within the budget limits outlined for each FY. We expect about 2/3 of the scope to be completed by June 30, 2019, and the remainder after July 1, 2019.

All other items remain the same.



Elizabeth Unger
Purchasing Agent

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