



City of Cambridge

PURCHASING DEPARTMENT

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TO: All Bidders
FROM: City of Cambridge
DATE: May 22, 2019
RE: File No. 8612 Recording & Transcription Services-Addendum No.1

This Addendum is comprised of:

1. Bidders Questions

The Following questions were asked and answered:

Question: The bid outcome for the 4/11/19 bid, mentions a clerical error. What was the error and how did it affect the outcome?

Answer: Incorrect Bid submission date was listed on City notice.

Question: Can companies from outside USA apply for this?

Answer: Responsive Bidders need to meet all the requirements listed in the scope of services.

Question: Whether we need to come over there for meetings?

Answer: Yes

Question: Can we perform tasks (related to the RFP) outside the USA?

Answer: Responsive Bidders need to meet all the requirements listed in the scope of services stated above.

Question: Can we submit the proposals via email?

Answer: No

All other details remain the same.

Elizabeth Unger
Purchasing Agent

Addendum No. 1

