TO: All Bidders

FROM: City of Cambridge

DATE: June 26, 2019

RE: File No. 8668A Sidewalk-Public Area Cleaning Services and Graffiti Removal Services - Addendum No. 2

This addendum is comprised of:

1. Bidder's Questions
2. Pre-Bid Meeting

1. Answers to Questions:

Q: I would like to know if there is a walkthrough scheduled for these sites already?

A: There will not be a walkthrough for the locations listed, however, the pre-bid meeting (information below) will clarify details on the locations in question.

Q: I'd like to know the current provider, & their price quote for the entire contract.

A: The Current Provider is Insta-Brite Mobile Washing, Inc. Please find attached the yearly quoted price proposal for the current contract-holder.

2. Pre-Bid Meeting:

A pre-bid conference for all bidders will be held as follows:

Date: July 2nd, 2019

Time: 11:00 AM

Place: Department of Public Works, 147 Hampshire Street, Cambridge, MA
All other details remain the same.

Elizabeth Unger
Purchasing Agent

Addendum No. 2
FORM FOR GENERAL BID

To the Awarding Authority:

A. The undersigned proposes to furnish all labor and materials required for

Sidewalk / Public Area Cleaning and Graffiti Removal Services

in accordance with the accompanying plans and specifications including all Labor and Materials, for the contract price specified below, subject to additions and deductions according to the terms of the specifications.

Contractor acknowledges that quantities and allowances are estimates only.

Bidder must agree to commence work on or before seven (7) days following receipt of a written "Notice to Proceed" of the Owner.

B. QUALITY REQUIREMENTS

A “NO” response or a failure to respond to any of the following Quality Requirements will result in a rejection of your bid. Circle Yes or No for each of the following requirements.

1. Bidder has a minimum of three years experience providing Sidewalk/Public Area Cleaning and Graffiti Removal Services to municipalities or other government entities.
   YES   NO

2. Bidder has the equipment and personnel necessary to fulfill the service requirements of this contract during the designated hours?
   YES   NO

3. Bidder can provide, upon request, proof of financial solvency.
   YES   NO

C. This bid includes addenda numbered _____ #1 2

D. PRICE PROPOSAL

The proposed contract price is sixty-eight thousand, four hundred eighty five dollars

($68,485)

E. The subdivision of the proposed contract price is as follows: (All quantities and allowances are approximate)

(See Cost Proposal Sheet)

NAME OF BIDDER: INSTA-BRITE MOBILE WASHING ,INC.

00300-01
F. The undersigned agrees if selected as General Contractor, within ten (10) working days after presentation thereof by the City, the Contractor will:

1. Execute a contract in accordance with the terms of this general bid;
2. Furnish a labor and materials or payment bond
   a. of a surety company qualified to do business under the laws of the Commonwealth and satisfactory to the City;
   b. in the sum of fifty percent of the contract price;
   c. Premiums for each are to be paid by the General Contractor.

3. Provide an insurance certificate specifying the City of Cambridge as Additional Insured, complying with the insurance requirements set forth herein in the General Terms and Conditions of the contract, Article 8.

G. Bidder understands that the Owner reserves the right to reject any or all bids and to waive any minor informalities in the bidding prices.

H. Total amounts are to be shown in both words and figures. In case of discrepancy, the amount shown in words will govern.

I. The bidder agrees that this bid shall be good and may not be withdrawn for a period of 90 days after the scheduled closing time for receiving bids.

J. The bid security attached in the sum of $3,424.25 is to become the property of the Owner in event the contract and bond are not executed within the time above set forth, as liquidated damages for the delay and additional expense to the Owner caused thereby.

The undersigned certifies that it possesses the skill, ability and integrity necessary for the faithful performance of the work; that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed in the work; that all employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least 10 hours in duration at the time the employee begins work and who shall furnish documentation of successful completion of said course with the first certified payroll report for each employee; and who, where the provisions of section 8B of chapter 29 apply, shall have been determined to be qualified thereunder; and who obtains within 10 days of the notification of contract award the security by bond required under section 28 of chapter 149; provided that for the purposes of this section the term "security by bond" shall mean the bond of a surety company qualified to do business under the laws of the commonwealth and satisfactory to the awarding authority.

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group or individuals.

"I certify under the penalties of perjury that I have complied with all of the laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding and remitting child support".

NAME OF BIDDER: INSTA-BRITE MOBILE WASHING, INC

00300-02
The undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred from doing public construction work in the Commonwealth under the provisions of section twenty-nine F of chapter twenty-nine, or any other applicable debarment provision of any other chapter of the General Laws or any rule or regulation promulgated thereunder.

Date May 24, 216

INSTA-BRITE MOBILE WASHING, INC

(Name of General Bidder)

By

(Name of Person Signing Bid and Title)

David Friedman, President

(Print Name of Person Signing Bid and Title)

498 South Aven

(Business Address)

Whitman, MA 02382

(City and State)

781-447-0022

(Contact Phone Number)

dave@instabrite.com

(Email)

NAME OF BIDDER: INSTA-BRITE MOBILE WASHING, INC

00300-03
## PRICE PROPOSAL

### Item A. Scheduled Work – Lump Sum

<table>
<thead>
<tr>
<th>No.</th>
<th>Location</th>
<th>Frequency Apr - Nov</th>
<th>Total # Cleanings</th>
<th>Price per Cleaning</th>
<th>Price per Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Porter Square</td>
<td>2 per year</td>
<td>2</td>
<td>$725</td>
<td>$1,450</td>
</tr>
<tr>
<td>2</td>
<td>Harvard Sq Kiosk Area</td>
<td>2 per month</td>
<td>16</td>
<td>$550</td>
<td>$8,800</td>
</tr>
<tr>
<td>3</td>
<td>Harvard Sq Degugliemo Plz</td>
<td>2 per month</td>
<td>16</td>
<td>$1,100</td>
<td>$17,600</td>
</tr>
<tr>
<td>4</td>
<td>Harvard Square</td>
<td>2 per year</td>
<td>2</td>
<td>$1,600</td>
<td>$3,200</td>
</tr>
<tr>
<td>5</td>
<td>Central Sq - Modica Way</td>
<td>1 per month</td>
<td>8</td>
<td>$825</td>
<td>$6,600</td>
</tr>
<tr>
<td>6</td>
<td>Central Sq - Carl Barron Plz</td>
<td>2 per month</td>
<td>16</td>
<td>$825</td>
<td>$13,200</td>
</tr>
<tr>
<td>7</td>
<td>Central Square Library Area</td>
<td>1 per month</td>
<td>8</td>
<td>$550</td>
<td>$4,400</td>
</tr>
<tr>
<td>8</td>
<td>Central Square</td>
<td>3 per year</td>
<td>3</td>
<td>$4,000</td>
<td>$12,000</td>
</tr>
<tr>
<td>9</td>
<td>Inman Square Bus Stops</td>
<td>1 per year</td>
<td>1</td>
<td>$1,000</td>
<td>$1,000</td>
</tr>
<tr>
<td></td>
<td><strong>Item A. Total</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>$68,250</strong></td>
</tr>
</tbody>
</table>

### Item B. Work As-Needed – Hourly Rate

<table>
<thead>
<tr>
<th>Description</th>
<th>Estimated Hours</th>
<th>Hourly Rate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Cleaning using Power-Washing Equipment</td>
<td>500</td>
<td>$.25/hr</td>
<td>$125</td>
</tr>
<tr>
<td>2 Cleaning using Hand Equipment</td>
<td>100</td>
<td>$.10/hr</td>
<td>$10</td>
</tr>
<tr>
<td><strong>Item B. Total</strong></td>
<td></td>
<td></td>
<td><strong>$135</strong></td>
</tr>
</tbody>
</table>
### Item C. Graffiti Barrier as Necessary – Per Square Foot Rate

<table>
<thead>
<tr>
<th>Description</th>
<th>Estimated Square Feet</th>
<th>Per Square Foot (PSF) Rate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Apply or re-apply graffiti barrier chemical as necessary</td>
<td>1000</td>
<td>$.10/sq. ft.</td>
<td>$100</td>
</tr>
</tbody>
</table>

**TOTAL - ITEMS A + B + C** $68,485

The number of hours provided herein are estimates and do not necessarily reflect actual quantities. A dollar value **MUST** be provided for all items in this proposal sheet. Failure to include a dollar value to any of the items above will result in a rejection of your bid.

**TOTAL IN WORDS:** Sixty-eight thousand, four hundred eighty five dollars

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**NAME OF BIDDER:** INSTA-BRITE MOBILE WASHING, INC

**00300-05**