



City of Cambridge

PURCHASING DEPARTMENT

Elizabeth Unger
Purchasing Agent

COLEEN CASELLA
Assistant Purchasing Agent for
Goods & Services

NATALIE M. SULLIVAN
Assistant Purchasing Agent for
Design & Construction

TO: All Bidders
FROM: City of Cambridge
DATE: April 16, 2019
RE: File No.8506 Recording & Transcription Services

This Addendum is comprised of:

- 1. Bidders Questions**

The Following questions were asked and answered:

Question: Whether companies from Outside USA can apply for this?

Answer: Responsive Bidders need to meet all the requirements listed in the scope of services.

Question: Whether we need to come over there for meetings?

Answer: Yes

Question: Can we perform the tasks (related to RFP) outside the USA?

Answer: Responsive Bidders need to meet all the requirements listed in the scope of services stated above.

Question: Can we submit the proposals via email?

Answer: No

All other details remain the same.

Elizabeth Unger
Purchasing Agent

Addendum No. 1

